

PROJECT: ISSUANCE OF GENERIC UMID CARDS TO MEMBERS

QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

Item No.	Queries/Clarifications	TWG Reply
1.	For clarification, how many years is the warranty period and how much is the percentage of the retention (5% or 10%)	<p>Section V – Special Conditions of Contract on page 26, Item 5.1.a shall be amended</p> <p>From:  <i>"A guaranteed ten (10) year card life is required on all delivered cards. Cards must be fully functional with no observable cracks, chipping, peeling or fading within 10 years from issuance."</i></p> <p>To:            A guaranteed five (5) year card life is required on all delivered cards. Cards must be fully functional with no observable cracks, chipping, peeling or fading within 5 years from acceptance of delivered cards with the retention fee of 5% of the cost of the card.</p>
2.	If ten years is the warranty is the retention is also ten years?	Please refer to Item A.1 of this Bid Bulletin.
3.	Who will provide the APPLET? Will SSS supply it or will we produce our own applet?	The winning bidder will provide its proposed applet as specified on Annex A – Scope of Works, Item C.3 on page 58 of the bidding document
4.	Relative to the reading of 1 <sup>st</sup> generation and 2 <sup>nd</sup> generation, will that program also to be provided by the winning bidder?	No. Please refer to Annex A – Scope of Works, Item 2.b. and 2.c. on page 60 of the bidding document

**A. WRITTEN QUERIES**

Item No.	Queries/Clarifications	TWG Reply
1.	<p>Given that the project pertains to a Polycarbonate Government issued Card, may we request that the SSS BAC to reconsider that the SLCC should require a similar card product such as Government ID card or a Polycarbonate ID Card.</p> <p>Allowing "Bank cards" to be considered as an SLCC may not be appropriate since most if not all of the Bank Cards circulating in the market are made out of PVC material and not polycarbonate.</p> <p>Producing a polycarbonate card is different from a producing a pvc card, it has a different process, slightly different machine parts, etc.</p> <p><i>Reference:</i> Page 16. Bid Data Sheet Item 5.3 <i>For this purpose, contracts similar to the Project shall be:</i></p> <p style="padding-left: 40px;"><i>a. Government-issued ID cards and/or Bank Cards with DOVID/hologram as minimum-security feature or contactless smartcards and with volume produced at not less than 720,000 cards in one (1) year.</i></p> <p><i>Completed within ten (10) years period prior to the deadline for the submission and receipt of bids.</i></p>	<p>We maintain the requirement for SLCC</p>
2.	<p>May we clarify if the request for down payment is possible and what is the corresponding percentage.</p> <p><i>Reference:</i> <i>Page. 19, Item 2. Advance Payment and Terms of Payment</i> <i>Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.</i></p> <p><i>The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the</i></p>	<p>No. Please refer to Item no. 2.2 of Section V: Special Conditions of Contract on page 24 of the bidding document.</p>

	<p><i>Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the SCC.</i></p>	
3.	<p>What is the retention period for withheld payments since the warranty for the card is 10 years?</p> <p><i>Reference:</i></p> <p>SCC  Page 26, Item 5.1. Warranty:  a. A guaranteed ten (10) year card life is required on all delivered cards. Cards must be fully functional with no observable cracks, chipping, peeling or fading within 10 years from issuance.</p>	<p>Please refer to Item A.1 of this Bid Bulletin</p>
4.	<p>Will the winning bidder supply the hardware, system software and all necessary items for Card Management System?</p> <p><i>Reference:</i></p> <p>Section VI. Schedule of Requirements  Page 31, Item V.  Provision of Card Management System during the duration of the contract Annex A – Acceptance Criteria – Scope of Works A.2  Within 45 calendar days upon receipt of Notice to Proceed and signed contract</p>	<p>Annex A, Item A.2. Card Management System on page 59 shall be amended.  From:  <i>"The winning bidder shall provide the Card Management System (CMS) with the following salient features/functionality:"</i></p> <p>To:  The winning bidder shall provide the hardware, software application, and all the necessary items for Card Management System (CMS) to be located in SSS Main Office-with the following salient features/functionality.</p>
5.	<p>May we clarify if the card packaging covers only the services or does it include the collaterals such as envelope and letter carrier? If so, what are the specifications of the required collaterals?</p> <p><i>Reference:</i></p> <p>Page 45: Price Schedule  1. Supply and delivery of indicative volume of  720,000 UMID Cards  • Card cost  (Must not exceed the amount of ₱98.68 per card)  • Packaging cost</p>	<p>Yes, it will only cover the card packaging services as specified in Annex A - Scope of Works, Item D.C.3. on page 63 and Section V of Special Condition of Contract, GCC Clause 4.A.2 3<sup>rd</sup> bullet on page 25 of the bidding document.</p>

	(Must not exceed the amount of ₱12.00 per card)	
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**B. WRITTEN CLARIFICATIONS / ISSUES / QUERIES / APPEALS FROM**

<b>Item No.</b>	<b>Queries/Clarifications</b>	<b>TWG Reply</b>
1.	UMID APPLET-Kindly clarify if the bidder is allowed to use its own applet.	Please refer to Item A.3 of this Bid Bulletin
2.	In Item 3.g Turnover and Transfer of Technology, it was mentioned that the the UMID smartchip in the personalized UMID cards must be read and updated by the existing application software in the SSS Self Service Express Terminal. Please clarify the requirement as this existing application software in the SSS Self Self-Service Terminal will work only on the current UMID applet which will not be provided to the Bidder by SSS which is not even owned and controlled by SSS.	Please refer to Annex A – Scope of Works, Item 2.b. on page 60 of the bidding document
3.	In relation to Item #2, in the event that the winning bidder is allowed to use its own applet, it would still not be possible to read and update the personalized UMID cards by the existing application software in the SSS Self-Service Express Terminal as this will only work on the current UMID applet which is not even owned and controlled by SSS.	Please refer to Item C.2 of this Bid Bulletin
4.	Would it be possible to get all the hardware specification of SSS Self Service Express Terminal?	Yes, subject to non-disclosure agreement with the winning bidder.
5.	Will the tested Instruction/Manual to be use on PSAM to open, read or write on the UMID Applet be provided to the winning bidder?	Yes, subject to non-disclosure agreement with the winning bidder.
6.	Will a complete and working source-code of the SSS Self-Service Express Terminal be provided to the winning bidder?	Yes, subject to non-disclosure agreement with the winning bidder.

7.	Will it be possible to extend additional 60 days to study the current Instruction/Manual to be use on PSAM; and source-code of the SSS Self-Service Express Terminal to the winning bidder?	<p>Section VI – Schedule of Requirements on page 31, Item VI shall be amended as follows:</p> <p>From:  <i>"Within 45 calendar days upon receipt of Notice to Proceed and signed contract"</i></p> <p>To:          Within 75 calendar days upon receipt of Notice to Proceed and signed contract          We can allow an extension of 30 days from the existing 45-day lead time from receipt of NTP. However, the winning bidder can implement earlier when ready.</p>
8.	Can we create a new program for the kiosk so that the new/3 <sup>rd</sup> generation UMID will be recognized? We will create a new program that has same functionality as the current UMID program.	Yes, please refer to Annex A – Scope of Works, Item 2.b. on page 60 of the bidding document
9.	Will the UMID Applet whose ownership belong to SSS be provided to winning bidder?	<p>No. Please refer to Annex A – Scope of Works, Item no. A.1.c.3 on page 58          Annex A, item B.2.a shall be amended as follows:</p> <p>From:  <i>"The source code of the program to personalize the UMID contactless chip will be provided to the winning bidder, subject to Non-Disclosure Agreement, to enable the winning bidder to personalize the UMID contactless chip using its equipment/system."</i></p> <p>To:          The source code of the program to personalize the UMID contactless chip will be provided to the winning bidder, subject to Non-Disclosure Agreement, to enable the winning bidder to personalize the UMID contactless chip using its equipment/system.          However, the winning bidder may opt to develop its own program to personalize the UMID contactless chip that</p>

		should be turned over to SSS with corresponding system documentation.
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**D. PROPOSED AMENDMENTS TO BIDDING DOCUMENTS RELEVANT TO THE CLARIFICATIONS / ISSUES / QUERIES / APPEALS FROM PROSPECTIVE BIDDERS**

1.	Section VI. Schedule of Requirements, Item V: Provision of Card Management System during the duration of the contract Annex A – Acceptance Criteria – Scope of Works A.2	From: <i>“Within 45 calendar days upon receipt of Notice to Proceed and signed contract”</i> To: Within 75 calendar days upon receipt of Notice to Proceed and signed contract
2.	Section VI. Schedule of Requirements, Item VIII: Training for at least sixteen (16) hours on the use and customization of UMID personalization test bed as specified in Annex A – Acceptance Criteria – Scope of Works B.3.d	From: <i>“Within 45 calendar days upon contract signing and completion of the personalization program”</i> To: Within 75 calendar days upon receipt of Notice to Proceed and signed contract
3.	Section VI. Schedule of Requirements, Item IX: Training for IMD employees on the use of Card Management System for at least four (4) hours as specified in Annex A – Acceptance Criteria – Scope of Works B.3.e	From: <i>“Within 45 calendar days upon contract signing and completion of the personalization program”</i> To: Within 75 calendar days upon receipt of Notice to Proceed and signed contract
4.	Section VI. Schedule of Requirements, Item X: Provide sample UMID cards for training as specified in Annex A – Acceptance Criteria – Scope of Works B.3.d.4	From: <i>“Within 45 calendar days upon contract signing”</i> To: Within 75 calendar days upon receipt of Notice to Proceed and signed contract
5.	Section VI. Schedule of Requirements, Item XI: Provide blank SAMM cards to replace deployed SAMM card and store the new SAMM applet. The winning bidder must use the existing UMID keys as specified in Annex A – Acceptance Criteria – Scope of Works B.1 and Annex F	From: <i>“Within 45 calendar days upon contract signing”</i> To: Within 75 calendar days upon receipt of Notice to Proceed and signed contract

6.	Section VI. Schedule of Requirements, Item XII: Provide workstation with peripherals to simulate UMID contactless chip personalization as UMID test beds for reading/updating of data in the UMID contactless chip. The workstation, peripherals, operating system, program and development tools must conform to SSS minimum standards as specified in Annex A – Acceptance Criteria – Scope of Works B.3.f	From: <i>“Within 45 calendar days upon contract signing”</i>  To: Within 75 calendar days upon receipt of Notice to Proceed and signed contract
7.	Section VI. Schedule of Requirements, Item XIII: Dedicated data communication line 24/7 between the card personalization facility and SSS (CMS) as specified in Annex A – Acceptance Criteria – Scope of Works C.1.c	From: <i>“Within 45 calendar days upon contract signing”</i>  To: Within 45 calendar days upon receipt of Notice to Proceed and signed contract
8.	Annex A, item B.3.a shall be amended	From: <i>“Source and object codes of the UMID smartchip personalization program and test bed for UMID smartcard personalization system shall become properties of SSS and shall be subjected to perpetual non-disclosure agreement.”</i>  To: Source and object codes of: (1) the UMID smartchip personalization program in the card personalization facility and the UMID test bed; (2) UMID card applet; and (3) Application Program Interface (API) that will read 3 <sup>rd</sup> generation UMID cards, if applicable, and call the existing programs that will read and update the 1 <sup>st</sup> and 2 <sup>nd</sup> generation of UMID cards, should be turned over and shall become properties of SSS and shall be subjected to perpetual non-disclosure agreement.
9.	Annex A, item D.c.2 shall be amended:	From: <i>“The start of the contract shall be reckoned from the date of acceptance by SSS of the deliverables of the winning bidder. The acceptance period shall be made by SSS within fourteen (14) calendar</i>

		<p><i>days from the issuance of the card provider of Official Notice of Complete Delivery and Readiness of the Card Personalization Facility”</i></p> <p>To: The contract implementation shall commence upon receipt of Notice to Proceed (NTP) and signed contract.</p>
10.	Annex A, item A.1.c.3.d shall be amended:	<p>From: <i>“Applet specification and communication procedures should be transferred to SSS.”</i></p> <p>To: The Applet, and its specification and communication procedures should be transferred to SSS.</p>