



## **BIDS AND AWARDS COMMITTEE (BAC) II**

**PROJECT :** HIRING OF SERVICE PROVIDER FOR ONE (1) YEAR RENTAL OF 50TR AIR-CONDITIONING EQUIPMENT AT THE 2<sup>ND</sup> FLOOR OF SSS MAKATI BUILDING

**ITB NO. :** Goods 2020-015

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 11 May 2020

### **Details of the bidding, as advertised:**

Advertisement:	<b>Posting at Websites &amp; Conspicuous Places – April 24 to May 01, 2020</b>
Approved Budget for the Contract (ABC) and Source of Fund	₱1,020,000.00 <b>SSS Investment Income</b>
Price of BD (non-refundable)	₱1,000.00
Delivery Period	Thirty (30) calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 05 May 2020. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Thursday, 07 May 2020
- Issuance of Bid Bulletin No. 1 – reply to written queries: Monday, 11 May 2020
- **Submission and opening of 2 envelopes: Tuesday, 19 May 2020, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**
- **Submitted bids must be covered with plastic. This must be submitted directly to the Bidding Room at the 2<sup>nd</sup> Floor. The bidders must not use the elevator (use only the stairs) on the submission and take a picture where they dropped of their submitted bids. The guard on duty will coordinate with the BAC Secretariat in-charge for the receipt of the documents.**

### **2. No clarifications raised after the Pre-Bid Conference.**

### **3. Documentary Requirements**

#### **a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**,

completed **within three (3) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA's consumer price index;

- a.4 NFCC Computation or committed Line of Credit (form supplied)
  - a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
  - a.6 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied).
  - a.7 Technical Documents – project requirements
    - Section VI – revised Schedule of Requirements (Annex A-1)
    - Section VII – revised Statement of Compliance with the Technical Specifications (Annex A-2)
  - a.8 Omnibus Sworn Statement (form supplied)
- b. Checklist of the 2<sup>nd</sup> envelope:**
- b.1 Bid Form (form supplied) – pages 64 to 65
  - b.2 Bid Breakdown (form supplied) - page 66
- c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**
- c.1 Latest Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
  - c.2 Quarterly VAT for the period April to September 2019;
  - c.3 Documents listed in the Platinum Membership and updates, if any;
    - SEC/DTI Registration
    - 2020 Mayor's Permit and Proof of Application for Renewal
    - Valid Tax Clearance
    - 2018 Audited Financial Statement filed through EFPS
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.
6. Bidder must sign on each and every page of the Bid Proposal (1<sup>st</sup> and 2<sup>nd</sup> envelope).


Prepared by:

  
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Concurred by:

  
**FRANCIS M. DELA CRUZ**  
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Approved by:

  
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Senior Vice-President & Chairperson  
Bids and Awards Committee II

## Annex “A”

**BAC Resolution No. BB-2020-023**  
dated 11 May 2020