



Republic of the Philippines
SOCIAL SECURITY SYSTEM
Office of the Vice President
Luzon North 1 Division
BIDS AND AWARD COMMITTEE

CANVASS FORM NO:

BACD LN1D-K-053

November 20, 2020

Date

OPEN CANVASS

Sir / Madam:

Please furnish us with your quotation on or before **November 23, 2020** at **9:00 AM** for the following items. Submit the fully accomplished RFQ with the complete attachment indicated below (Notes 2 & 4) to the Administrative Section of SSS Baguio Branch at 3/F SSS Baguio Building, Harrison Road, Baguio City, to the BACD Secretariat at 2/F SSS Baguio Bldg., Harrison Road, Baguio City.

For consideration with the difficulty in the access of courier services, you may also submit thru electronic mail by sending a scanned clear copy of documents mentioned above in PDF Format at **tugasje@sss.gov.ph**. Original copies shall follow as soon as practicable or as required by the procuring entity.

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	1 lot	Supply, delivery and installation of 36" 220-240V 50-60hz, 1Ph Air Curtain (2 units) Price must be inclusive of EWT & VAT Approved Budget for the Contract: Php 54,000.00 Must not exceed P27,000.00/unit	Php _____	Php _____

Delivery Terms: Within 20 calendar days upon receipt of approved Letter Order/Job Order/Purchase Order

Payment Terms: Supplier shall be paid in accordance to Government Terms. Shall be paid thru check.

Price validity: Three (3) Months

Very truly yours,

JAN NEILSON E. TUGAS
BACD Secretariat

Canvassed by:

(Signature over Printed Name)

Position: _____ DATE: _____

NOTE/S:

1. The winning bidder for procurements/projects with Approved Budget for the Contract (ABC) of 100,000.00 and above is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% (for Goods & Consulting Services) and 10% (for infrastructure Projects) Cash or cashier's/manager's check issued by a Universal or Commercial Bank; Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 30% if Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. **Performance Bond is MANDATORY in case of INFRASTRUCTURE Project.**
2. The supplier is required to indicate its PhilGeps Registration Number on the Canvass Form especially if the ABC of the project is P50,000.00 and below. **Attach the PhilGeps Registration Certificate if the project is with ABC equal and/or greater to P50,000.01.**
- 3.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
4. The Current Mayor's Permit/Business Permit or receipt of payment; DTI, Sec Registration, CDA, whichever is applicable; Certificate of Registration with BIR (BIR Form 2303); PhilGeps Registration Number/Certificate shall be submitted together with your quotation. The Omnibus Sworn Statement shall be submitted immediately upon request of the procuring branch/dept. (for project with ABC of P50,000.00 up to P100,000.00) or upon request of the BAC-D after the evaluation (for project with ABC of P100,000.01 and above). If corporation/partnership, the Omnibus Sworn Statement shall be accompanied by a Partnership Resolution/Board Resolution & Secretary's Certificate.
Non-submission of the foregoing documents shall be a ground for disqualification.
- 5.) For clarification of details, please call Ms. Judalyn I. Bergonia or Ms. Florie-Anne C. Santos at (074) 444-2929

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The supplier binds himself/herself to this quotation's TERMS & CONDITIONS.

This is to certify that the data and quotation indicated on this form are valid/true & correct.

Owner/Company Representative
(Signature over Printed Name)

(Date Received/Signed)

Name of Business: _____

Business Address: _____

SSS Employer Number : _____ Contact Number : _____

PhilGEPS Registration No. _____ Email Address : _____

T.I.N. No.: _____