

REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## **BIDS AND AWARDS COMMITTEE (BAC) II**

**PROJECT :** 3<sup>RD</sup> PARTY DEDICATED NATIONWIDE CUSTOMER SATISFACTION SURVEY

**ITB NO. :** Consultancy-2019-009

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 29 October 2019

### **Details of the bidding, as advertised:**

Advertisement:	<b>Posting at Websites &amp; Conspicuous Places – September 18 to 25, 2019</b>
Approved Budget for the Contract (ABC) and Source of Fund	<b>P4,500,000.00 2019 Corporate Operating Budget (COB)</b>
Price of BD (non-refundable)	<b>P4,500.00</b>
Delivery Period	<b>Four (4) months</b>

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 23 October 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Friday, 25 October 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Tuesday, 29 October 2019
- **Submission and opening of 2 envelopes: Wednesday, 06 November 2019, 2:00 p.m. at the Bidding Room (formerly CDPRD Computer Room), 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City**

### **2. Clarifications and other amendments – Annex “A”**


### **3. Documentary Requirements**

#### **a. 1<sup>st</sup> Envelope**


- a.1 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied)
- a.2 TPF 1 – Technical Proposal Submission Form
- a.3 TPF 2 – Consultant's Reference : Relevant Services Carried out in the last 5 years that best illustrate qualifications

- a.4 TPF 3 – Comments and Suggestions of Consultant on the Term of Reference and on data, services, facilities to be provided by the Social Security System
  - a.5 TPF 4 – Description of the Methodology and Work Plan for Performing the Project
  - a.6 TPF 5 – Team Composition and Task Projects including organizational chart indicating relationship amongst the Consultant
  - a.7 TPF 6 – Curriculum Vitae of the Team Composition
  - a.8 TPF 7- Time Schedule for Professional Personnel
  - a.9 TPF8- Activity (Work) Schedule
  - a.10 Omnibus Sworn Statement (form supplied in the Bidding Documents)
- b. Checklist of the 2<sup>nd</sup> envelope:**
- b.1 FPF 1 – Financial Proposal Submission Form
  - b.2 FPF2- Summary of Costs
  - b.3 FPF 3- Breakdown of Price per Activity
  - b.4 FPF 4- Breakdown of Remuneration per Activity
  - b.5 FPF 5- Reimbursables per Activity
  - b.6 FPF 6-Miscellaneous Expenses
- c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**
- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
  - c.2 Quarterly VAT for the period January to June 2019;
  - c.3 Documents listed in the Platinum Membership and updates, if any;
    - SEC/DTI Registration
    - 2019 Mayor's Permit
    - Valid Tax Clearance
    - 2018 Audited Financial Statement filed through EFPS
4. Awarding shall be made to the bidder with the Highest Rated and Responsive Bid (HRRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

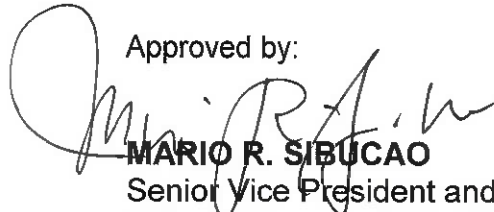
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Bids and Awards Committee II



Bid Bulletin Control No. BB-2019-125  
Dated 29 October 2019

**ANNEX "A"**

**PROJECT: 3RD PARTY DEDICATED NATIONWIDE CUSTOMER SATISFACTION SURVEY (2ND WAVE)**

**ANNEX A: TWG RESPONSE TO QUERIES/CLARIFICATIONS**

**I. ISSUES RAISED DURING THE PRE-BID CONFERENCE**

	Query/Clarifications	TWG/BAC Reply
1	What are the revised analyses on the new GCG guidelines?	The Kruskal and Plot Scatter analyses.
2	The sample size is 3000, is the 1000 sample allotted to employed and voluntary?	No, it would be based on the transition volume per branch.
3	On the Technical Evaluation, does it have a bearing on the final rating?	Yes.