



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## **BIDS AND AWARDS COMMITTEE (BAC) I**

**PROJECT : PROCUREMENT OF TONER-CANON CARTRIDGE 324 II**  
**ITB NO. : Goods 2019-058**  
**SUBJECT : BID BULLETIN NO. 1**  
**DATE : 09 October 2019**

### **Details of the bidding, as advertised:**

|                                                              |                                                                                            |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Advertisement:                                               | <b>Posting at Websites &amp; Conspicuous Places –<br/>September 25 to October 17, 2019</b> |
| Approved Budget for the Contract<br>(ABC) and Source of Fund | <b>₱6,431,520.00</b><br><br><b>COB – CAPEX</b>                                             |
| Price of BD (non-refundable)                                 | <b>₱7,000.00</b>                                                                           |
| Delivery Period                                              | <b>Forty five (45) calendar days</b>                                                       |

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 03 October 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Friday, 04 October 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Wednesday, 9 October 2019
- **Submission and opening of 2 envelopes: Thursday, 17 October 2019, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

### **2. Clarification and Amendments - Annex "A".**

### **3. Documentary Requirements**

#### **a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 At least two (2) similar completed contracts the aggregate amount of which should be equivalent to at least **"twenty-five percent (25%)" of the ABC** and the largest of these similar contracts must be equivalent to at least 12.5% of the ABC **with supporting documents**

- a.4 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.5 Omnibus Sworn Statement (form supplied)
- a.6 NFCC Computation or committed Line of Credit (form supplied)
- a.7 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.8 Technical Documents – project requirements
  - Section VI – Schedule of Requirements
  - Section VII – Statement of Compliance with the Technical Specifications

**b. Checklist of the 2<sup>nd</sup> envelope:**

- b.1 Bid Form (form supplied) – pages 59 to 60
- b.2 Bid Breakdown pages (form supplied) - page 61

**c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**

- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period January to June 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
  - SEC/DTI Registration
  - 2019 Mayor’s Permit
  - Valid Tax Clearance
  - 2018 Audited Financial Statement filed through EFPS

4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

Prepared by:

  
**ROSALYN AZUL-CONDAT**  
OIC, Administrative Support Section  
BAC Secretariat Department

Concurred by:

  
**NIXON D. DIMAPASOC**  
Chairperson, TWG

Approved by:

  
**ERNESTO D. FRANCISCO, JR.**  
Senior Vice-President & Chairperson  
Bids and Awards Committee I

**ANNEX "A"**

**PROJECT: PROCUREMENT OF TONER-CANON CARTRIDGE 324 II**

**ANNEX A: TWG RESPONSE TO QUERIES/CLARIFICATIONS**

**I. ISSUES RAISED DURING THE PRE-BID CONFERENCE**

| ITEM | Query/Clarifications                                                                                                                                                                                                 | TWG/BAC Reply                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Clarification regarding the requirement for Certification from Manufacturer/Distributor/Dealer.                                                                                                                      | <p>The bidder must submit the following:</p> <ul style="list-style-type: none"> <li>a. Certificate of Dealership/Distributorship from the manufacturer address to the Procuring Entity; or</li> <li>b. Certification of Dealership from the Distributor and certificate of Distributorship from the Manufacturer address to the Procuring Entity</li> </ul> <p>This must be submitted together with the Statement of Compliance with the Technical Specification.</p> <p>This amends Section III. Bid Data Sheet, Clause 29.2</p> |
| 2    | <p>A bidder submitted a letter request for clarification regarding the following:</p> <ul style="list-style-type: none"> <li>a) Reference to brand names</li> <li>b) Exclusion of other compatible brands</li> </ul> | Please refer to item II.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

**II. RESPONSE TO WRITTEN QUERIES**

**A. DOÑA ALEJANDRA, INC. (DAI)**

| ITEM | QUERY/CLARIFICATIONS                                                                                                                                                                                                                                                                                                                                                                 | SSS REPLY                                                                                                                                                                                                                                                                                                                                   |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.   | When the provision allows the participation of branded items in some exceptional cases in a competitive bidding, <b>do you automatically disallow the participation of COMPATIBLE BRANDS OR PRODUCTS which can perform or function in the same manner as the original when you indicated canon toner cartridge 324 II high yield and brand new in your Technical Specifications?</b> | <p>We allow submission of equivalent brand compatible with Canon image CLASS LBP 6780X Printer and with the following technical specifications:</p> <ul style="list-style-type: none"> <li>• Page Yield per Cartridge (up to) 12500</li> <li>• Cartridge Yield Type: high yield</li> <li>• Ink or toner cartridge type: original</li> </ul> |

*[Handwritten signature]*

|    |                                                                                                                                                                                                                                                                                                                                                                   |                                                                                               |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
|    |                                                                                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>Series Collection: 324 II or its equivalent</li> </ul> |
| 2. | <p>Would it still fall within the definition of a competitive bidding when the opportunity is limited only to a specific group such as authorized distributors or partners of a brand like canon with the <b>EXCLUSION OF OTHER COMPATIBLE BRANDS that can meet the technical specifications of toner cartridge 324 II high Yield Original and Brand New?</b></p> | Refer to Item II.1.                                                                           |

### ADDITIONAL REQUIREMENTS

1. List of client/s supplied with the toner (compatible brand) used for Canon image CLASS LBP 6780X Printer. Please provide contact person and number.

This amends Section VII. Technical Specifications. Please see attached revised Technical Specification.

2. The bidder must submit the following:

Certificate of Authenticity of the product from the manufacturer address to the Procuring Entity. This must be submitted together with the Statement of Compliance with the Technical Specification. Please see attached revised Technical Specification.

This amends Section III. Bid Data Sheet, Clause 29.2




## ***Section VII. Technical Specifications***

Bidders must state in the Statement of Compliance below either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

| <b>Material Code</b> | <b>SPECIFICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>STATEMENT OF COMPLIANCE</b> |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 2317                 | <p>Toner-Canon Cartridge 324 II<br/>High yield, Original and Brand New or its equivalent</p> <p>Bidder must submit the following:</p> <ul style="list-style-type: none"> <li>a) Certificate of Dealership/Distributorship from the manufacturer address to the Procuring Entity; or</li> <li>b) Certification of Dealership from the Distributor and certificate of Distributorship from the Manufacturer address to Procuring Entity</li> <li>c) List of client/supplied with the toner (compatible brand) used for Canon image CLASS LBP 6780X Printer. Please provide contact person and number.</li> <li>d) Certificate of Authenticity of the product from the manufacturer address to the Procuring Entity</li> </ul> |                                |

