



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
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BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : CONSTRUCTION MANAGEMENT SERVICES FOR THE CONSTRUCTION OF MANILA & LAOAG BUILDINGS

ITB NO. : REI-SSS-CONSULTING-2023-011

SUBJECT : BID BULLETIN NO. 1

DATE : 05 OCTOBER 2023

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – August 23 to 30, 2023																		
Approved Budget for the Contract (ABC) and Source of Fund	LOT 1: ₱10,671,638.00 LOT 2: ₱7,896,432.00 Approved 2023 APP COB–Capital Outlay																		
Price of BD (non-refundable)	LOT 1: ₱11,500.00 LOT 2: ₱8,000.00																		
Delivery/Completion Period	The contract shall be completed within the project duration for each item, as follows: <table><tr><th rowspan="2">Stages of Work</th><th colspan="2">Project Duration (months)</th></tr><tr><th>Lot 1 - Construction Management Services for the Construction of Manila Building</th><th>Lot 2 - Construction Management Services for the Construction of Laoag Building</th></tr><tr><td>Pre-construction Phase</td><td>0.50 months</td><td>0.50 months</td></tr><tr><td>Construction Phase</td><td>12 months</td><td>8 months</td></tr><tr><td>Post-Construction Phase</td><td>1 month</td><td>1 month</td></tr><tr><td></td><td>13.5 months</td><td>9.5 months</td></tr></table>		Stages of Work	Project Duration (months)		Lot 1 - Construction Management Services for the Construction of Manila Building	Lot 2 - Construction Management Services for the Construction of Laoag Building	Pre-construction Phase	0.50 months	0.50 months	Construction Phase	12 months	8 months	Post-Construction Phase	1 month	1 month		13.5 months	9.5 months
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This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 28 September 2023. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Monday, 02 October 2023
- Issuance of Bid Bulletin No. 1–reply to written queries: Thursday, 05 October 2023
- **Submission of Technical and Financial Proposals and subsequent Opening of the Technical Proposals: Thursday, 12 October 2023, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. **Amendments/Clarifications – Annex “A”**

3. **Documentary Requirements (To be submitted per Lot)**

a. **1st Envelope**

- a.1 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied)
- a.2 TPF 1 – Technical Proposal Submission Form
- a.3 TPF 2 – Consultant's Reference: Relevant Services Carried out in the last 5 Years that best illustrate qualifications (**attached proof of project completion and/or notice of award, whichever is applicable**)
- a.4 TPF 3 – Comments and Suggestions of Consultant on the Term of Reference and on data, services, facilities to be provided by the Social Security System
- a.5 TPF 4 – Description of the Methodology and Work Plan for Performing the Project
- a.6 TPF 5 – Team Composition and Task **including organizational chart** indicating relationship amongst the Consultant and **list of all technical personnel/professionals employed by the Consultant either as a regular employee or on a per-project basis** with their respective designation, profession, PRC No. and number of years of experience.
- a.7 TPF 6 – Curriculum Vitae of the Team Composition
- a.8 TPF 7 – Time Schedule for Professional Personnel
- a.9 TPF 8 – Activity (Work) Schedule
- a.10 Omnibus Sworn Statement (form supplied in the BTB)

b. **Checklist of the 2nd envelope:**


- b.1 FPF 1 – Financial Proposal Submission Form
- b.2 FPF 2 – Summary of Costs
- b.3 FPF 3 – Breakdown of Price per Activity
- b.4 FPF 4 – Breakdown of Remuneration per Activity
- b.5 FPF 5 – Reimbursables per Activity
- b.6 FPF 6 – Miscellaneous Expenses

c. **Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**


- c.1 Registration Certificate from Security Exchange Commission (SEC), for corporation including Articles of Incorporation and General Information Sheet (GIS), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent documents.

- c.2 2023 Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
 - c.3 Valid Tax Clearance per E.O. No. 398, s2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
 - c.4 Latest Audited Financial Statement filed through Electronic Filing and Payment System (EFPS)
 - c.5 Latest Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement
 - c.6 Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last (6) months prior to the submission and opening of bids filed electronically (EFPS).
4. Awarding shall be made to the bidder with the Highest Rated and Responsive Bid (HRRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

Prepared by:


ROSALYN AZUL-CONDAT
Acting Head
BAC Secretariat Department

Concurred by:


ELEANOR MARIE S. PARIAN
Chairperson, TWG

Approved by:


ERNESTO D. FRANCISCO, JR.
Senior Vice-President & Chairperson
Bids and Awards Committee I

Annex "A"
Bid Bulletin Control No. BB-2023-109
dated 05 October 2023