



**REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM**  
Office Address: SSS BLDG.EASTAVE.DILIMAN PINYAHAN, QC NCR 2ND DISTRICT

Tel No: 920-6401 loc 5504 TO 07

**Branch:** Luzon Central Cls

**Phone:**

**E-mail:**

**Vendor:** EDSHIE GASOLINE STATION  
**Address:** Gloria St., Brgy. Suklayin  
Baler, Aurora Philippines

**PO/JO/LO No.:** 3000022522  
**Date:** April 12, 2022  
**Order Type:** PO  
**APP:** PAP Code 2022-317

Gentlemen:

Please deliver to our property custodian at the Social Security System the following items:

NO.	PR No.	MAT NO.	DESCRIPTION	UoM	QTY	UNIT COST	AMOUNT
1			Diesel for CY2022	LOT	1	61,389.90	61,389.90
<b>Total Amount</b>							<b>61,389.90</b>

Project Name: Supply of diesel for SSS Baler Branch for CY 2022  
Clearance No./Date: 2022-BLR-001 / February 10, 2022  
AOB No.: 2022-01-02  
Mode of Procurement: NP - Small Value Procurement  
Supplier's TIN: 282 - 686 - 776 - 000  
Cost Center: 121220141 Baler  
Classification: 6002019001 MR TE - Gasoline/Diesel  
Funds Available: Php 61,389.90  
Payment Terms: Government Terms (Payment is upon delivery of items/services and submission of billing documents)

Approved by SVP Antonio S. Argabioso, Head of Procuring Entity (BAC Division) on 03/29/2022, per recommendation of BAC Division in its Resolution No. 2022-01-02 dated 03/25/2022.

Note: Subject to specific warranties appearing at the back thereof.  
Delivery: Acceptance of deliveries shall be from Monday to Friday only excluding holiday at 8:00 am to 5:00 pm.  
You are to make a delivery upon receipt of approved Purchase Order, as needed.

Please submit your Original Delivery Receipt & Invoice, together with two (2) copies of Taxpayer's Certificate with your Tax Identification Number & original copy of this Purchase Order to Administrative Section, SSS Baler Branch, 2/F NE Mall Baler, Brgy. Suklayin, Baler, Aurora 3200

**Reviewed:**   
CZARINA GERTIL DORRAN  
Acting Administrative Head  
SSS Baler Branch

**Certified Funds Available:**   
PORTACIO G. QUIBALLO  
CEO II, SSS

**Approved:**   
CHRISTOPHER CARLOS DELA CRUZ  
Acting Branch Head

**Conforme:**

E. G. SAN PEDRO H 4-12-2022  
Name of Authorized Representative Signature Date

**SUPPLIER WARRANTS THE FOLLOWING:**

- 1) All goods to be delivered are in accordance with the unit / quantity / samples / specifications / printing layouts of the System.
- 2) Materials to be furnished shall be fresh stock / brand new / standard factory products of reputable manufacturers.
- 3) All charges or fees for the test and analysis service on delivery samples shall be paid by the System, provided, however, that if, after the test, the delivery is rejected, the fees for the test shall be for the account of the Supplier.
- 4) Supplier guarantees their supplies / materials / equipment / printed form against all latent / inherent defects in materials and workmanship for a period of one year from the date of purchase. Replacement of supplies / materials / forms with latent defects and of equipment with defective parts shall be made without charge within twenty-four (24) hours from receipt of request.
- 5) Supplier warrants the availability of spare parts and service facilities during the lifetime of the equipment and shall answer the call and provide the service within twenty-four (24) hours upon call of the System.
- 6) Delivery of goods ordered shall be made within the period indicated in the Purchase Order / Job Order / Letter Order. No other delivery date shall be allowed. For late delivery, a penalty of 1/10 of 1% of the total amount of the late delivered items shall be imposed for every day of delay.
- 7) For contract price amounting to P100,000.00 and above (Office Order 2013-014-B) except for Direct Contracting, Repeat Order, Lease of Venue and Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services, the winning bidder is required to post a Performance Bond within ten (10) calendar days from the receipt of notice but in no case later than the signing of the contract/PO/JO by both parties, which shall be valid within the contract period, equivalent to % of contract price as follows:
  - 5 % Cash (Goods & Consulting Services) and 10% Cash (Infrastructure), Cashier's Manager's Check, Bank Guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank, or
  - 30% Surety Bond callable upon demand issued by a surety or insurance company and duly certified by the Insurance Commission, of the contract price.
- 8) The winning bidder is required to post a warranty security for a minimum period of three (3) months, in case of Expendable Supplies, or a minimum period of one (1) year, in case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. The obligation for the warranty shall be covered by either retention money in an amount equivalent to five percent (5%) of every progress payment, or a special bank guarantee equivalent to five percent (5%) of the total contact price with validity period starting from the date of acceptance/delivery.
- 9) In case of rejected deliveries, Supplier agrees to withdraw the articles from SSS bodega or premises within five (5) days from receipt of "Notice of Rejected Goods". Failure to withdraw the articles on time shall entitle the System to impose a storage fee of 5% of the value of the rejected goods per month and / or if unclaimed for a period of one year, dispose the goods in the most advantageous manner to defray storage cost.
- 10) In case of delinquency, Supplier agrees that payment under this Purchase Order / Job Order / Letter Order shall be applied to delinquent contribution / penalty / loan, subject to adjustments later on, if necessary.
- 11) Any violation of the above warrants will give rise to legal action by the Social Security System.
- 12) The following documents are deemed incorporated in, and shall be read, form, and construed as integral parts of this Purchase Order.

**ANNEXES TO CONTRACT**

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|------|---|
| "A"  | Office Order No. 2018-014 dated 27 February 2018 – Authorized Signatories to Purchase Order (PO) / Job Order (JO) and Disbursement Voucher (DV) |
|      | COA Circular No. 79-122 dated 18 December 1979 – Ensuring the Contracts Are Signed Only When Supported By Available Funds                       |
| "B"  | Memorandum of BAC recommending the award of the PROJECT winning supplier (and Approval of the Approving Authority)                              |
| "C"  | Notice of Award and Notice to Proceed (if applicable) and Purchase Order/Job Order  |
| "D"  | Request for Quotation   |
| "D1" | Technical Specification or Scope of Work  |
| "E"  | Supplier's quotation/offer, including the Technical and Financial Proposals, and all other documents/statements submitted                       |
| "F"  | Performance Security (if applicable)  |

**CONFORME:**

E. Co. SAN PEDRO  
Name of Authorized

§  
Signature

4.12.2018  
Date