



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : THREE (3) - YEAR CONTRACT FOR SECURITY SERVICES: NCR OPERATIONS GROUP

ITB NO. : Goods 2020-016

SUBJECT : BID BULLETIN NO. 4

DATE : 19 June 2020

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – May 04 to 11, 2020
Approved Budget for the Contract (ABC) and Source of Fund	Lot 1 - NCR North and East Divisions ₱57,425,000.00 per year Lot 2 - NCR West and South Divisions ₱46,631,871.00 per year <i>Approved 2020 Corporate Operating Budget (COB) - Maintenance/Repairs - Building - Security Services and (MOOE)</i>
Price of BD (non-refundable)	Lot 1: ₱27,500.00 Lot 2: ₱25,000.00
Delivery Period	Three (3) years

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 09 June 2020. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Thursday, 11 June 2020
- Issuance of Bid Bulletin – reply to written queries: Wednesday, 17 June 2020
- **Submission and opening of 2 envelopes: Thursday, 25 June 2020, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Revised Schedule of Activities

- **Issuance of Bid Bulletin: Friday, 19 June 2020**
- **Submission and opening of 2 envelopes: Monday, 29 June 2020, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue**

Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids

through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.

2. Clarification/Amendments - Annex “A”

3. Documentary Requirements

a. 1st Envelope

a.1 The following Eligibility requirements shall be applicable to any or all lots the bidder intend to participate:

a.1.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

a.1.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

a.1.3 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);

a.1.4 Omnibus Sworn Statement (form supplied) **and a copy of the Authority to Notarized from the Notary Public**

a.2 The following Technical and Financial documents shall be submitted on a per lot basis. Please indicate on the document the corresponding lot number the bidder intend to participate:

a.2.1 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids;

a.2.2 NFCC Computation or committed Line of Credit (form supplied)

a.2.3 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or Bid Securing Declaration – form supplied and copy of Authority to Notarize from the Notary Public**).

a.2.4 Technical Documents – project requirements

- Section VI – Schedule of Requirements
- Section VII – Statement of Compliance with the Technical Specifications

b. 2nd envelope:

b.1 Bid Form (form supplied) – (Form No.1 - 1.1)

b.2 Cost Proposal - (Form No. 2 - 2.3)

b.3 Detailed Costing per Lot (Form No. 3-3.3) - soft copy of Bid Breakdown will be provided to the bidders.

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid per Lot

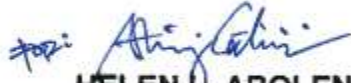
- c.1 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
 - c.2 Quarterly VAT for the period April 2019 to September 2020 or latest available Quarterly VAT;
 - c.3 Documents listed in the Platinum Membership and updates, if any;
 - SEC/DTI Registration
 - 2020 Mayor's Permit
 - Valid Tax Clearance
 - 2018 Audited Financial Statement filed through EFPS
 - c.4 Other Technical Requirements
 - a) List of its existing licensed firearms, vehicle, communication and other support equipment with complete documentation (see Annex "B" to "B.20" as reference). In case of unavailability/insufficiency of equipage, submit a sworn statement that it has the financial capacity to acquire the equipment and devices and undertakes to acquire the same upon receipt of the notice of award and shall have all the equipment and devices upon the first day of deployment. (No form supplied)
 - b) List of all trainings, seminars, proficiency tests or examinations conducted for its Security Guards for the last six (6) months prior to bidding.
 - c) Copy of Electronic Contribution Collection List (e-CCL) of at least 300 Security Guards and in case the supplier has more than 300 Security Guards, the actual number of Security Guards must have with paid SSS contributions within the last six (6) months prior to bidding duly received by the SSS.
 - d) Proposed Comprehensive Security Plan for the particular Lot/s per attached Form No. 8 to 8.1:
 - Lot 1 - SSS NCR NORTH AND EAST DIVISIONS
 - Lot 2 - SSS NCR WEST AND SOUTH DIVISIONS
 - e) Submission of License to Operate – PNP-SOSIA.
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB) per lot.
 5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**
 6. Bidder must sign on each and every page of the Bid Proposal (1st and 2nd envelope).

Prepared by:




ROSALYN AZUL-CONDAT
 OIC, Administrative Support Section
 BAC Secretariat Department

Concurred by:


HELEN L. ABOLENCIA
Chairperson, TWG

Approved by:


ERNESTO D. FRANCISCO, JR.
Senior Vice-President &
Chairperson
Bids and Awards Committee I



Annex "A"
BAC Resolution No. BB-2020-040
dated 17 June 2020