

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : SUPPLY, DELIVERY AND INSTALLATION OF MODULAR OFFICE SYSTEMS AND FURNITURE FOR VARIOUS OFFICES AT SSS MAIN BUILDING

ITB NO. : Goods 2019-059

SUBJECT : BID BULLETIN NO. 1

DATE : 09 October 2019

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – September 25 to October 17, 2019
Approved Budget for the Contract (ABC) and Source of Fund	₱6,661,622.02 COB – CAPEX
Price of BD (non-refundable)	₱7,000.00
Delivery Period	One hundred ten (110) calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 03 October 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Friday, 04 October 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Wednesday, 9 October 2019
- **Submission and opening of 2 envelopes: Thursday, 17 October 2019, 2:00 p.m. at the Green Room, 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Clarification and Amendments - Annex "A".

3. Documentary Requirements

a. 1st Envelope


- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- a.3 Statement of Single Largest Completed Contract similar to the project to be bid within the period of **three (3) years** which is equivalent to at least 50% of the ABC;
- a.4 NFCC Computation or committed Line of Credit (form supplied)

- a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.6 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.7 Technical Documents – project requirements
- Section VI – Schedule of Requirements
 - Section VII – Statement of Compliance with the Technical Specifications
- a.8 Omnibus Sworn Statement (form supplied)
- b. Checklist of the 2nd envelope:**
- b.1 Bid Form (form supplied) – pages 57 to 58
- b.2 Bid Breakdown
- c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**
- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period January to June 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
- SEC/DTI Registration
 - 2019 Mayor’s Permit
 - Valid Tax Clearance
 - 2018 Audited Financial Statement filed through EFPS
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

Prepared by:


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Concurred by:


EMILY M. BELTRAN
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Approved by:


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Senior Vice-President & Chairperson
Bids and Awards Committee I

ANNEX "A"

PROJECT: SUPPLY, DELIVERY AND INSTALLATION OF MODULAR OFFICE SYSTEMS AND FURNITURE FOR VARIOUS OFFICES AT SSS MAIN BUILDING

ANNEX A: TWG RESPONSE TO QUERIES/CLARIFICATIONS

I. ISSUES RAISED DURING THE PRE-BID CONFERENCE

	Query/Clarifications	TWG/BAC Reply
1	On the Bill of Quantities, could it be arranged per set not per piece?	The Bill of Quantities are per set.
2	In the layout for Corporate Legal Services Office, does it have common walls?	Yes.
3	The bidder requested for the copy of the floor plan and perspective.	TWG emphasized that these are already included in the Bidding Documents.
4	Can we provide partition walls with 60 mm thickness only?	Refer to Item II.
5	The bidder requested to unlock the other columns of the Excel format of the Bill Quantities.	TWG unlocked the said portion of the Excel.

II. RESPONSE TO WRITTEN QUERIES

QUERY	TWG REPLY
Can we provide 60mm thick modular panel for workstations instead of 50mm thick as per specifications	Due to space constraints at Corporate Legal Services Division (CLSD), Operations Legal Services Division (OLSD) and NCR North Legal Department (NLD), use of 60mm thick modular panel for workstations will affect the hallway /circulation area of the office, hence it is not allowed.

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