

**PROJECT: STRUCTURAL ASSESSMENT OF SSS BAGUIO AND SAN PABLO BUILDINGS**

**QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:**

	<b>Query/Clarifications</b>	<b>TWG/BAC Reply</b>
1	Do you require site inspection ?	Yes, it is required
2	Do we need to send again the CV's of our technical personnel ?	Yes , submit again the photocopy
3	Are we still required to submit authority to notarize ?	Yes

**REPLY TO WRITTEN QUERIES:**

<p>1. Site Visit to SSS Branches at Baguio and San Pablo, Laguna - As required, a site visit will be conducted on each concerned Branches of SSS to be scheduled on the period of September 02 to 10, 2021. In view of this, please see concerns and/or requests below:</p> <p>1.1 We would like to request from your end the Contact Details of the Branch Representatives we need to coordinate with to schedule said Visit. Hoping to receive your favorable response this afternoon.</p> <p>1.2 Would we be required to obtain a Site Visit Certificate for each Branches? If Yes, would it be required to be included in the submission of Technical Proposal?</p>	<p>SSS Baguio – (074) 444-2929 SSS San Pablo – (049) 521-0831</p> <p>The Building Administrators for Baguio and San Pablo already provided their contact details to the technical personnel of the shortlisted Consultant.</p> <p>The shortlisted Consultant have undertaken ocular inspection at both sites last week.</p> <p>Certificate is not required.</p>
---	---

<p>2. Availability of Architectural Floor Plans and Structural Constructions Plans - As discussed at the Pre-Bid Conference, Architectural and Structural Plans are available in Blue Prints, for both SSS Baguio and San Pablo Branches. For your confirmation.</p>	<p>Blueprints are readily available thru EFMD once the contract has been awarded</p>
<p>3. Sizes of Signed &amp; Sealed Plans, Reports and Contract Documents</p> <p>3.1 All Reports, Contract Documents and other documentation requirements to be submitted from "Structural Investigation/Assessment" Phase to "Detailed Structural Engineering and Design for Structural and Retrofitting Works" Phase shall be in standard size of A4 Bond Paper.</p> <p>3.2 Kindly confirm the size of the signed and sealed "Seven (7) sets of As-Built (As-Found) Structural Drawings" to be submitted in the "Structural Investigation/Assessment" Phase. Is it "11 x 13" White Print or "A3 (11.7 x 16.5)" White Print?</p> <p>3.3 As discussed at the Pre-Bid Conference, the signed and sealed "Seven (7) sets of As-Built (As-Found) Structural Drawings" to be submitted in the "Detailed Structural Engineering and Design for Structural and Retrofitting Works" Phase shall be submitted in standard size of "20 x 30" Tracing Paper and Blueprint". For your confirmation.</p>	<p>- Reports is in A4 size Bond Paper</p> <p>- As-built plans and other initial plans on first submission is on A3 size or 11x17</p> <p>- Signed and sealed retrofitting and as-built plans is 20x30</p>
<p>4. Minimum requirement to be used for Computer Modeling - As discussed during the Pre-Bid Conference, the Consultant can use any of the latest versions of Structural Software for Computer Modeling, such as MIDAS and STAAD, since the minimum requirement is the latest version of ETABS as per Terms of Reference. For confirmation.</p>	<p>Yes, you can use any of the latest version of Structural Software for Computer Modeling, such as MIDAS and STAAD as discussed</p>
<p>5. Inclusion of CVs of All Professional and Technical Staff of the Consultant in the Technical Proposal - As stated in Bid Data Sheet, under TPF 6., and discussed in the Pre-Bid Conference, aside from the Notarized TPF 6. CV of the Professional Key Personnel and</p>	

<p>Professional/Technical Support Personnel, the CVs of all the Consultant's Professional and Technical Staff in their Company shall also be submitted (the same procedure as per previous Eligibility Submission). In view of this, please confirm the following:</p> <p>5.1 Kindly confirm that, the required additional submittal of CVs of all Professional and Technical Staff of the Consultant in the Company are not required to be Notarized, since they shall not be formatted in the same TPF 6. CV Format of Professional Key Personnel and Professional/Technical Support Personnel.</p>	<p>CVs of Key Personnel and Support Staff indicated in TPF-5 should be notarized and in the format provided in TPF-6.</p> <p>Other professional and technical staff that are employed by the consultant, either as a regular employee or on a project basis should be listed.</p>
<p>5.2 In view of item 5.1 above, kindly confirm that as discussed by Sir Ramil, we can photocopy the CVs of all Professional and Technical Staff of the Consultant in the Company provided during the Eligibility Submission as part of the Technical Submission.</p>	<p>All CVs to be submitted should be original.</p>
<p>6. Authority to Notarize - As discussed during the Pre-Bid Conference, though not included in the list of submittals based on the Bidding Documents, a copy of Authority to Notarize shall be included in the Technical Proposal. In view of this, a complete list of Technical and Financial Proposal submittal shall be provided in the Bid Bulletin to be issued. For your confirmation.</p>	<p>Copy of the Authority to Notarize issued by Regional Trial Court must be secured from the Notary Public</p>
<p>7. Kindly confirm if all costs provided for FPF 2. Summary of Cost (subsequently also for FPF 3. Breakdown of Remuneration per Activity, and FPF 4. Miscellaneous Expenses, since the cost in FPF 2. is the sum of all cost provided on FPF 3 and FPF 4) are INCLUSIVE or EXCLUSIVE of all Local/Applicable Taxes. This is in view of the Forms provided (excluding FPF 1. Financial Proposal Submission Form, in which a clear statement is seen categorizing the Bid Cost and Taxes) wherein no rows or space were provided for the taxes (please see FPF 2. of SSS Baguio</p>	<p>Total Cost for each sub-project in FPF-2 is INCLUSIVE of all local/applicable taxes.</p> <p>A revised FPF-2 is attached to be used in the proposal so the breakdown of each financial component is clear.</p>

and San Pablo Project, in comparison to the usual standard Form of FPF 2. used in other Government Projects)	
--	--