

REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## **BIDS AND AWARDS COMMITTEE (BAC) II**

**PROJECT** : RENOVATION OF AN OFFICE SPACE FOR NCR LARGE ACCOUNT (3<sup>rd</sup> Advertisement)  
**ITB NO.** : Civil 2019-024  
**SUBJECT** : BID BULLETIN NO. 1  
**DATE** : 09 October 2019

### **Details of the bidding, as advertised:**

Advertisement:	<b>Posting at Websites &amp; Conspicuous Places – September 23 to 30, 2019</b>
Approved Budget for the Contract (ABC) and Source of Fund	P2,201,499.73 <b>M/R Building – Repairs &amp; Others – Capital Outlay and MOOE</b>
Price of BD (non-refundable)	P2,200.00
Delivery Period	90 calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 04 October 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1) Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Tuesday, 08 October 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Wednesday, 09 October 2019
- Pre-Screening of 1<sup>st</sup> Envelope – Tuesday, 15 October 2019
- **Submission and opening of 2 envelopes: Friday, 18 October 2019, 2:00 p.m. at the Bidding Room (formerly CDPRD Computer Room), 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City**

### **2) No clarifications raised after the Pre-Bid Conference.**

### **3) Documentary Requirements**

#### **a. 1<sup>st</sup> Envelope**

##### **a.1 PhilGEPS Certificate of Registration and membership.**

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 PCAB License
- Category : C & D  
 Size Range: Small B  
 Classification: General Building
- a.3 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- a.4 Statement of **Single Largest Completed Contract within five (5) years** prior to the submission and opening of bids **with supporting documents**, which should be equivalent to at least **50% of the ABC**.
- a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.5 Omnibus Sworn Statement (form supplied)
- a.6 NFCC Computation
- a.7 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.8 Project Requirements
- Organizational Chart
  - List of Contractor’s Personnel to be assigned to the contract to be bid, with their complete qualification and experience data (resume)
  - List of Contractor’s Equipment units, which are owned, leased and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project

**b. Checklist of the 2<sup>nd</sup> envelope:**


- b.1 Bid Form (form supplied under pages 66 to 67);
- b.2 Bid prices in the Bill of Quantities (form supplied). **Softcopy of the BOQ will be provided to the bidders;**
- b.3 Detailed Estimate, including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid (to be supplied by the contractor); and
- b.4 Cash flow by quarter or payment schedule

**c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**

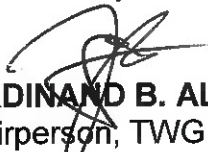
- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statements;
- c.2 Quarterly VAT for the period January to June 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
- SEC/DTI Registration
  - 2019 Mayor’s Permit
  - Valid Tax Clearance
  - 2018 Audited Financial Statement filed through EFPS

- 4) Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
- 5) All documents that need notarization should be notarized before a duly commissioned Notary Public.



Prepared by:

  
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BAC Secretariat Department

Concurred by:

  
**FERDINAND B. ALMARIA**  
Chairperson, TWG

Approved by:

  
**GUILLERMO M. URBANO, JR.**  
Vice President and Vice-Chairperson  
Bids and Awards Committee II 

**BAC Resolution No. BB-2019-110**  
**dated 09 October 2019**