



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
Tel. Nos. (632)8709-7198*(632)8920-6446
E-mail: bac@sss.gov.ph*Website <http://www.sss.gov.ph>

BIDS AND AWARDS COMMITTEE (BAC) II

PROJECT : CONCEPT, DESIGN & PRINTING OF 2022 ANNUAL REPORT
[NEGOTIATED PROCUREMENT AFTER TWO FAILED
BIDDINGS]

ITB NO. : INP-SSS-Consulting-2023-001

SUBJECT : BID BULLETIN NO. 1

DATE : 24 OCTOBER 2023

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – October 11 to 13, 2023
Approved Budget for the Contract (ABC) and Source of Fund	₱1,380,000.00 Approved 2023 APP COB – Maintenance and Other Operating Expenses (MOOE)
Delivery/Completion Period	The contract shall be completed within 14 calendar days after the bidder has received the duly approved/signed final press proof (and an additional 7 calendar days for setting up of Flipbook version of the Annual Report in SSS website after delivery of printed copies).

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the presentation of the technical and financial requirements and negotiation on 17 October 2023. This shall form an integral part of the requirements.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Issuance of Bid Bulletin No. 1: Tuesday, 24 October 2023
- **Submission and opening of Proposals: Tuesday, 31 October 2023, 10:00 a.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Final Terms of Reference - Annex “A”

3. Documentary Requirements

- a) PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- b) SEC Registration/DTI/CDA Registration Certificate.

- c) 2023 Mayor's Permit

- d) Valid Tax Clearance

- e) Omnibus Sworn Statement (Form Supplied)

- f) Bid Securing Declaration (Form Supplied)

- g) Technical Proposal Forms (TPF)

- g.1 TPF 1 - Technical Proposal Submission Form

- g.2 TPF 2 - Consultant's Reference: Relevant Services Carried out in the last 5 years that best illustrate qualifications (attach proof of project completion and/or notice of award, whichever is applicable)

- g.3 TPF 3 - Description of the Methodology and Work Plan for Performing the Project

- g.4 TPF 4 - Curriculum Vitae of the Team Composition and all technical personnel/professionals that are employed by the Consultant, either as a regular employee or on a per-project basis

- h) Financial Proposal Forms (FPF)

- h.1 FPF 1 - Financial Proposal Submission Form

- h.2 FPF 2 - Summary of Costs

- 4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Quotation (LCRQ).

- 5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

- 6. Bidder must sign on each and every page of the Bid Proposal (1st and 2nd envelope). Failure to do so shall be a ground for the rejection of the bid.


Prepared by:


ROSALYN AZUL-CONDAT
Acting Head
BAC Secretariat Department

Concurred by:


JOSEPHINE ANNE E. MINES
Chairperson, TWG

Approved by:


BOOBIE ANGELA A. OCAY
Vice-President & Vice Chairperson
Bids and Awards Committee II

Annex "A"
Bid Bulletin Control No. BB-2023-120
dated 24 October 2023