



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : SUPPLY, DELIVERY, DEPLOYMENT AND INSTALLATION INTO OPERATIONAL STATE OF ICT EQUIPMENT FOR THE BRANCH QUEUE MANAGEMENT SYSTEM (BQMS) PROJECT

ITB NO. : Goods 2019-017

SUBJECT : BID BULLETIN NO. 1

DATE : 27 MARCH 2019

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – March 9 – 16, 2019
Approved Budget for the Contract (ABC) and Source of Fund	P44,407,750.00 CAPEX
Price of BD (non-refundable)	P22,500.00
Delivery Period	100 calendar days

The 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, which took effect on 28 October 2016, and the Fifth Edition of the Philippine Bidding Documents, which took effect in January 2017, shall be applied in the bidding process.

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 19 March 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Thursday, 21 March 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Wednesday, 27 March 2019
- **Submission and opening of 2 envelopes: Thursday, 05 April 2019, 2:00 p.m. at the Green Room, 12th floor, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Issues raised during the Pre-bid Conference and reply to written queries is attached as Annex "A".

3. The submission of the 1st and 2nd envelopes shall be on a non-discretionary pass/fail basis as indicated under Section II - Instructions to Bidders, item 24. Bids, including the eligibility requirements, submitted after the deadline shall not be accepted by the BAC. **Failure to submit any document stated in the checklist of the BD shall be ground for outright disqualification.**

4. The first envelope contains the eligibility and technical documents of the bid, as specified under Section III - Bid Data Sheet, item 12.1 (a).

Checklist of the 1st envelope (details in the BD)

4.1 For bidders with Platinum Membership:

- PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

4.2 For bidders with Blue Membership:

- PhilGEPS Certificate of Registration and Membership.
- SEC/DTI Registration
- 2018 Mayor's Permit
- Valid Tax Clearance
- 2017 Audited Financial Statement

4.3 Statement of all its On-going Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

4.4 Statement of **Similar** Single Largest Completed Contract (SLCC) **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within three (3) years** prior to the submission and opening of bids

4.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);

4.6 Omnibus Sworn Statement (form supplied)

4.7 NFCC Computation or committed Line of Credit

4.8 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC. For Surety Bond, 5% of the ABC or Bid Securing Declaration – form supplied).

4.9 Technical Documents – project requirements

- Section VI – Schedule of Requirements
- Section VII – Statement of Compliance with the Technical Specifications

Reminder/emphasis on the following:

a. For the Bidder's Bond – the amount of Bid Security shall not be less than the following:

Percentage of the ABC	Form of Bid Security
2%	Cash or cashiers'/manager's check, Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank
5%	Surety Bond

Bank securities must be issued by a universal/commercial bank while Surety Bonds must be accompanied by a certification from the Insurance Commission that issuer is authorized to issue such security, except for GSIS Bond as confirmed with the GPPB.

- b. The Bid Security shall be limited to at least one (1) form (Cash/Bank Guarantee/Surety Bond) OR Bid Securing Declaration per format provided in the bidding documents.
- c. The documents of the 1st envelope must be submitted in five (5) sets/copies as indicated in Section III – Bid Data Sheet, item 20.3. **Each and every page of the bidder's**

proposal (legal, technical, financial) shall be signed by the bidder or his/her duly authorized representative/s. Failure to do so shall be a ground for disqualification.

5. The 2nd envelope contains the financial information/documents as specified in Section III – Bid Data Sheet, item 13.1 must be submitted in **five sets/copies**.

Checklist of the 2nd envelope:

- 5.1 Bid Form (form supplied) – pages 63 to 64
5.2 Bid Breakdown (form supplied) – page 65

Bidders shall fill up all required items/field in the Bid Breakdown. Failure to do so shall render the bid as **NON-RESPONSIVE** and shall be ground for outright disqualification. If the item is given for free, indicate dash (-), zero (0) or free. If the item is not applicable, indicate N/A.

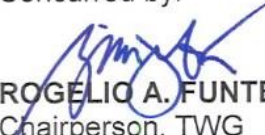
The Financial Proposal must be inclusive of all applicable taxes per Section II. Bid Data Sheet, Clause 28.6 and should not exceed the ABC.

6. The financial proposals submitted by the bidders shall be subjected to Bid Evaluation. The bidder with the **Lowest Calculated Bid** shall be required to submit the following additional documents specified in Section III - Bid Data Sheet, item 29.2, **within non-extendible period of five (5) calendar days upon receipt of written notice from the BAC:**
- 6.1 2017 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
6.2 Quarterly VAT for the period July to October 2019;
6.3 Documents listed in the Platinum Membership and updates, if any;
• SEC/DTI Registration
• 2019 Mayor's Permit or expired 2018 Mayor's Permit and proof of application for renewal
• Valid Tax Clearance
• 2017 Audited Financial Statement filed through EFPS
6.4 Demo Unit of the proposed equipment
7. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

Prepared by:


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Concurred by:


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ANNEX 'A'

PROJECT: SUPPLY, DELIVERY, DEPLOYMENT AND INSTALLATION INTO OPERATIONAL STATE OF ICT EQUIPMENT FOR THE BRANCH QUEUE MANAGEMENT SYSTEM (BQMS) PROJECT

RESPONSES TO THE QUERIES RAISED BY PROSPECTIVE BIDDERS DURING PRE-BID CONFERENCE:

	Prospective Bidders	TWG Response
1.	Will the delivery of the goods be on the Main Office only or shall include all SSS Branches nationwide?	Delivery shall be for the Main Office and all SSS Branches Nationwide. Refer to the Equipment Distribution List in Annex "A".
2.	What is the required speed for wireless routers?	Minimum data transfer rate is 300 Mbps. This amends Section VII. Technical Specifications.
3.	How many demo units are required?	The LCB will submit one (1) each of the following as demo unit for evaluation: 1. Kiosk Computer Unit with Touch Screen Monitor, Keyboard and Mouse 2. Thermal Printer with paper 3. Wireless Router 4. PC Stick
4.	Do you have a specific requirement for the casing of the server (tower or rack)?	No. The Bidder can provide either tower or rack mounted server.
5.	For the Preventive Maintenance, where does software performance check and fine tuning apply?	The required software performance check and fine tuning applies only to the Operating System.

RESPONSES TO THE QUERIES SUBMITTED BY PROSPECTIVE BIDDERS:

	QUERIES	SSS Response
COSMOTECH		
1.	<p>1.7 Additional Requirements</p> <p>1.7.2 Brands of all the components of this Project shall have a website that provides service helpdesk and includes downloadable software drivers and utilities.</p> <p>Downloadable software drivers and utilities is not applicable to the Touch Monitor because touch screen is a Human Interface Device (HID). These</p>	

QUERIES	SSS Response
<p>are USB interfaced touch screen devices that doesn't require any driver or software. Typically, these are devices that human use to directly control the operation of computer systems. Majority of the touch screen drivers emulate the mouse type driver. This way touching the screen would be the same a clicking a mouse at the same location on the screen. The architecture of the HID driver stack in Windows is built on the class driver named hidclass.sys.</p> <p>In view of this, we respectfully request the members of the BAC to consider our request to exclude the Touch Screen Monitor from this requirement.</p>	<p>Requirement shall be:</p> <p>Brands of all the components, except for the Touch Screen Monitor, of this Project shall have a website that provides service helpdesk and includes downloadable software drivers and utilities.</p> <p>This amends Section VII. Technical Specifications.</p>