

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
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26 February 2023

MEMORANDUM

FOR :  **VP GILBY G. ORIBELLO**
Approving Authority

02262023

SUBJECT : RECOMMENDATION FOR AWARD OF MEALS AND HOTEL ACCOMMODATION – CORPORATE EVENTS (CORPORATE PLANNING WORKSHOPS)

RECOMMENDATION

Approval of the recommendation for award of the project: Meals and Hotel Accommodation – Corporate Events (Corporate Planning Workshops) through Negotiated Procurement – Lease of Real Property and Venue, in favor of **Donggwang Clark Corporation Doing Business Under the Name and Style of Sun Valley Country Club (Hilton Clark Sun Valley Resort)** with the single calculated and responsive quotation (SCRQ), in the amount of **₱1,199,999.00**.

JUSTIFICATION

1. The recommendation is based on the result of evaluation & determination of the SCRQ conducted by Corporate Policy and Planning Department (CPPD) on the submitted documents by Hilton Clark Sun Valley Resort.
2. BAC II, in its Resolution No. 2023-II-020-1 dated 24 February 2023 resolved to recommend the approval of award of contract in favor of Hilton Clark Sun Valley Resort with the SCRQ.

BACKGROUND:

1. The project is included in the 2023 APP details under PAP Code No. 2023-0122 amounting to ₱11,157,700.00.
2. The project was approved by the Vice President of Management Services and Planning Division (MSPD), Eleonora Y. Cinco per memorandum of CPPD dated 17 February 2023 (**Annex “A”**).
3. The BAC I, through its letter dated 23 February 2023 (**Annex “B”**), invited the following three (3) prospective lessors to submit sealed price quotation for the project:
 - 3.1 Hilton Clark Sun Valley Resort
 - 3.2 Clark Marriott Hotel
 - 3.3 Midori Clark Hotel and Casino


Only Hilton Clark Sun Valley Resort submitted its sealed quotation. However, it was disqualified since its offer exceeded the ABC. Thus, the BAC I declared a failure of quotation.

4. The BAC II, through its letter dated 23 February 2023 (**Annex “B”**), invited the same three (3) prospective providers to submit sealed price quotation for the project on or before 24 February 2023.


5. On 23 February 2023, Hilton Clark Sun Valley Resort submitted its sealed quotation.
6. On 24 February 2023, the BAC II opened the sealed quotation (**Annex "C"**) submitted by Hilton Clark Sun Valley Resort and referred it to CPPD for evaluation.
7. CPPD, in its evaluation submitted on 24 February 2023 (**Annex "D"**), recommended Hilton Clark Sun Valley Resort as SCRQ.
8. Upon determination of the responsiveness and reasonableness of the quotation, the BAC II, in its Resolution No. 2023-II-020-1 dated 24 February 2023 resolved to recommend the approval of award of contract in favor of Hilton Clark Sun Valley Resort with the SCRQ.
9. Hilton Clark Sun Valley Resort, being the lone provider, was required to submit a clarification regarding its submitted quotation.

On February 26, 2023, Hilton Clark Sun Valley Resort submitted a Certification dated February 26, 2023 (**Annex "E"**) stating that the signed Certification dated 21 February 20, 2023 was intended for the RFQ dated 23 February 2023 and that pages 5 to 12 thereon with indicated date of 22 February was inadvertently attached and was meant for the 24 February 2023 deadline of submission of quotation.

Prepared by:



ROSALYN AZUL-CONDAT
 Acting Head
 BAC Secretariat Department

Reviewed by:


DORENDA M. DASMARIÑAS
 Vice President
 Procurement Management Division

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