

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM

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08 October 2019

MEMORANDUM

OK. 10/14/19

FOR : PEDRO T. BAOY
Approving Authority

DATE : 08 October 2019

SUBJECT : Hiring of Consultancy Services for the Conduct of 3rd Party Dedicated Nationwide Customer Satisfaction Survey

RECOMMENDATION

In line with Social Security Commission (SSC) Resolution No. 795-s.2017 dated November 22, 2017 and Administrative Order No. 2017-096 dated December 8, 2017, the Bids and Awards Committee (BAC) II, in its Resolution No. 2019-165-5 dated 04 October 2019, resolved to recommend the following:

1. Approval of the shortlisted consultants for the Hiring of Consultancy Services for the Conduct of 3rd Party Dedicated Nationwide Customer Satisfaction Survey, as follows:
 - Asian Social Project Services, Inc. (ASPSI)
 - Kantar Philippines
 - Market Relevance
 - Philippine Survey & Research Center
2. Confirmation of the weight allocation for the Quality-Cost Based Evaluation of the bid, as stated in the Bidding Documents of the project published from September 18, 2019 to September 25, 2019.

The project has Approved Budget for the Contract (ABC) of P4,500,000.00. It is included in the approved 2019 Annual Procurement Plan (APP):

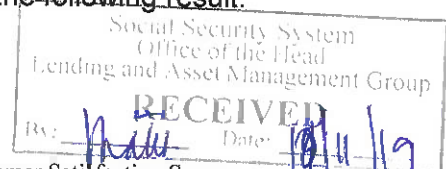
PAP Code No.	Amount
1	P4,500,000.00

BACKGROUND:

1. The project was approved by the President and CEO dated 24 January 2019.
2. The TWG was created under Administrative Order No. 2019-029 dated 05 March 2019 chaired by VP Ma. Luisa P. Sebastian.
3. The submission and opening of Eligibility Documents was held on 27 September 2019, participated by the following bidders:
 - 3.1 Asian Social project Services, Inc. (ASPSI);
 - 3.2 Kantar Philippines;
 - 3.3 Market Relevance;
 - 3.4 Philippines Survey & Research Center.
4. The TWG conducted evaluation of the eligibility documents and shortlisting of the bidders and submitted its report on 04 October 2019, with the following result:

Recommendation for Shortlisting

Hiring of Consultancy Services for the Conduct of 3rd Party Dedicated Nationwide Customer Satisfaction Survey
BAC II Resolution No. 2019-165-5



BIDDER'S NAME	CRITERIA				TOTAL SCORE (100%)
	Applicable Experience (50%)	Qualification of Personnel (30%)	Job Capacity (15%)	Membership to MORES/PSSC etc. (5%)	
1. Asian Social Project Services, Inc. (ASPSI)	40	26	10	5	81
2. Kantar Philippines	50	30	15	5	100
3. Market Relevance	50	30	10	5	95
4. Philippines Survey & Research Center	50	30	10	5	95

The minimum passing rate is 75%.

5. After due deliberation of the result of shortlisting, the BAC II under its Resolution No. 2019-165-5 dated 04 October 2019 resolved to recommend the approval of the Shortlisted Consultants.
6. Section 24.5.4 of the 2016 Revised IRR of RA9184 provides that the BAC shall recommend the shortlisted consultants to the HOPE for consideration and approval. The entire process of eligibility check and approval of shortlisted consultants by the HOPE shall not exceed twenty (20) calendar days from the date of Eligibility Check or from 27 September 2019 to 17 October 2019.
7. Further, the weight allocation of the Quality-Cost Based criteria for the evaluation of the bid as stated in the published Part II of the Bidding Documents are as follows:

PROPOSAL	WEIGHT
Financial (cost)	40%
Technical (quality)	60%
Total	100%

8. The Technical Evaluation shall be based on the following:

CRITERIA	RATING
A. Have conducted a nationwide survey for a social insurance/similar entity or social welfare administration and other insurance/similar services within the last three (3) years prior to bidding	40 pts.
B. Have conducted at least, once a year, regular nationwide survey with similar scope/nature in the last three (3) years prior to bidding	10 pts.
C. Qualification of Personnel to be assigned to project (at least five (5) years' experience for managers/supervisors/statistician and three (3) years for interviews and data handlers)	30 pts.
D. Current workload vs. capacity to do the job	15 pts.
E. Member of ESOMAR (World Association of Opinion and Marketing Research Professionals), MORES (Marketing and Opinion Research Society of the Phils.) or PSSC (Philippine Social Science Council) or other organizations providing similar services	5 pts.
TOTAL	100 pts.

The minimum Technical Score (St) required to pass is 75 points.

9. As to the Financial Evaluation, the lowest Financial Proposal (FL) shall be given a Financial score (Sf) of 100 points.

This is to certify that the recommendation for approval of the result of the shortlisted consultants and the criteria for the Technical and Financial Evaluation, for consideration and approval of the approving authority, has undergone complete staff work in accordance with Section 24 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as The Government Procurement Reform Act.

BIDS AND AWARDS COMMITTEE II

(ON LEAVE)
MARIO R. SIBUCAO
Chairperson


GUILLERMO M. URBANO, JR.
Vice-Chairperson


JOHNSY L. MANGUNDAYAO
Member


HENRY C. PABLO
Member


SYLVETTE C. SYBICO
Member