



BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNITS FOR VARIOUS DIVISIONS, BRANCHES AND MAIN OFFICE BUILDING

ITB NO. : GOODS 2021-012

SUBJECT : BID BULLETIN NO. 1

DATE : 05 February 2021

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – January 19 to 26, 2021
Approved Budget for the Contract (ABC) and Source of Fund	Lot 1 – Luzon South 1 & South 2, Luzon Bicol Divisions and Branches - ₱5,598,150.46 Lot 2 – Luzon Central 1 & Central 2, Luzon North 1 Divisions and Branches - ₱8,444,389.66 Lot 3 – Mindanao Operations Group, Divisions and Branches - ₱6,915,863.64 Lot 4 – Visayas Operations Group, Divisions and Branches - ₱5,112,896.88 Lot 5 – NCR Operations Group, Divisions, Branches and Main Office Building - ₱8,685,993.20 2019 Approved Budget under Capital Outlay (CO) - Equipment
Price of BD (non-refundable)	Lot 1 - ₱6,000.00 Lot 2 - ₱9,000.00 Lot 3 - ₱7,000.00 Lot 4 - ₱6,000.00 Lot 5 - ₱9,000.00
Delivery Period	Lot 1 - Ninety (90) calendar days Lot 2 - Ninety (90) calendar days Lot 3 - Ninety (90) calendar days Lot 4 - Ninety (90) calendar days Lot 5 - Ninety (90) calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 28 January 2021. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Friday, 29 January, 2021
- Issuance of Bid Bulletin No. 1 – reply to written queries: Friday, 05 February 2021
- **Submission and opening of 2 envelopes: Thursday, 18 February 2021, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.

2. Amendments/Clarifications - Annex "A"

3. Documentary Requirements

a. 1st Envelope

a.1 The following Eligibility requirements shall be applicable to any or all lots the bidder intend to participate:

a.1.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

a.1.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

a.1.3 JVA, in case of Joint Venture - Class "B" Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);

a.1.4 Omnibus Sworn Statement (form supplied) **and copy of the Authority to Notarized from the Notary Public**

a.2 The following Technical and Financial documents shall be submitted on a per lot basis. Please indicate on the document the corresponding lot number the bidder intend to participate:

a.2.1 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA's consumer price index.

The basis of the similar completed contract is the highest ABC among the lots the bidder intends to participate in.

a.2.1 NFCC Computation or committed Line of Credit (form supplied). The basis of the NFCC is the highest ABC among the lots the bidder intends to participate in.

a.2.3 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or Bid Securing Declaration – form supplied) and a copy of Authority to Notarize from the Notary Public).**

a.2.4 Technical Documents – project requirements

- Section VI – Schedule of Requirements (Lot 1 - page 58, Lot 2 - page 59, Lot 3 - page 60, Lot 4 - page 61 and Lot 5 - page 62)
- Section VII – Statement of Compliance with the Technical Specifications (Lot 1 - pages 63 to 69, Lot 2 - pages 70 to 77, Lot 3 - pages 78 to 84, Lot 4 - pages 85 to 91 and Lot 5 - pages 92 to 98)

b. 2nd Envelope

- b.1 Bid Form (form supplied) – Lot 1 - pages 100 to 101, Lot 2 - pages 102 to 103, Lot 3 - pages 104 to 105, Lot 4 - pages 106 to 107, Lot 5 - pages 108 to 109
- b.2 Bid Breakdown (form supplied) – Bidders will be provided with the softcopy of the Bid Breakdown

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid


- c.1 2019 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
 - c.2 Quarterly VAT for the period April to September 2020 or latest available Quarterly VAT;
 - c.3 Documents listed in the Platinum Membership and updates, if any;
 - SEC/DTI Registration
 - 2021 Mayor's Permit or 2020 Mayor's Permit and Proof of Application for Renewal
 - Valid Tax Clearance
 - 2019 Audited Financial Statement filed through EFPS
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**
6. Bidder must sign on each and every page of the Bid Proposal (1st and 2nd envelope).

Prepared by:



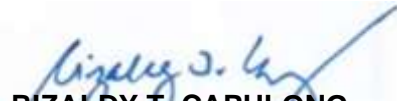
ROSALYN AZUL-CONDAT
OIC, Administrative Support Section
BAC Secretariat Department

Concurred by:



ANTONIO V. TRINOS, JR.
Chairperson, TWG

Approved by:



RIZALDY T. CAPULONG
Executive Vice-President &
Chairperson
Bids and Awards Committee I

Annex "A"
BAC Resolution No. BB-2021-012
dated 05 February 2021