PROJECT: PRINTING OF SSS INFORMATION MATERIALS FOR CY 2023

QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

Is the Approved Budget for the Contract (ABC) per lot per item? Dotaget (ABC) per lot per item? Does our brochure/flyer not have folding? Does our brochure/flyer not have folding? Do we have a target delivery date for the materials? When should you expect the artwork? Does it coincide with notice to proceed? Is there a specific date as to when the artwork should be sent to the winning bidder? Is there a specific date as to when the artwork should be sent to the winning bidder? From the NTP (Notice to Proceed), we should have all the artwork already, right? This is just one (1) lot with two (2) items, but the cost proposal should not exceed 45 calendar days from issuance of Notice to Proceed. We should have the signed contract first, then the artworks would follow. As of now, more than 70 percent of the artwork is done and ready for printing. Once a Notice to Proceed is issued, we can start forwarding to the supplier the artworks for proofing. From the NTP (Notice to Proceed), we should have all the artwork already, right? This is just one (1) lot with two (2) items, but the cost proposal should not exceed the supplier receives the signed final artwork, they should deliver the supplier or project is 45 days. The whole project should not exceed 45 calendar days from issuance of Notice to Proceed. We should have the signed contract first, then the artworks would follow. As of now, more than 70 percent of the artwork is done and ready for printing. Once a Notice to Proceed is issued, we can start forwarding to the supplier the artworks for proofing. The entire project is 45 days. If you should sate with 5 or 10 artworks, you can start with econo-fast proofing then bring it to us, if it is ok with us, you can print the higher quality color proofing, then we will sign it off. It should not take around 3 days if you can also send back your own proofing fast. Then if you can get our final sign off, then you have 14 days to print and deliver the approved? If the fault is with us, we can request an exten		Query/Clarifications	TWG/BAC Reply
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9 If 10 artworks are given to us then another batch is sent to us, does it mean we have 14 days to deliver the 2 nd batch? 10 As for the additional requirement that we need to provide a company profile and sample profile, do we include this in the bidding documents? 11 Regarding SLCC (Single Largest Completed Contract), would you allow any printing services? 12 Would you consider modules as information materials for SLCC? 13 We have two items on this lot, would No. The offer should not exceed the	8		Yes, if you have NTP, you can proceed
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Completed Contract), would you allow any printing services? 12 Would you consider modules as information materials for SLCC? 13 We have two items on this lot, would No. The offer should not exceed the	11		Only similar ones.
 Would you consider modules as information materials for SLCC? We have two items on this lot, would No. The offer should not exceed the 		` ` ` ` `	
information materials for SLCC? 13 We have two items on this lot, would No. The offer should not exceed the			
13 We have two items on this lot, would No. The offer should not exceed the	12	•	Brochures and Posters only.
· ·	13		No. The offer should not exceed the
, ,,, ,, ,, ,,,,,,,,,,,,,,,,,,,,,,,,,,		we qualify if we bid higher on the first	ABC per item.

	item and lower amount on the 2nd,	
	but the total would still be the same	
	to that of our ABC, can this be	
	considered?	
14	Regarding the delivery, do we have a	Just one location for the drop off, at the
17	different drop-off?	SSS Office Services Department.
15	How is the packaging done?	There are different packaging
10	now is the packaging done:	instructions per info material depending
		on the quantity printed, and packaging
		instructions will be given to the winning
		bidder.
16	Would you consider printing posters	Yes, for SLCC, you can use whatever is
	or brochures for SLCC?	higher and it is not per item.
17	Should we also include in the bidding	Yes.
	documents our sample works?	
18	What is the size for the poster? Can	Poster size is 15" x 21". Yes, you can
	we have it folded and attached in the	fold it and include/attach in the bid
	bidding documents?	documents.
19	Regarding SLCC, 50 percent of ABC,	Our requirement is Single Largest
	can we combine two contracts?	Contract only.
20	With NFCC (Net Financial	Yes. Only the list of on-going contracts
	Contracting Capacity), are we going	and the NFCC has a format.
	to include the SLCC again in the	
	table? Are we going to include all the	
	contract?	
21	Regarding the technical	The sample brochures, flyers, and
	specifications, do we need to send a	posters that you will be sending us, plus
	certificate of compliance?	your company's brochure including
		your equipment, will serve as your
		compliance to the technical
		specifications.
22	Can we look at the packing even	Yes. This will be included in the bid
	before the bidding?	bulletin. (Annex B)
23	In the sample works that we will	Yes. But we have revised the Technical
	submit, will it be a ground for	Specifications (Annex C) such that you
	disqualification if we have the	may submit a poster sample that falls
	different size but the same paper	within the standard size of 11"x17" or
	stock and full color lamination?	18"x24". For any other size than those
		specified, then you must issue a
		certification that you are capable of
		printing posters of size 15" x 21" as
		proof of compliance.