



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING
UNITS AT VARIOUS SSS BRANCHES AND SSS MAIN BUILDING

ITB NO. : Goods 2019-045

SUBJECT : BID BULLETIN NO. 1

DATE : 06 September 2019

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – August 24 to 31, 2018
Approved Budget for the Contract (ABC) and Source of Fund	Lot I – Visayas Operations Group, Branches and Services Office (68 Branches) – P6,692,242.37 Lot II – NCR Operations Group and RIMS Office in SSS Main Building (73 units) – P14,582,910.38 Lot III – Mindanao Group and Service Office (25 units) – P3,650,406.00 Lot IV – Luzon Group Division (38 units) – P5,449,438.09 2019 Approved Budget under Capital Outlay (CO) - Equipment
Price of BD (non-refundable)	Lot I – P7,000.00 Lot II – P11,500.00 Lot III – P3,700.00 Lot 4 – P6,000.00
Delivery Period	90 calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 02 September 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Wednesday, 04 September 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Friday, 06 September 2019
- **Submission and opening of 2 envelopes: Monday, 16 September 2019, 2:00 p.m. at the Green Room, 12th floor, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Clarification and Amendments - Annex "A".

3. Documentary Requirements

a. 1st Envelope

Checklist of the 1st envelope (details in the BD) – submitted Eligibility Documents shall be applicable to any or all lots the bidder intends to participate in:

- a.1 PhilGEPS Certificate of Registration and membership.
In case of uploaded document/s, which validity period had already expired, submit the updated document/s.
- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- a.3 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.4 Omnibus Sworn Statement (form supplied)

The following Technical and Financial Documents shall be submitted on a per lot basis. Please indicate on the document the corresponding lot number the bidder intends to participate in:

- a.5 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied). **If the bidder opted to use Bid Securing Declaration, it shall be applicable to all the lots the bidder intend to participate in.**
- a.6 Statement of Single Largest Completed Contract **within five (5) years** prior to the submission and opening of bids **with supporting documents**, which should be equivalent to at least **50% of the ABC per Lot**. **If the bidder will participate in two (2) or more lots, the highest ABC of the lot the bidder intend to participate in shall be the basis for the requirement on 50% of the ABC.**
- a.7 NFCC Computation or committed Line of Credit (form supplied)
- a.8 Technical Documents – project requirements
 - Section VI – Schedule of Requirements
 - Section VII – Statement of Compliance with the Technical Specifications

b. Checklist of the 2nd envelope:

- b.1 Bid Form (form supplied) – pages 77 to 78
- b.2 Bid Breakdown pages (form supplied)

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid

- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period January to June 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
 - SEC/DTI Registration
 - 2019 Mayor's Permit
 - Valid Tax Clearance
 - 2018 Audited Financial Statement filed through EFPS

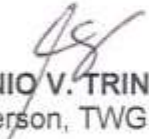
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB) per lot.

5. All documents that need notarization should be notarized before a duly commissioned Notary Public.

Prepared by:


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BAC Secretariat Department

Concurred by:


ANTONIO V. TRINOS, JR.
Chairperson, TWG

Approved by:


ERNESTO D. FRANCISCO, JR.
Senior Vice-President & Chairperson
Bids and Awards Committee I


Annex "A"
BAC Resolution No. BB-2019-085
dated 06 September 2019

ANNEX "A"

PROJECT: SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNITS AT VARIOUS SSS MAIN BRANCHES, SERVICE AND DIVISION OFFICES AND SSS MAIN BUILDING

A. ISSUES RAISED DURING THE PRE-BID CONFERENCE

Queries/Clarifications	BAC Reply
1. Can the bidder participate on just one (1) lot?	Yes
2. Does the 90-calendar day delivery period apply in every lot?	Yes. The delivery period is 90 calendar days per lot.
3. Are the cables included in the budget?	Yes, it is included in the scope of work.
4. Is site inspection per branch required?	No.
5. Do we still need to use the existing lines?	Yes, it is also included in the scope of work stated in the Bidding Documents.
6. What will be the working hours?	Working hours may be during office hours, however, it must be coordinated with EFMD.
7. Do we have to deliver to all branches the aircon units within 90 days?	Yes.
8. What are the items that will be applicable per lot?	This will be clarified through the Bid Bulletin
9. Is the NFCC applicable for all the lots?	Yes, if it qualifies for the highest lot.
10. In case of ocular inspection, who will assist the bidder?	Bidders can coordinate with the Administrative Section of the branch.
11. Can we pay the Bidding Documents in the branch?	Yes.

B. REPLY TO WRITTEN QUERIES

Queries/Clarifications	BAC Reply
1. "Query regarding the installation for LOT 2 Supply, Delivery & Installation of Seventy — Three (73) Air-Conditioning Units at SSS NCR Operations Group, Branches and RIMS Office in SSS Office in SSS Main Building and LOT 4 Supply, Delivery & Installation of Thirty — Eight (38) Air-Conditioning Units at SSS Luzon Group and Branches if we will give the excess materials if we did not meet the required measurement based on the technical specifications in the bidding documents, our	Winning bidder/supplier to provide all the materials required to complete the installation.

<p>installation cost and measurement will be based on the actual site inspection of our surveyor."</p>	
<p>2. "if we will re-used the feeder lines for the installation. Kindly do let us know about our query for the said bidding requirement."</p>	<p>Instructions regarding the feederlines of each air-conditioning units can be found in the Bid Breakdown and Section VII of the Bidding Documents.</p> <p>The following is the part of the Section VII indicating the instruction for feederlines:</p> <p><u>B. ELECTRICAL</u></p> <ol style="list-style-type: none"> 1. All works shall be properly coordinated with EFMD or SSS representative/s. 2. <i>Supply and installation of the new feeder line from Air-Cooled Condensing Units (ACCU) to Air-con Power Panel for proposed units and from Enclosed Circuit Breakers (ECB) to ACCU for replacement units.</i>
<p>3. Exact branch of SSS Bicol Division and address</p>	<p>Bicol Division Office is located at the 3rd Floor, SSS Building, Concepcion Pequeña, Naga City</p>

OTHERS:

1. Softcopy of the Bid Breakdown will be provided to the bidders.

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