



**Republic of the Philippines
SOCIAL SECURITY SYSTEM
Iloilo Processing Department
TTW Bldg., Mapa St., Iloilo City**

RFQ- ILOPC2021-01

Date _____

Sir / Madam:

Please furnish us with your quotation on or before _____ for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
	1 Lot	Messengerial	P _____ /Unit	P _____
		a) Iloilo – NCR/Luzon/Mindanao Area Destinations		
		Small/ Letter size 36 (pouches)	P _____ /Pouch	
		Medium/ 1-pounder size (75 pouches)	P _____ /Pouch	
		Large/ 3-Pounder size (50 pouches)	P _____ /Pouch	
		Box (indicate price for 1 st initial gram and price per gram in excess)	P _____	
		> Delivery Timeline for S/M/L/Box (1 to 2 days)	No. of days _____	
		b) Iloilo – Visayas Area Destinations		
		Small/ Letter size (100 pouches)	P _____ /Pouch	
		Medium/ 1-pounder size (50 pouches)	P _____ /Pouch	
		Large/ 3-Pounder size (200 pouches)	P _____ /Pouch	
		5 Pounder size (300 pouches)	P _____ /Pouch	
		Box (indicate price for 1 st initial gram and price per gram in excess)	P _____	
		> Delivery Timeline for S/M/L/Box (1 to 2 days)	No. of days _____	
		* Monthly Billing / Statement of Account within three (3) days after the applicable month		
		* With online document tracking		
		* Provides clear pouch for its packaging, for easy identification of the content of the package		
		* Provide receipt tickets upon pick up		
		* Must be operating nationwide for a minimum of three years		
		* Pick up of documents between 2-3 PM daily		
		1) Mayor's Permit; 2) Philgeps Registration; 3) Income Tax Return, and 4) Omnibus Sworn Statement duly notarized		
		Grand Total ABC = 143465		

Delivery Terms: Five (5) calendar days from receipt of duly notarized service contract agreement

Payment Terms: Supplier shall be paid in accordance to Government Terms.

Price validity : Three (3) months

- NOTE/S:**
- 1.) **For canvass with an ABC of P 100,000.00 and above**, the winning bidder is required to post a Performance Bond within Three (3) Calendar Days from receipt of Notice of Award equivalent to 5% Cash, Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand of the contract price.
 - 2.) **For canvass with an ABC of P 50,000.00 and above**, the supplier is required to indicate his PhilGeps Registration Number on the canvass form.
 - 3.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 5.) **For further inquiries, kindly call Ms. Criselda C. Esmadiana / ADMIN At 5099826**

This is to certify that my Company is updated in the payment of contributions and loans to SSS and the data / quotation indicated are valid.

Owner/Company Representative
(Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation TERMS & CONDITIONS.

Very Truly Yours,

MARICELA A. LOCSIN

Department Manager III
SSS Iloilo Processing Department
Tel Fax No. 5099826

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business SSS No. _____

PhilGeps Registration No. _____

T I N no. _____

Date Received : _____

(Business Name)

(Address & Telephone No.)

/rcd/

E-mail Address: iloilocpc@sss.gov.ph/locsinma@sss.gov.ph