

PROJECT: BULK PURCHASE OF SUPPLIES AND MATERIALS FOR CY 2023

QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1	Can you provide us sample of the official SSS logo?	Yes.
2	For Lot 2 Are all the requirements original? Did you encounter any problem with your printer using compatible toner? Page 34 of the Bidding Documents, Item No. 5 The model is not indicated, does it mean it is also compatible?	Yes, but we have a specific item that requires compatibles only. None so far and it is advantageous to the system because it is cheaper. No. As stated in the Bidding Documents, it must be genuine.
3	For Lot 5 – Surgical Disposable Face Mask Any particular color for the surgical mask?	The standard color is blue for the mask and white for the ear loop.
4	Lot 1, Item nos. 4, 5, 6 and 7 May we request in advance a sample before bidding for us to determine our bid price specifically its specifications	Yes. Office Services Department will provide you sample before submission of bids.
5	Schedule of Requirements, Section 6 Is the delivery within 60 calendar days or one time within 60 calendar days? The staggered delivery applied to both sizes? Clarification on the SLCC, can we purchase on paper products only?	Staggered delivery, 50% within 30 calendar days upon receipt and another 50% within 30 calendar days after the first delivery. Yes. Yes, as long as you satisfy the per lot requirement.
6	There is a provision that you should only purchase papers from PS-DBM however, we still have pending stocks with old prices	We cannot outrightly purchase our requirements however, we can do so through public bidding.
7	Lot 2 – Delivery Schedule Can you extend by 60 calendar days delivery instead of 30 calendar days?	No. As stated in the Bidding Documents, the delivery terms must be within thirty (30) calendar days from receipt of Notice to Proceed and approved Purchase Order.
8	What is “kamiseta rag?”	Round shape rag.

WRITTEN QUERIES:

	Query/Clarifications	TWG/BAC Reply
1	For Lot - 1 (Paper & Paper Supplies) Can we have uniform specifications to put down the grammage or lbs as well as the number of colors of items 4, 5, 6 & 7?	No. Uniform specifications for items 4, 5, 6 and 7 is not applicable. The bidder should follow the specifications of the sample provided by the OSD.

2	<p>For Lot - 4 (Supplies Others)</p> <p>The UOM specified in item 9 is in Boxes under the Bid Breakdown of Form - 02 but the UOM used in the Statement of Compliance under the Technical Specifications is in Bags. We have served this item several times and it was packed in bags not in boxes. Kindly correct if what would be the right UOM to follow.</p>	<p>The correct UoM of item 9 – rubber band, transparent, 445 grams is “bags.”</p> <p>This amends the Bid Breakdown Form 02.3.</p>
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OTHER ISSUES/CONCERNS:

	Query/Clarifications	TWG/BAC Reply
1	<p>For Lot 3 – Printed Forms and TSF</p> <p>The size of TSF 1 ply, 70 gsm, 2,000 sheets/box with 186M units under the Bid Breakdown Form 02.2 of the Bidding Documents is 11” x 10-5/8”. However, the size indicated in the Schedule of Requirements and Technical Specifications is 11” x 10-1/2”.</p>	<p>The correct size of TSF 1 ply, 70 gsm, 2,000 sheets/box 186M units is 11” x 10-5/8”.</p> <p>This amends Section VI. Schedule of Requirements – Lot 3 and Section VII. Technical Specifications, Lot 3, item no. 5.</p>
2	<p>For Lot 1 – (Paper and Paper Products)</p> <p>Under the Bid Breakdown Form 02, Lot 1 – Paper and Paper Products, Paper Adding Machine, 2-1/4” was indicated but the required item is Paper Adding Machine Tape, 2-1/4” which was not included in the Technical Specifications of the Bidding Documents.</p>	<p>The required item is Paper Adding Machine Tape, 2-1/4”.</p> <p>This amends Section VI. Schedule of Requirements-Lot 1, Section VII. Technical Specifications and Bid Breakdown Form 02 – Lot 1 Paper and Paper Products.</p>