



0119v.2021

SEALED QUOTATION FORM

Date: February 24, 2021

Sir/ Madam:

Please furnish us with your quotation on or before March 1, 2021 for the following:

NO.	QTY	UNIT	PARTICULARS	UNIT COST	TOTAL COST
	6	lots	Repair of Generator Unit for SSS Tarlac Repair and reconditioning of power generator set at SSS Tarlac Branch Office Generator set capacity: 115 kW (144 kVA), 3-phase (CUMMINS ONAN GENSET) Please refer to the attached Terms of Reference and Scope of Work Requesting Branch: Tarlac Clearance Request No.: Purchase Request No.: 2021-18 Method of Procurement: NP-SVP Mode of Evaluation: PER LINE ITEM Date Received: 23 February 2021		
1	1	lot	Mobilization, Site pull out and delivery of basic ATS ABC = 18,700.00		
2	1	lot	Supply and installation of 600A basic ATS motor, gear and mechanism, assembly, 220VAC, 60Hz ABC = 56,800.00		
3	1	lot	Supply and replacement of intelligence controller module parts, Site installation of MCCB TYPE Automatic Transfer Switch including pullout and delivery to SSS Tarlac . BASIC ATS-Pullout, disconnect, replace controller, re-align, retiming the mechanism and gear assembly and reinstallation. CONTROLLER- Check, test and replace all timers and relays in ATS intelligence circuit module. Check and replace ATS defective limit switches. Provide and pull-out temporary Manual Transfer Switch. Run and Testing ABC = 23,900.00		
4	1	lot	Supply of Generator Output and Engine Controller Modules, DSE5110 Automatic engine control module with instrumentation and front panel mounting with chain and lock. ABC = 35,550.00		
5	1	lot	Installation of Digital DSE 5110 Controller, Supply consumable wires, relays, terminal blocks, mini breakers, fuses and other allied accessories. Run and testing ABC = 36,700.00		
6	1	lot	Supply, delivery and installation of 24VDC, 10A trickle charger automatic battery charger ABC = 15,000.00		
			Note: Quotation should not exceed the ABC per line item	GRAND	
				TOTAL ABC = P186,650	

This is to certify that the price offer conforms to the specification of the project and that the above terms and conditions are understood and complied.

Owner/Company Representative
(Signature over Printed Name)

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business SSS No.:
 PhilGEPS Registration No.:
 T I N.:
 Date Received:

 (Business Name)

 (Address & Telephone No.)

Delivery Terms: 30 Calendar Days from receipt of approved Job Order / Purchase Order. Performance Security is required prior issuance of PO.
Payment Terms: Supplier shall be paid in accordance to Government Terms and upon delivery of items/services and submission of billing documents
Price validity: Three (3) months.
Area of Delivery: Tarlac City, Tarlac

NOTE/S:

- 1.) **For canvass with an ABC of P100,000.00 and above**, the winning bidder is required to post a Performance/Warranty Security within Three (3) Calendar Days from receipt of Notice of Award equivalent to 5% Cash (Goods and Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee/Draft or 30% Surety Bond callable upon demand, of the contract price.
- 2.) The supplier is required to indicate his PhilGEPS Registration Number on the request for quotation form.
- 3.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 4.) Please specify the brand name / model being offered.
- 5.) Alternative offer is not allowed.
- 6.) Award shall be on a "PER ITEM" basis.
- 7.) Price quotation should be made with extra care taking into account the specification, unit and quantity to avoid errors. The offeror binds himself to this quotation's TERMS & CONDITIONS.
- 8.) This canvass shall only determine the supplier who has the lowest bid for the amount of the Purchase Order (PO) and the check/fund transfer payable to the winning bidder shall be based on actual cost and up to the extent of the approved budget only.
- 9.) For further inquiries, kindly call MS. MARIA TERESA C. SALUDADEZ, CEO I of Administrative, SSS Tarlac, (045)982-3402, tarlac@sss.gov.ph

This is to certify that the price offer conforms to the specification of the project and that the above terms and conditions are understood and complied.

**Owner/Company Representative
(Signature over Printed Name)**

Very truly yours,

**Please indicate below your Business Name,
Address and Telephone Number and Date Received.**

Your Business SSS No.:
PhilGEPS Registration No.:
T I N.:
Date Received:

(Business Name)

(Address & Telephone No.)

PRIMITIVO D. VERANIA, JR.
Division BAC Chairperson, Luzon Central 1

Canvassed by:

MARIA TERESA C. SALUDADEZ
Signature over printed name

Contact detail of Canvasser:
Telephone Number: (045) 982-3402
Email Address: tarlac@sss.gov.ph

TERMS AND CONDITIONS

1. Fill out all the necessary information.
2. **Terms of Payment:** Direct payment to supplier's bank account or check payment (if applicable) upon inspection and acceptance of goods/services by SSS.
3. The SSS shall withhold the VAT from the amounts payable to the suppliers in accordance with B.I.R. regulations. Please see Item 6 for other terms and conditions.
4. **Mode of Submission:**
 - **For RFQ with Approved Budget of Php100,000.00 and below –** Submit your quotation (**Open Canvass/Envelope**) to the procuring branch through any preferred means before the deadline of submission.
 - **For RFQ with Approved Budget of above P100,000.00 –** Submit your quotation through a **Sealed Envelope** to the procuring branch through any preferred means before the deadline of submission.
 - a) **SEALED ENVELOPE** to be dropped at the drop box located at [SSS Building, Macabulos Drive, San Vicente, Tarlac City 2300](#). The sealed envelope shall be addressed to [Mr. Primitivo D. Verania, Jr., Luzon Central 1 Division BAC Chairperson](#) and indicate the solicitation/RFQ form number, company name, name of company representative, business address and contact details.
 - b) **VIA ELECTRONIC MAIL** at grp_lc1sealedquotations@sss.gov.ph with the following requirements:
 1. Quotations and attachments should be in portable document format (pdf) and a compressed/zipped and protected by a password.
 2. Name the folder by Solicitation/RFQ Number and the Project Title.
 3. Passwords shall be made available thru email or SMS on the date and time stated on the RFQ.
 - **RFQ sent through fax or email** must be signed.
 - **The applicable documentary requirements must be submitted upon submission of offers/quotation.** (As listed in Item 7.)

5. The SSS is tax-exempt and shall be exempted from payment of VAT, as confirmed by the Department of Finance. It shall however, withhold the VAT from the amounts payable by the SSS to these suppliers in accordance with the BIR regulations.

	VAT REGISTERED	NON-VAT REGISTERED
VAT		
Labor	5%	
Materials	5%	
%TAX		
Labor		3%
Materials		3%
EWT		
Labor	2%	2%
Materials	1%	1%

6. Failure to satisfactory deliver the goods on the delivery date, the supplier is liable for delay and shall pay the SSS liquidated damages in the amount of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. --- xxxx (Sec. 68 Rule XXII 2016 RIRR RA9184)

7. List of documentary requirements, where applicable:

- a) **BIR Certificate of Registration and Sample Official Receipt (OR)** – first-time bidders to submit BIR 2303 copy and sample OR for the employer's name to be encoded in our System Application and Products (SAP) in Data Processing Database
- b) **Documentary Requirements for Alternative Methods of Procurement (Appendix A of Annex “H” of the 2016 Revised Implementing Rules and Regulations of RA 9184, as amended by GPPB Resolution No. 21-2017, dated 30 May 2017.)**

Alternative Modality	Mayor's Business Permit	Professional License / Curriculum Vitae (Consulting Services)	PhilGEPS Reg. Number	PCAB License (Infra.)	NFCC (Infra.)	Income/ Business Tax Return	Omnibus Sworn Statement
I. Direct Contracting [Section 50]	✓		✓			✓ For ABCs above P500K	
II. Shopping [Sec 52.1(b)]	✓		✓				
III. Negotiated Procurement							
A. Emergency Cases (Section 53.2)]	✓			✓	✓ For ABCs above P500K	✓ For ABCs above P500K	✓ For ABCs above P500K
B. Take-Over of Contracts (Section 53.3.2; for new bidders)	✓		✓	✓			
C. Adjacent/ Contiguous (Section 53.4)				✓	✓		
D. Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	✓	✓	✓			✓ For ABCs above P500K	
E. Highly Technical Consultant (Section 53.7)	✓	✓	✓				
F. Small Value Procurement (Section 53.9)	✓	✓	✓	✓		✓ For ABCs above P500K	✓ For ABCs above P50K
G. Lease of Real Property Or Venue (Section 53.10)	✓ <i>Except for gov't agencies as lessors</i>		✓ <i>Except for gov't agencies as lessors</i>			✓ Except for gov't agencies as lessors	

* For individuals engaged under Sec. 53.6, 53.7 and 53.9 of the IRR of RA 9184, only the BIR Certificate of Registration shall be submitted in lieu of the Mayor's Permit.

** Requirements under Section 53.6 of the IRR of RA 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are not engaged in business.

*** For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum Membership may be submitted in lieu of the said documents.

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**Owner/Company Representative
 (Signature over Printed Name)**