



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) //

PROJECT : SUPPLY, DELIVERY AND INSTALLATION (ACTUAL LOCATION) OF TELLER'S BOOTH AND TELLER'S CHAIR TO VARIOUS SSS BRANCHES NATIONWIDE (RE-ADVERTISEMENT)

ITB NO. : Goods 2019-056

SUBJECT : BID BULLETIN NO. 1

DATE : 09 October 2019

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – September 23 to 30, 2019
Approved Budget for the Contract (ABC) and Source of Fund	P4,952,040.00 Corporate Operating Budget
Price of BD (non-refundable)	P5,000.00
Delivery Period	60 calendar days from receipt of Notice to Proceed

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 04 October 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of Activities:

- **Deadline for Written Queries :** Tuesday, 08 October 2019
- **Issuance of Bid Bulletin :** Wednesday, 09 October 2019
- **Submission and opening of 2 envelopes:** Friday, 18 October 2019, 2:00 p.m. at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City

2. Clarifications/Amendments – Annex “A”

3. Documentary Requirements

a. 1st Envelope

- a.1 PhilGEP'S Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
 - a.3 Statement of Single Largest Completed Contract similar to the project to be bid within three (3) years prior to the submission and opening of bids equivalent to at least 50% of the ABC
 - a.4 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance)
 - a.5 Omnibus Sworn Statement (form supplied)
 - a.6 NFCC Computation or committed Line of Credit
 - a.7 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
 - a.8 Technical Documents – project requirements
 - Section VI – Schedule of Requirements
 - Section VII – Statement of Compliance with the Technical Specifications
- b. Checklist of the 2nd envelope:**
- b.1 Bid Form (form supplied) – pages 56 to 57
 - b.2 Bid Breakdown pages (form supplied) - page 58 to 59 – **Bidders will be provided with softcopy of the Bid Breakdown.**
- c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**
- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
 - c.2 Quarterly VAT for the period January to June 2019;
 - c.3 Documents listed in the Platinum Membership and updates, if any;
 - SEC/DTI Registration
 - 2019 Mayor's Permit
 - Valid Tax Clearance
 - 2018 Audited Financial Statements filed through EFPS
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
 5. All documents that need notarization should be notarized before a duly commissioned Notary Public.

Prepared by:


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Concurred by:


CYRUS CEASAR D. LOZANO
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Approved by:


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Vice President & Vice-Chairperson
Bids and Awards Committee II

Annex "A"
Bid Bulletin Control No. BB-2019-108
Dated 08 October 2019

ANNEX "A"

PROJECT: SUPPLY, DELIVERY, AND INSTALLATION OF (ACTUAL LOCATION) OF TELLER'S BOOTH & TELLER'S CHAIR TO VARIOUS SSS BRANCHES NATIONWIDE

ANNEX A: TWG RESPONSE TO QUERIES/CLARIFICATIONS

I. ISSUES RAISED DURING THE PRE-BID CONFERENCE

	Query/Clarifications	SSS Reply
1.	Should we submit samples during post-qualification period?	No.
2.	What is the color of partitions?	Folkstone gray
3.	Do you have existing sample?	Yes, installed at the Cash Department.
4.	The bidder requested to extend the delivery period from 60 calendar days to 65 calendar days.	To be included in the Bid Bulletin.

II. RESPONSE TO WRITTEN QUERIES

	Query/Clarifications	SSS Reply
1.	The lead time is 60 calendar days. If you allow us may we request for a seventy five (75) calendar days considering the distribution to difference NCR, Luzon, VisMin branches?	We maintain our requirement. The delivery period is 60 calendar days.
2.	For the Teller's Booth under cash drawer: Cash drawer 650 mm (w) x 600mm using 25mm thick MDF board in HPL finish and provided with money tray, drawer lock, recessed handle & full extension drawer slides. Colors/finishes (specific colors/finishes subject for approval). As per specs it has not mentioned on the design and divisions of the cash drawer. Is it possible if you can provided us a drawing or sketch of the cash drawer for our easy reference?	The cash drawer is clearly defined in the plans and specification which includes money tray, drawer lock, recessed handle & full extension drawer slides. The money or cash tray should have multiple compartment (5 Grids or more) to fit bills, checks and coins. The money tray should be placed inside the drawer (made of ABS Resin Material or approved equal) For your info.