

ANNEX "A"

**PROCUREMENT OF SERVICES FOR THE FAS-SAP CUSTOMIZATION:
Extension of Amount Field Length (Trillion) and
Inclusion of 1% Withholding Tax Configuration**

Item No.	QUERY	REPLY																						
1.	<p>Extension of amount field to trillion.</p> <p>Must be able to test and update all the relevant transactions including FAGLVTR (Balance Carried Forward) that will be affected by the change in amount field length.</p> <p>Is this requirement refer to creation only of new GL accounts named "Policy Reserves"?</p> <p>Assumption: Creation of new GL account but included in testing.</p>	<p>No. The requirement does not require the creation of a new GL account named Policy Reserves.</p> <p>However, there is a need to segregate the closing nominal account balances to the Reserve Fund, as follows:</p> <table border="1" data-bbox="815 671 2009 930"> <thead> <tr> <th rowspan="2">Nominal Accounts</th> <th colspan="2">When carried forward, balances will have to</th> </tr> <tr> <th>Existing</th> <th>Proposed</th> </tr> </thead> <tbody> <tr> <td>Income and Expense Accounts</td> <td>Reserve Fund</td> <td>Reserve Fund – Retained Earnings</td> </tr> <tr> <td>Changes in Policy Reserves (new GL account; already created)</td> <td>None</td> <td>Reserve Fund – Policy Reserves</td> </tr> </tbody> </table> <p>The December 2020 accounting period will be re-opened to enter the following Journal Entries with posting date 12/31/2020:</p> <table border="1" data-bbox="815 1075 2009 1401"> <thead> <tr> <th>Particulars/GL Account</th> <th>Debit</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td>A) To record Insurance Contract liability (ICL) for the year 2020. Changes in Policy Reserves Insurance Contract Liability</td> <td align="center">xx (in 100M)</td> <td align="center">xx (in 100M)</td> </tr> <tr> <td>B) To adjust beginning balance of CY2020 for the ICL retrospectively applied in 2018 to 2019.</td> <td></td> <td></td> </tr> </tbody> </table>			Nominal Accounts	When carried forward, balances will have to		Existing	Proposed	Income and Expense Accounts	Reserve Fund	Reserve Fund – Retained Earnings	Changes in Policy Reserves (new GL account; already created)	None	Reserve Fund – Policy Reserves	Particulars/GL Account	Debit	Credit	A) To record Insurance Contract liability (ICL) for the year 2020. Changes in Policy Reserves Insurance Contract Liability	xx (in 100M)	xx (in 100M)	B) To adjust beginning balance of CY2020 for the ICL retrospectively applied in 2018 to 2019.		
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		Reserve Fund – Policy Reserves Insurance Contract Liability	xx (in trillion)	xx (in trillion)				
		C) To reclassify entry made for MIA non-life policy reserves Reserve Fund – Policy Reserves Reserve Fund – Retained Earnings	xx	xx				
		<p>Execute the Balance Carry Forward to CY 2021.</p> <p>Hierarchy Presentation for Financial Statement presentation and mapping using Tcode S_PLO_86000028 – Financial Statement: Actual/Actual Comparison.</p>						
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="815 719 1375 759" style="width: 50%; text-align: center;">Existing</th> <th data-bbox="1375 719 2018 759" style="width: 50%; text-align: center;">Proposed</th> </tr> </thead> <tbody> <tr> <td data-bbox="815 759 1375 1366"> Total liabilities and reserves + Liabilities - Reserves - Reserve Fund - Unrealized gain/(loss) on FVTOCI - Realized gain/(loss) on FTVOCI - Property valuation reserve - Flexi-Fund Members' Equity - PESO Fund Members' Equity - Mandatory Prov Fund Members' Equity - Net revenue/(loss) </td> <td data-bbox="1375 759 2018 1366"> Total liabilities and reserves + Liabilities - Reserves - Reserve Fund -- Reserve fund – Retained Earnings -- Reserve fund – Policy Reserves - Unrealized gain/(loss) on FVTOCI - Realized gain/(loss) on FTVOCI - Property valuation reserve - Flexi-Fund Members' Equity - PESO Fund Members' Equity - Mandatory Prov Fund Members' Equity - Net revenue/(loss) --Net revenue/(loss) from operations --Changes in policy reserves </td> </tr> </tbody> </table>			Existing	Proposed	Total liabilities and reserves + Liabilities - Reserves - Reserve Fund - Unrealized gain/(loss) on FVTOCI - Realized gain/(loss) on FTVOCI - Property valuation reserve - Flexi-Fund Members' Equity - PESO Fund Members' Equity - Mandatory Prov Fund Members' Equity - Net revenue/(loss)	Total liabilities and reserves + Liabilities - Reserves - Reserve Fund -- Reserve fund – Retained Earnings -- Reserve fund – Policy Reserves - Unrealized gain/(loss) on FVTOCI - Realized gain/(loss) on FTVOCI - Property valuation reserve - Flexi-Fund Members' Equity - PESO Fund Members' Equity - Mandatory Prov Fund Members' Equity - Net revenue/(loss) --Net revenue/(loss) from operations --Changes in policy reserves
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2	<p>1% Withholding Tax Configuration</p> <p>Must be able to update the Alphanumeric Tax Code (ATC) that is stored in Tcode SE16N available for SAP Administration where the list of tax codes can be generated (T059Z) for the following:</p> <p>a. B080 – persons exempt from VAT under Sec. 109V (Creditable) – Government Withholding Agent</p> <p>b. B084 – persons exempt from VAT under Sec. 109V (Final)</p> <p>Is this requirement refers to creation of new tax code in ECC.</p>	<p>Yes this is a creation of a new tax code.</p> <p>This is applicable to the following company codes: SSS, ECC, MIA and eventually in the Provident Fund once it is created.</p>
3	<p>Must be able to incorporate the new ATC Code in the BIR Alpha Listing Report.</p> <p>Is this an existing report? Is this a standard report or customized? If customized, can we ask for a sample report.</p>	<p>Yes, it is an existing report.</p> <p>It is a customized report incorporated in ZFIR0005 – Withholding Tax Report</p> <p>Sample reports is in Annex B.</p>
4	<p>Must be able to change the following T-Codes:</p> <p>a. XK01 – creation of new vendor codes</p> <p>b. XK02 – update/change vendor details</p>	<p>Yes, These are standard transaction codes.</p>

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	<p>c. FV60 – enters tax details in withholding tax information</p> <p>Are Nos. 1-3 refer to standard SAP transaction codes, we will assume that there were no existing customization made in this Tcodes.</p>	
5	<p>Must be able to change the following T-Codes:</p> <p>a. ZFIR0001 – Analysis of withholding taxes (BIR Withholding Tax Report per GL Account)</p> <p>b. ZFIR0005 – Monthly Remittance Report</p> <p>This appears to be a customized report. Per our initial assessment, fixing these reports cannot be accommodated in the 60 mandays timeline of the TOR. In this regard, may we ask how many reports are generated under this program, and if possible to provide us copies or sample reports, and current functional specifications and User test scripts, if there is any, in order for us to estimate the mandays needed to update the customized reports within this program.</p>	<p>Yes, These are two (2) customized reports.</p> <p>ZFIR0001 – is a report of taxes with corresponding expense accounts for easy reconciliation with BIR Audit.</p> <p>ZFIR0005 – is a summary report of all taxes withheld for the month that are submitted to BIR and Commission on Audit</p> <p>Sample reports are in Annex B.</p>
6	<p>Must be able to change the following T-Codes:</p>	<p>These are the required tax certificates to be given to suppliers. It is either in hard or soft copies.</p>

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	<p>S_P00_07000134 - Printing of Tax Certificates</p> <p>What are the tax certificates/BIR Forms that need to be printed? Can you provide sample format?</p>	<p>Sample report is in Annex C.</p>
7	<p>Delivery date - 60 calendar days from receipt of Notice to Proceed and Job Order.</p>	<p>An additional 30 calendar days is added for the changes in the customized tax reports. Thus, the new delivery date shall be 90 calendar days from receipt of Notice to Proceed and Job Order.</p>

- END OF BID BULLETIN -

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