



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNITS AT VARIOUS SSS BRANCHES AND SSS MAIN BUILDING

ITB NO. : Goods 2019-075

SUBJECT : BID BULLETIN NO. 1

DATE : 08 November 2019

### Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – October 26 to November 02, 2019
Approved Budget for the Contract (ABC) and Source of Fund	Lot I – Visayas Operations Group, branches and Services Office (68 units) - ₱6,692,242.37 Lot II – NCR Operations Group and RIMS Office in SSS Main Building (73 units) - ₱14,582,910.38 Lot III – Mindanao Group and Service Office (25 Units) - ₱3,650,406.00 Lot IV – Luzon Group Division (38 units) - ₱5,449,438.09  <b>2019 Approved Budget under Capital Outlay (CO) - Equipment</b>
Price of BD (non-refundable)	Lot I - ₱7,000.00 Lot II - ₱11,500.00 Lot III - ₱3,700.00 Lot IV - ₱6,000.00
Delivery Period	Ninety (90) calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 04 November 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### 1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Wednesday, 06 November 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Friday, 08 November 2019
- **Submission and opening of 2 envelopes: Monday, November 18, 2019, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

### 2. Clarification/Amendments - Annex "A".

### 3. Documentary Requirements

#### a. 1<sup>st</sup> Envelope

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- a.3 Statement of Single Completed Contract (SLCC) similar to the project to be bid within the period of five (5) years and similar contracts must be equivalent to at least **50% of the ABC** for each lot;

If the bidder will participate in more than one (1) lot, the basis of the SLCC shall be the largest ABC between/among the lots the bidder intends to participate in.

- a.4 NFCC Computation or committed Line of Credit (If the bidder will participate in more than one (1) lot, the basis of the NFCC shall be the largest ABC between/among the lots the bidder intends to participate in).
- a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.6 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).

If the bidder opt to submit Bid Securing Declaration, it is considered applicable for all the lots. If other form of Bid Security, the bidder shall submit on a per lot basis.

- a.7 Technical Documents – project requirements
  - Section VI – Schedule of Requirements
  - Section VII – Statement of Compliance with the Technical Specifications
- a.8 Omnibus Sworn Statement (form supplied)

**a) Checklist of the 2<sup>nd</sup> envelope:**

- b.1 Bid Form (form supplied) – pages 94 to 95
- b.2 Bid Breakdown (form supplied)

**b) Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**

- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period January to June 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
  - SEC/DTI Registration
  - 2019 Mayor’s Permit
  - Valid Tax Clearance
  - 2018 Audited Financial Statement filed through EFPS

4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB) per lot.
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

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Senior Vice-President & Chairperson  
Bids and Awards Committee I

**Annex "A"**  
**BAC Resolution No. BB-2019-133**  
dated 08 November 2019

**ANNEX "A"**

**PROJECT: SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING  
UNITS AT VARIOUS SSS BRANCHES AND SSS MAIN BUILDING  
(RE- ADVERTISEMENT)**

**ANNEX A: TWG RESPONSE TO QUERIES/CLARIFICATIONS**

**I. ISSUES RAISED DURING THE PRE-BID CONFERENCE**

	Query/Clarifications	TWG/BAC Reply
1	For the requirement of availability of the product in the website, what if the website did not update the downloadable specifications.	If the brand model is currently released by the manufacturer, and is not uploaded in the manufacturer's website, we will consider new or currently released models as long as the manufacturer's older/existing models are downloadable from their legitimate website.  This amends Section VII. Technical Specification – 4
2	Can the bidder pay the Bidding Documents at the branches?	Yes.
3	Does the bidder need to submit manager's check for Bid Security?	Yes, if the bidder will not submit Bid Securing Declaration.