

#### Republic of the Philippines East Avenue, Diliman, Quezon City NCR NORTH DIVISION

8<sup>th</sup> floor SSS Bldg. East Ave. Diliman QC Tel. No. 922-3453 Fax No. 435-9827





March 8, 2022

# **CANVASS**

REQ 2022-003

Gentlemen :

Please furnish us with your **sealed quotation** on or before **March 11, 2022** for the proposed reduction of office space for the conversion of SSS North Caloocan Branch to Service Office:

Item No.		DESCRIPTION	Qty.	Unit	Unit Cost	Total Cost
Ι	Gene	eral Requirements				
	1.00	Permits, Signed and Sealed As Built Plans	1.00	lot		
		TOTAL COST – GENERAL REQUIREMENTS				
II		Preparation				
	1.00	Temporary Facilities (Board Up/Site Enclosure)	1.00	lot		
	2.00	Demolition of existing dry wall affected as indicated in the plan	5.62	sqm		
	3.00	Demolition of existing glass door and glass panel as indicated in the plan	5.79	sqm		
		TOTAL COST – SITE PREPARATION				
III		entry Works				
	1.00	Supply and Installation of double wall partitions.				
		6.0mm thk Fiber Cement Board				
		Metal Tracks (Top & Bottom), 50mm x 75mm x				
		0.60mm x 3.0m				
		Metal Studs (0.60m O.C. Ver & Hor), 35mm x 76mm x	58.94	sqm		
		0.60mm x 3.0m				
		Fiber Glass Mesh Tape, 2"x250ft/roll				
		Fiber Cement Screw				
		Blind Rivets, 1/8" x 3/8"				
		Screw with tox				
	2.00	Installation of 16mm THK Acoustic Ceiling Board on				
		CMT Suspended Ceiling System (All affected areas due		sqm		
		to new drywall partition, reuse existing acoustic board)	22.43			
		Rectification of existing 16mm Fissured Acoustic				
		Ceiling Board and CMT - Cross Tee (Reuse)				
		CMT - Wall Angle, 1" x 1" x 10' L				
		Threaded Bolt, 1/4" x 3m				
		Expansion Shield, 1/4 "				
		Twisted Hanger				
		Concrete Nails, 1"				
	3.00	Supply and Installation of 6mm moisture resistant fiber				
		cement board Ceiling	2.38	sqm		
		6mm THK moisture resistant Fiber Cement Board,				

	1.4	Embossed Acrylic "SOCIAL SECURITY SYSTEM" (2765mm x 150mm x 50mm) Embossed Acrylic Branch Name (70mm x 1850mm x 50mm)	4.46	sq.ft		
	14		4 46	sa ft	+	
	i .			'		
	1.3	700mm (W) x 3500mm (L) x 100mm (thk.)	1.79	sq.ft		
	1.2	(W) x 3500mm (L) x 100mm (thk.) Aluminum Sub-framing and Accessories -	2.45	sq.m	<u> </u>	
	Signa 1.1	ge 4mm thk. Aluminum Composite Panel - 700mm	2.45	sq.m		
1.00	Supp	ly and Installation of Storefront/Horizontal			1	1
Spec	ialtv V	Norks				+
		IUTAL CUST - DOURS AND WINDOWS			<u> </u>	
	1.2	frosted stickers as shown on plans (Storefront Main Entrance)	3.19	sq.m		
		GP-01, 12mm thk tempered, framless clear				
	1.1	GD-01, Frameless Single Leaf Door w/ Transom 12mm thk Tempered Clear Glass w/ Stainless Steel Door Handles Complete w/ Patch Fittings, Hardwares & Accessories, w/ Vinyl Frosted Sticker as Shown on Plans (Main Entrance)	1.00	Set		
1.00	all ha	rdwares, accessories, stickers, etc. as seen on				
Door	s and	Windows				
		TOTAL COST – PAINTING WORKS				
	Kuller	raii				
	-					
	7" Pa	int Roller (Cloth)				
		• •				
	Gyps	um Putty	71.31	sqm		
	ceilin Prepa	g board at Lacation Area (Including Surface aration)				
Pain 1.00						
		TOTAL COST – CARPENTRY WORKS				
	Blind	Rivets, 1/8" x 3/8"				
	Hang	er Rod, #8				
	5m					
	1.00 Door 1.00	Carry       Doub       Sm       Wall       Doub       Suspe       Hang       Steel       Powe       Fiber       Conci       Blind       Paintise       No       1.00       Paintise       Conci       Blind       Paintise       Conci       Semi       Prime       Semi       Semi       Semi       Semi       Supp       1.00       Supp       1.00       Supp       1.00       Supp       1.00       Sup       1.10       Sup       1.12	Wall Angle, 25mm x 25mm x 0.40mm x 2.4m     Double Furring Clip     Suspension Clip & Rod Joiner #8     Hanger Rod, #8     Steel Angle     Power Load & Drive Pin (Threaded)     Fiber Cement Screw     Concrete Nail, 1"     Blind Rivets, 1/8" x 3/8"     Output     Painting Works     1.00     Painting of New Drywall partition and fiber cement ceiling board at Lacation Area (Including Surface Preparation)     Primer Latex Paint, 1 Coat     Semi Gloss Latex Paint, 2 Coats     Gypsum Putty     Sand Paper, # 120     Rags     7" Paint Roller (Cloth)     2" Paint Brush     Roller Pan     TOTAL COST – PAINTING WORKS     Doors and Windows     1.00     Supply and Installation Doors and windows, including all hardwares, accessories, stickers, etc. as seen on plans.     1.01     GD-01, Frameless Single Leaf Door w/ Transom 12mm thk Tempered Clear Glass w/ Stainless Steel Door Handles Complete w/ Patch Fittings, Hardwares & Accessories, w/ Vinyl Frosted Sticker as Shown on Plans. (Main Entrance)     TOTAL COST – DOORS AND WINDOWS     Specialty Works     1.00   Supply and Installatio	Carrying Channel, 12mm x 38mm x 0.80mm x 5m     Double Furring Channel, 19mm x 50mm x 0.40mm x     Sm     Wall Angle, 25mm x 25mm x 0.40mm x 2.4m     Double Furring Clip     Suspension Clip & Rod Joiner #8     Hanger Rod, #8     Steel Angle     Power Load & Drive Pin (Threaded)     Fiber Cement Screw     Concrete Nail, 1"     Blind Rivets, 1/8" x 3/8"     Image: Semi Gloss Latex Paint, 2 Coats     Semi Gloss Latex Paint, 2 Coats     Gypsum Putty     Sand Paper, # 120     Rags     7" Paint Roller (Cloth)     2" Paint Brush     Roller Pan     TOTAL COST – PAINTING WORKS     Doors and Windows     Supply and Installation Doors and windows, including all hardwares, accessories, stickers, etc. as seen on plans.     1.00     Il ardwares, accessories, w/ Vinyl Frosted Sticker as Shown on Plans. (Main Entrance)     Supply and Installation Doors AND WINDOWS     Steel Door Handles Complete w/ Patch Fittings, Hardwares & Accessories, w/ Vinyl Frosted Sticker as Shown on plans. (Main Entrance)     1.1   GP-01, 12mm thk tempered, framless clear glass on FD 100, powder coated finish w/ vinyl frosted stickers as shown on plans (Storefront Main Entrance) <td>Carrying Channel, 12mm x 38mm x 0.80mm x 5m   Double Furing Channel, 19mm x 50mm x 0.40mm x 5m     Wall Angle, 25mm x 25mm x 0.40mm x 2.4m   Double Furing Clip     Suspension Clip &amp; Rod Joiner #8   Hanger Rod, #8     Hanger Rod, #8   Steel Angle     Power Load &amp; Drive Pin (Threaded)   Fiber Cement Screw     Concrete Nail, 1"   Blind Rivets, 1/8" x 3/8"     Painting Works   TOTAL COST - CARPENTRY WORKS     Painting of New Drywall partition and fiber cement ceiling board at Lacation Area (Including Surface Preparation)   71.31     Primer Latex Paint, 1 Coat   Semi Gloss Latex Paint, 2 Coats     Gypsum Putty   71.31     Sand Paper, # 120   Rags     Rags   TOTAL COST - PAINTING WORKS     Poors and Windows   Image: Steel Poor Handles Complete w/ Patch Fittings, Hardwares, accessories, stickers, etc. as seen on plans.     Supply and Installation Doors and windows, including all hardwares, accessories, stickers, etc. as seen on plans.   1.00     Steel Door Handles Complete w/ Patch Fittings, Hardwares &amp; Accessories, w/ Vinyl Frosted Sticker as Shown on Plans (Main Entrance)   1.00     Set   GP-01, 12mm thk tempered, framless clear glass on FD 100, powder coated finish w/ vinyl frosted Stickers as shown on plans (Storefront Main Entrance)   3.10   sqm     1.2   GP-01, Interme</td> <td>Carrying Channel, 12mm x 38mm x 0.80mm x 5m     Double Furring Channel, 19mm x 50mm x 0.40mm x     Sm     Wall Angle, 25mm x 25mm x 0.40mm x 2.4m     Double Furring Clip     Suspension Clip &amp; Rod Joiner #8     Hanger Rod, #8     Steel Angle     Power Load &amp; Drive Pin (Threaded)     Fiber Cement Screw     Concrete Nail, 1"     Blind Rivets, 1/8" x 3/8"     Painting Works     Painting of New Drywall partition and fiber cement ceiling board at Lacation Area (Including Surface Preparation)     Primer Latex Paint, 1 Coat Semi Gloss Latex Paint, 2 Coats     Gypsum Putty     Sand Paper, # 120     Rags     7" Paint Roller (Cloth)     2" Paint Brush     Roller Pan     Obors and Windows     Supply and Installation Doors and windows, including all hardwares, accessories, stickers, etc. as seen on plans.     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(Storefront Main Entrance)     1.00   Supply and Installation of Storefront/Horizontal Signage     1.01   Supply and Installation of Stor</td>	Carrying Channel, 12mm x 38mm x 0.80mm x 5m   Double Furing Channel, 19mm x 50mm x 0.40mm x 5m     Wall Angle, 25mm x 25mm x 0.40mm x 2.4m   Double Furing Clip     Suspension Clip & Rod Joiner #8   Hanger Rod, #8     Hanger Rod, #8   Steel Angle     Power Load & Drive Pin (Threaded)   Fiber Cement Screw     Concrete Nail, 1"   Blind Rivets, 1/8" x 3/8"     Painting Works   TOTAL COST - CARPENTRY WORKS     Painting of New Drywall partition and fiber cement ceiling board at Lacation Area (Including Surface Preparation)   71.31     Primer Latex Paint, 1 Coat   Semi Gloss Latex Paint, 2 Coats     Gypsum Putty   71.31     Sand Paper, # 120   Rags     Rags   TOTAL COST - PAINTING WORKS     Poors and Windows   Image: Steel Poor Handles Complete w/ Patch Fittings, Hardwares, accessories, stickers, etc. as seen on plans.     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	2.00	incluc	ation of existing Indoor Directional Signage ding miscellaneous materials need to finish the lation (Hanger, screws, chain, etc.) (Verify on	1.00	lot	
		FIGIIS	TOTAL COST – SPECIALTY WORKS			
VII	Flect	rical \	Works			
•••		incui i				
	1.00	Feede	er Line from existing MDP to new DP/ SSS			
		1.10	Service Entrance to EE room			
		1.1.1	32mmØ PVC pipe with coupling	10	L	
		1.1.2	32mmØ PVC Locknut with Bushing	10	pairs	
		1.1.3	32mmØ PVC Elbow	4	ea	
		1.1.4	5.5mm <sup>2</sup> THHN/ THWN stranded wire, Lead Free	5	m	
		1.1.5	8.0mm <sup>2</sup> THHN/ THWN stranded wire, Lead Free	40	m	
		1.1.6	30.0mm <sup>2</sup> THHN/ THWN stranded wire, Lead Free	90	m	
		1.1.7	Pull Box with cover, (150x150x100)mm, G#14, Gray Paint	4	еа	
		1.1.8	Digital Watt-hour Meter, self-contained, 3 phase, 250VAC, 60Hz., complete with meter box, and standard accessories	1	set	
		1.1.9	Distribution Panel (DP)	1	set	
			Main: 100AT, Three Phase, 230 VAC, 60Hz., 25KAIC			
			Branches:			
			1 - 50AT, 2P, 230VAC, 60Hz., 20kAIC			
			3 - 40AT, 2P, 230VAC, 60Hz., 20kAIC			
			6 - 20AT, 2P, 230VAC, 60Hz., 10kAIC			
			2 – Space			
			Surface Mounted, Bolt-on, Industrial Type, w/ grounding terminal block, powder coated gray paint			
		1.20	Dismantling and re-installation of the existing UPS Distribution Panel from basement to new location including its essential wiring system and	1	lot	
			standard accessories (Note: seek assistance from BSSD)			
			Main: 50AT, Single Phase, 230 VAC, 60Hz., 18KAIC			
			Branches:			
			4- 20AT, 2P, 230VAC, 60Hz., 10kAIC			
			Surface Mounted, Bolt-on, Industrial Type, w/ grounding terminal block, powder coated gray paint			
		1.30	Rigid support/ hanger/ bracket with angle bar & u-bolt for the service entrance feeder line to electrical room	1	lot	
			Other incidental items/ consumable materials and other related works/ activities to complete the installation			

	0.00		er, Lighting and Other Layout Materials			
	2.00	2.10	Conduits & Fittings			
		2.1.1	20mmØ PVC Pipe with hub	28	L	
		2.1.2	zonnig i ve Adapter with lockhat & busining	52	sets	
		2.1.3	Aluminum Threshold (3" x 6m/ length)	1	L	
		2.1.4	Plastic Moulding (25mm x 2.4m/ length)	20	L	
		2.20				
		2.20	Boxes / Gutters with cover			
		2.2.1	Utility Box, Surface mounted (Tailee box)	6	ea	
		2.2.2	Junction Box Deep type GA # 16	22	ea	
		2.30	Wires / Cables			
		2.3.1	•	3	roll	
			3.5mm <sup>2</sup> THHN/ THWN stranded wire, Lead Free			
		2.3.2	Convenience Outlet, Duplex, 15A, 230V, 3- prong w/ grounding, flush mounted, parallel slot, complete with plate and cover	6	sets	
		2.3.3	Convenience Outlet, Duplex, 15A, 230V, 2- prong, flush mounted, parallel slot, complete with plate and cover	8	sets	
		2.3.4	Re-utilize existing Three Gang Switch installed at the main entrance, complete with plate and cover	1	sets	
		2.3.5	Supply and installation of electrical materials for the relocation, re-alignment and re-circuiting of the existing lighting fixtures, outlet and other devices that may be affected in new layout/ renovation	1	lot	
		2.3.6	Dismantling of all fixtures, devices and other existing layout not necessary for the new layout.	1	lot	
		2.3.7	Conduits/ supports, other incidental miscellaneous items and consumable materials including chipping works and other related works/ activities to complete the installation. TOTAL COST – ELECTRICAL WORKS	1	lot	
[]]	Stru	ctured	Cabling Works			
	1.00					
	1.00		ng Components	22.00	Dec	
		1.1	Cat5E Information Outlet	22.00	Pcs.	
		1.2	Cat5E Patch Panel 24 Ports	2.00	Pcs.	
		1.3	Modular Faceplate 2 ganged	11.00	Pcs.	
		1.4	Cat5E UTP Cable 4-Pair Solid, 24WG	4.00	Spool (305m)	
		1.5	8RU 19" Wall mounted network cabinet	1.00	unit	
	2.00	Pour	hing-ins			
		2.1	PVC Pipes, Junction/square/pullbox/plastic box,	1.00	lot	
			angle bar, anchor bolt, connectors, couplings,	1.00		
		2.2	and Labor in re-routing the entrance facility	4.00		
		2.2	Others (medical expenses COVID19 requirements)	1.00	lot	
		тс	DTAL COST – STRUCTURED CABLING WORKS			
			TOTAL PROJECT COST			
	I				1	I
			DUCTIONO			
FNF		INCI	RUCTIONS:			

	BOQ, specifically in the formula for computation, given quantity and inclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.
2.	Bidders are not allowed to include any pay items that were not indicated in the BOQ Form.
3.	Mark-up or Indirect Cost as indicated in the BOQ shall include: Overhead Expenses such as office expenses, supervision, transportation allowances, and financing costs (premium on CARI, Bid Security, Performance Security, Surety for Advance Payment, Warranty Security, Construction Bond, etc.), Contingencies, Miscellaneous Expenses and Contractor's Profit Margin
4.	Corresponding cost of material and labor must be provided for all items in the BOQ so as not to constitute an incomplete bid which is a ground for disqualification. In cases where material and labor costs are lumped, or no material or labor cost is required, indicate the same or indicate "0" or "N/A" if given free of charge to SSS. Don't leave the spaces for material and labor costs blank, except as indicated.

## End User: SSS NORTH CALOOCAN Branch

## Total Approved Budget for the Contract: Php591,111.03

Please see attached of the following:

- TECHNICAL SPECIFICATIONS
- APPROVED FLOOR PLAN LAYOUT
- SCOPE OF WORKS/ TERMS OF REFERENCE
- BILL OF QUANTITIES

### Note: Please accomplished the attached BILL OF QUANTITIES

1

2

- 1. The winning supplier is required to post a performance bond within three (3) calendar days from receipt of Notice of Award equivalent to 5% Cash, Cashier's/Manager's Check, Bank Guarantee/Draft or 30% Surety Bond callable upon demand, of the contract price.
- 2. The SSS shall withhold the VAT from the amounts payable to the supplier in accordance with the BIR Regulations.

Price Validity: Three (3) months

This is to certify that my firm/company has paid/updated in all SSS Obligations / contribution payments to the Social Security System.

Signature

Name of Owner/Company Rep :

Business Name



### Republic of the Philippines **OCAL SECTION** East Avenue, Diliman, Quezon City NCR NORTH DIVISION



#### TERMS AND CONDITIONS

- 1. Prospect suppliers are highly advised to conduct site inspection. This is to determine all necessary considerations and include the same in their proposal of any incidentals, materials and activities that are necessary to be furnished and executed to complete the project.
- 2. Price quotation should be made with extra care taking into account the specifications and unit of quantity to avoid errors.
- 3. All bids in excess of the Approved Budget Contract shall be automatically rejected.
- 4. Supplier must present demo units of their offered units on the scheduled inspection, if required.
- 5. The offeror binds himself to this quotation.
- 6. Completion period: Thirty (30) calendar days upon receipt of Purchase Order.
- 7. Quotations not using the prescribed/official canvass form/ and/ or unsealed shall automatically be disqualified.
- 8. Indicate the correct SSS Number of supplier/contractor in the quotation form.
- 9. Please make certain to affix the signature of the owner, manager or any of its duly authorized representatives in a clear legible manner.
- 10. Prospect supplier shall offer one (1) sealed quotation only. Alternative bids shall be rejected.
- 11. Prospect supplier shall be required to submit a Notarized Omnibus Sworn Statement upon notice by by the BAC Division Secretariat.
- 12. All payments to suppliers/creditors/payees shall be electronically and directly credited to the suppliers/creditors/payees bank accounts. Accounts Information will be requested once the supplier gualifies from the initial evaluation.
- 13. Please send your **SEALED QUOTATION/CANVASS** to the above address with the following Eligibility Requirements, failure to attach the following legal documents shall be a ground for automatic disqualification of submitted quotation:
  - a) Valid Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration.
  - b) Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
  - c) Valid Certificate of PhilGEPS Registration/Number
  - d) Latest Form SSS R5 Contributions Payment
  - e) BIR Certificate of Registration (Form 2303)
  - f) Valid Philippine Contractors Accreditation Board (PCAB) license and registration (Category C or D)

Very truly yours,

Chairperson, BAC Divisi

#### PLEASE SIGN YOUR :

NAME	:	
BUSNAME	:	
ADD	:	
SS EMPLOYER ID NO	:	
TIN NO.	:	
TEL/FAX NO.	:	