

APPLICATION FOR CONTRIBUTION PENALTY CONDONATION, DELINQUENCY MANAGEMENT AND RESTRUCTURING PROGRAM

Under Republic Act No. 11199 or the Social Security Act of 2018

Contribution Penalty Condonation, Delinquency Management and Restructuring Program for Business Employers

(DD Month YYYY)

TO THE SOCIAL SECURITY SYSTEM:

Pursuant to Republic Act No. 11199, the “Social Security Act of 2018”, and its implementing rules and regulations, I, _____, _____,
(Name) (Position, if applicable)
of _____ with Employer ID Number _____
(Business Entity, if applicable) (Employer ID Number)
and principal place of business at _____ hereby apply for
(Address)
condonation of penalties on all unremitted/under-remitted or delinquent Social Security (SS) contributions in the amount of _____ pesos
(Amount in Words)
(Php _____) as principal, _____
(Amount in Figures) (Amount in Words)
(Php _____) as interest (if applicable), and the amount of penalty to be
(Amount in Figures)
condoned is _____ pesos (Php _____)
(Amount in Words) (Amount in Figures)
computed as of _____.
(DD Month YYYY)

To show proof of the business’s inability to pay all unremitted/under-remitted or delinquent contributions for the period from _____ to _____, attached to this application
(MM-YYYY) (MM-YYYY)
are business’s Income Tax Return with attached Audited Financial Statements, if applicable, duly stamped received by Bureau of Income Revenue covering the period of delinquencies and the required documents to show that the business has experienced financial difficulties in meeting the financial obligations with SSS.

Should the application be approved, the total assessed SS contributions delinquency/ies shall be settled through:

- “FULL PAYMENT”**; or
- “INSTALLMENT PAYMENT”**, in the amount of _____
(Amount in Words)
pesos (Php _____) for _____ (_____) months from
(Amount in Figures) (Number of Months)
_____ to _____ which shall earn a six (6%) percent per annum
(MM-YYYY) (MM-YYYY)
interest rate

It is understood that failure to disclose or remit any or all of the delinquency/ies within the prescribed/approved installment scheme, the approval of the application shall be deemed automatically withdrawn and the penalties approved to be condoned under this application shall be reimposed and become due and demandable together with any assessed delinquency.

Signature Over Printed Name

Official Designation