



Republic of the Philippines
SOCIAL SECURITY SYSTEM
NCR OPERATIONS – WEST DIVISION
 232 G/F Padilla Delos Reyes Bldg. Juan Luna St.
 Binondo, Manila
 Tel. 8395-9897 FAX 243-2464

CANVASS FORM

WEST 2023-APRIL-03
 Tuesday, April 25, 2023

PHILGEPS REF. NO. _____
 DATE POSTED: _____
 POSTED BY: _____

Sir / Madam:

Please furnish us with your quotation on or before: _____ at 4:00 pm. for the following items:

NO.	QUANTITY	PARTICULARS	UNIT COST	TOTAL COST
1	1 Lot	Supply, Delivery and Installation of Outdoor Horizontal Signage at SSS Welcome Branch	P 173,250.00	P 173,250.00
TECHNICAL SPECIFICATION FOR OUTDOOR HORIZONTAL SIGNAGE			STATEMENT OF COMPLIANCE	
4mm thk. Aluminum Composite Panel - 900mm (W) x 7000mm(L) x 100mm (thk.)				
Aluminum Sub-framing and Accessories - 900mm (W) x 7000mm (L) x 100mm (thk.)				
SSS Logo (768mm x 600mm x 50mm) Embossed Acrylic				
"SOCIAL SECURITY SYSTEM" (5517mm x 300mm x 50mm) Embossed Acrylic				
Branch Name (1447mm x 100mm x 50mm) Embossed Acrylic				
LED light including power supply, wires, outlets, conduits and other necessary Accessories				
Assembly/Disassembly of scaffoldings including dismantling/removal of existing signages, site cleaning/ clearing and hauling and disposal of waste materials				
Total Approved Budget for the Contract (ABC)			P	173,250.00

Payment Terms: Supplier shall be paid in accordance to Government Terms.
 Delivery Terms: 30 Calendar Days upon receipt of approved Purchase Order/Job Order.
 Price Validity: Three (3) Months

Note/s:

- 1.) For canvass with an ABC of P 100,000.00 and above the winning bidder is required to post a Performance Bond within Three (3) Calendar from receipt of Notice to Proceed/Job Order/Purchase Order equivalent to 5% Cash, Cashier's/Manager's Check, Bank Guarantee/Draft or 30% Surety Bond callable upon demand of the contract price.
- 2.) The SSS shall withhold the applicable taxes from the amount payable in accordance with BIR regulations.
- 3.) Please specify the brand name / model offered.
- 4.) For clarification of details, please coordinate with Nathalie G. Alonde at telephone no. 8395-9897.
- 5.) Quotations not using the prescribed/standard canvass form and/or unsealed shall automatically be disqualified.
- 6.) Indicate the correct **SSS Number** and **TIN-(BIR)** of **supplier/contractor** in the quotation form.
- 7.) The bidder shall offer one (1) quotation only, alternative bids shall be rejected.
- 8.) Please send your **SEALED QUOTATION/CANVASS/BID** to 232 Padilla delos Reyes Bldg., Juan Luna St., Binondo, Manila including the following Eligibility Requirements:
 - a.) Registration Certificate from SEC (Security Exchange Commission), DTI (Department of Trade & Industry) for sole proprietorship, or CDA (Cooperative Development Authority) for cooperatives, or any proof of such registration.
 - b.) Mayor's Permit issued by the city or municipality where the place of business of the prospective bidder is located.
 - c.) BIR 2303
 - d.) Latest Form SSS R-5 Contributions Payment
 - e.) PhilGEPS Registration
- 9.) All payments to suppliers/creditors/payees shall be done electronically and directly credited to their **Landbank Account**. When supplier prefers other banks, any charges or fees that will be imposed by the bank shall be charged to supplier's account.

This is to certify that my Company is updated in the payment of **contributions** and **loans** to SSS and the data / quotation indicated are valid.

 Owner/Company Representative
 (Sign over Printed Name)

REMINDER: Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation **TERMS & CONDITIONS**.

Very truly yours,

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business Name: _____
 Your Business Address: _____
 Your Business SSS No.: _____
 Your Business TIN No.: _____
 Bank Account No.: _____
 E-mail Address: _____
 Telephone Nos.: _____
 Fax No.: _____
 Date Received: _____

DANIEL T. CAPUT
 Chairperson, LBAC
 NCR West Division