

ANNEX 'A'

PROJECT: ONE-YEAR CONTRACT FOR SECURITY SERVICES: SSS MAIN, POEA, LIVELIHOOD AND EDSA LOT, AND NCR PROPERTIES

A. RESPONSES TO THE QUERIES RAISED BY PROSPECTIVE BIDDERS DURING PRE-BID CONFERENCE:

	Queries of Prospective Bidders	BAC/TWG Responses
1.	What is the basis of ABC? Is it the new wage rate?	The basis of computation for the ABC was Wage Order No. NCR-21b dated 5 October 2017.
2.	May we clarify if we will use the eight decimal places?	Use only FOUR DECIMAL PLACES , instead of eight decimal places as discussed during the Pre-Bid Conference, for the following: <ul style="list-style-type: none"> a) Form No. 3 and 3.1 (Detailed Costing) <ul style="list-style-type: none"> i) Administrative Fee ii) Total Service Cost iii) VAT iv) Total Contract Price/Billing Rate per Month of Guard v) Contract Rate per Hour b) Form No. 2 and 2.1 (Bid Proposal) <ul style="list-style-type: none"> i) Contract Rate per Hour ii) Amount of Bid <p>This amends Section III, Bid Data Sheet, Clause 13.2</p>
3.	Can we be provided a soft copy for the computation under Form No. 2 & 3 of the Bidding Documents?	Yes.
4.	In page 58 of the Bidding Documents, the term of the Agreement is for Three (3) years?	Section V. Special Conditions of Contract clause 25, is amended from three (3) to one (1) year, to read as follows: <i>"Term of the Agreement</i> <i>1. The term of the Agreement shall be for a period of <u>ONE (1) YEAR.</u>"</i>
5.	Under page 62, item 2.f, 2.g & 2.h for deletion.	Section VII. Technical Specifications. The following requirements have been deleted: <ul style="list-style-type: none"> a.) <i>"Item 2.f - Completeness of uniforms and other paraphernalia</i> b.) <i>Item 2.g - With at least a satisfactory rating from all its clients for the past five (5) years</i> c.) <i>Item 2.h - No record of any suspension, contract violation, disciplinary action, or violation of labor laws, rules and regulations that could be taken against the BIDDER/s."</i> <p>This amends Section VII. Technical Specifications.</p>

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	Queries of Prospective Bidders	BAC/TWG Responses
6.	For Form Nos. 9, 9.1 & 10 of Bidding Documents, for deletion.	<p>The submission of the following forms is no longer required.</p> <p>Form No. 9 – Affidavit of No Pending Case Form No. 9.1 - Affidavit of Pending Case Form No. 10 – Affidavit of decided Cases</p> <p>This amends Section III. Bid Data Sheet, Clause 29.2.</p>
7.	Under page 30, item 12.1 (a) sub-item (vii) Technical Proposal/Specifications (a), "Statement of Compliance with the Technical Specifications, as enumerated and specified in Sections VI (Schedule of Requirements) and VII (Technical Specifications) of the Bidding Documents;"	<p>Section III. Bid Data Sheet, Item 12.1(a), (vii) <i>Technical Proposal/Specifications</i> is amended to include the requirement to submit License to Operate, to read as follows:</p> <p>"(vii) <i>Technical Proposal/Specifications</i></p> <p>(a) <i>Statement of Compliance with the Technical Specifications, as enumerated and specified in Sections VI (Schedule of Requirements) and VII (Technical Specifications) of the Bidding Documents</i></p> <p>(b) <u>Certified True Copy of a valid License to Operate issued by the Philippine National Police Supervisory Office on Security and Investigation Agencies (PNP-SOSIA);</u>"</p>
8.	Under page 32, item 13.2, to include a ceiling on the Administrative Fee	<p>Section III. Bid Data Sheet, Item 13.2 is revised to include a ceiling on the Administrative Fee and the use of four decimal places, to read as follows:</p> <p><i>"The Administrative Fee shall not be less than 20% but not more than 22% of the Total Contract Cost for the following:</i></p> <p style="text-align: center;">xxx xxx xxx</p> <p><i>= 20.0000% (four decimal places)"</i></p> <p><i>This amends Section III. Bid Data Sheet, Clause 13.2.</i></p>
9.	Under page 34, item 29.2 sub-item 3.c., "Copy of Quarterly Collection List (SSS-Form R3) of the 300 Licensed Guards reported to the SSS within the last semester prior to bidding duly received by the SSS Branch. (April 2018 to September 2018)"	<p>We maintain our requirements. However, the covered period shall be July 2018 to December 2018.</p> <p>This amends Section III. Bidding Documents, Clause 29.2.</p>

B. RESPONSES TO THE WRITTEN QUERIES SUBMITTED BY PROSPECTIVE BIDDERS:

	ODIN Security Agency, Inc.	BAC/TWG Responses
1.	<p>Under the eligibility requirements, a Certificate of Satisfactory Rating is required to accompany each and all contracts of the prospective bidder. However, there are clients which do not issue such a certification with satisfactory rating. In this regard, may we suggest that a Certificate attesting that the bidder security agency is the current security service provider of the client suffices as compliance.</p> <p>Moreover, we are not very sure if the client would notarize such Certificate of Satisfactory Rating or Certificate of Performance. Thus, if we may, it is suggested that the usual Certificate of Satisfactory Rating/Compliance of Performance will also be accepted as a complying requirement.</p>	<p>Section VII. Technical Specifications. The following requirements have been deleted: <u>Item 2.g – With at least a satisfactory rating from all its clients for the past five (5) years.</u></p> <p><u>Please refer to SSS response in Query No. 5.</u></p>
2.	As to the computation of 50% single-largest completed contract, should it be based on the amount at award or amount after completion of the contract?	The basis of the computation of the Single Largest Completed Contract is the amount appearing in the Contract and in its extension/s, if any.
3.	<p>Anent the application of the 8 decimal places in rounding off the centavo part, is it applicable only with respect to the administrative fee or to the rest of the factors in the computation (Roman Number IV to VIII of Form 3)?</p> <p>Is the 8 decimal places rule applicable also to Form 2 and to the final/total price?</p>	<u>Please refer to SSS response in Query Nos. 2 and 8.</u>
4.	Say a bidder joins more than 1 lot, will it require another set of eligibility documents?	No, only one (1) set of Eligibility Documents is required in case a bidder bids for two (2) lots.
5.	Will there be a pre-screening of eligibility documents?	Bidders may avail of the optional Pre-screening on Monday, 11 February 2018, at the BAC Secretariat Department from 8 a.m. to 5 p.m. However, the bidders have the ultimate responsibility for the completeness and accuracy of the Eligibility Documents.
6.	In order to make everything official and binding upon bidders, may we request that the points/queries raised during the pre-bid conference and answers to these queries be put in a Bid Bulletin furnished all the participating bidders.	Yes.

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	MASADA Security Agency, Inc.	BAC/TWG Responses
1.	The cost proposal forms (Form No. 3 and 3.1) indicate that the Wage Order to be used for this bidding is Wage Order No. NCR-21, whereas, Wage Order No. NCR-22 is already prevailing. May we be clarified as to the specific wage order to be followed for this bidding?	Since Wage Order No. NCR-21b dated 5 October 2017 was the basis in the computation of the ABC, the bid shall likewise be based on this same Wage Order.
2.	In Form No. 2.1, the total man hours of the Night Differential column is pegged at 70,080 only when after our computation, it turns out to be 75,920. Hence, we wish for your clarification/correction on the said figure.	In Form No. 2.1, the correct computation of total manhours is <u>75,920</u> and it is corrected already in the softcopy to be issued to the bidders.
3.	As to Form No. 4 (Statement of Ongoing and Single Largest Completed Contract), may we request for the BAC to come up with the specific attachment/s to the matrix of the ongoing and single largest contract.	Revised forms shall be provided to the bidders.
4.	May we also request that bidder be sent/furnished with soft copies of the corrected forms especially those that require computation.	Yes.
5.	Further, may we request that answers to our foregoing queries be put in a Supplemental/Bid Bulletin which we will utilize as guide and reference in the preparation of our bid proposal.	Yes.