



**SOCIAL SECURITY SYSTEM**

**PHILIPPINE BIDDING DOCUMENTS**

**Sixth Edition**

# **Procurement of GOODS**

**HIRING OF ONE (1) EXTERNAL APPRAISAL  
COMPANY FOR THE APPRAISAL OF VARIOUS  
SSS-OWNED PROPERTIES  
(3<sup>rd</sup> ADVERTISEMENT)**

**ITB-SSS-GOODS-2023-040**

**JUNE 2023**

**Government of the Republic of the Philippines**

A blue ink signature of Cyrus Caesar D. Lozano, written in a cursive style.

**CYRUS CAESAR D. LOZANO**  
**TWG Chairperson**

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

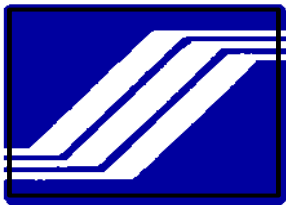
**SLCC** – Single Largest Completed Contract.

**SSS** – Social Security System

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

# Section I. Invitation to Bid



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City  
Tel. Nos. (632)8709-7198\*(632)8920-6446

E-mail: [member\\_relations@sss.gov.ph](mailto:member_relations@sss.gov.ph)\*Website <http://www.sss.gov.ph>

## Invitation to Bid ITB-SSS-Goods-2023-040

### HIRING OF ONE (1) EXTERNAL APPRAISAL COMPANY FOR THE APPRAISAL OF VARIOUS SSS-OWNED PROPERTIES

Approved Budget for the Contract (ABC) & Source of Fund	Delivery/ Completion Period	Price of Bid Documents (non- refundable)	Schedule of Activities Date/Time	
			Pre-bid Conference	Deadline of submission and receipt of bids
<b>₱ 2,000,000.00</b>  Broken down as follows: Year 1 - ₱ 1,000,000.00 Year 2 - ₱ 1,000,000.00  Approved 2023 Corporate Operating Budget – MOOE with Code PAP 2023-0209 of the Annual Procurement Plan (APP)	Seventy-Five (75) Calendar Days from receipt of Notice to Proceed and Signed Contract	₱ 2,000.00	July 05, 2023 (Wednesday) 2:00 p.m.	July 19, 2023 (Wednesday) 2:00 p.m.

1. The **SOCIAL SECURITY SYSTEM** now invites Bids for the above item. Delivery of the Goods is required within the period specified above. **Bidders should have completed within seven (7) years prior to the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II - Instruction to Bidders.
2. Bids received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act 9184 (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the SSS and inspect the Bidding Documents at the address in the last item of the ITB from Monday to Friday, 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested bidders starting **27 June 2023 up to the scheduled submission & receipt of bids** from the address stated in the last item of the ITB and upon payment of the applicable fee for the Bidding Documents in the amount specified above.

The mode of payment will be on a cash basis payable at the SSS Cash Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the SSS, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The SSS will hold a Pre-Bid Conference on the date and time specified above at the Bidding Room, 2<sup>nd</sup> Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City which shall be open to prospective bidders, but attendance shall not be mandatory. To ensure completeness and compliance of bids, bidders are advised to send their authorized technical and/or administrative representatives who will prepare the bid documents.

**The Pre-Bid Conference will be conducted through online conference using Microsoft Teams. Kindly e-mail us on or before 04 July 2023, through e-mail address [bac@sss.gov.ph](mailto:bac@sss.gov.ph), the following:**

- a. Name of the representative and e-mail address; and
- b. Technical and administrative queries.

7. Bids must be duly received by the BAC Secretariat at the Bidding Room, 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City on the deadline specified above. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 14.

Bid opening shall be on the date and time specified above at the Bidding Room, 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

8. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, the deadline shall be extended to the same time of the immediately succeeding business day in Quezon City.
9. The SSS reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. The SSS assumes no obligation to compensate or indemnify parties for any expense or loss that they may incur as a result of their participation in the procurement process, nor does SSS guarantee that an award will be made as a result of this invitation. Furthermore, the SSS reserves the right to waive any defects or formality in the responses to the eligibility requirements and to this invitation and reserves the right to accept the proposal most advantageous to the agency.
11. For further information, please refer to:

**Bids & Awards Committee**

**The Secretariat**

2<sup>nd</sup> Flr., SSS Main Bldg., East Ave., Diliman, Q.C.  
Tel # (632) 8922-1070; 8709-7198 local 5492/6382  
Email – [bac@sss.gov.ph](mailto:bac@sss.gov.ph)

12. Bidding Documents may be downloaded from PROCUREMENT tab at [www.sss.gov.ph](http://www.sss.gov.ph) starting **27 June 2023**.

  
**THE CHAIRPERSON**  
**BIDS & AWARDS COMMITTEE**

ref.: itb-sss-goods-2023-040-Hiring of External Appraisers (3<sup>rd</sup> adv)

## ***Section II. Instructions to Bidders***



## 1. Scope of Bid

The Procuring Entity, *Social Security System* wishes to receive Bids for the Hiring of One (1) External Appraisal Company for a two (2) year contract for the appraisal of various SSS owned Properties (3<sup>rd</sup> Advertisement) with identification number *ITB-SSS-Goods-2023-040*.

The Procurement Project (referred to herein as “Project”) is composed of *a single lot*, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for *CY2023* in the amount of Two Million Pesos (*P 2,000,000.00*).
- 2.2. The source of funding is: Approved 2023 Corporate Operating Budget– MOOE, with Code PAP 2023-0209 of the APP.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
  - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;

- ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
    - iii. When the Goods sought to be procured are not available from local suppliers; or
    - iv. When there is a need to prevent situations that defeat competition or restrain trade.
  - b. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

7.1. The Procuring Entity has prescribed that Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **Bidding Room, 2nd Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City** and/or through online conference using **Microsoft Teams** as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last seven (7) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
    - iv. The price of other (incidental) services, if any, listed in the **BDS**.
  - b. For Goods offered from abroad:
    - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in the **BDS**.

### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid for *One Hundred Twenty (120) Calendar Days from the Date of the Bid Opening.* Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

### 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

### 16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

### 17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 7 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.  
In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.
- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:  
  
One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## 20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

***Section III. Bid Data Sheet***



# Bid Data Sheet

ITB Clause								
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> <li>Appraisal of office/residential condominium units, parking slots, lots with buildings, vacant lots etc.</li> <li>Completed within seven (7) years prior to the deadline for the submission and receipt of bids. And must be included in the list of Appraisal Companies acceptable to the Bangko Sentral ng Pilipinas as of 29 September 2022.</li> </ol>							
7.1	Not Applicable							
12	<p>The price of the Goods shall be quoted DDP.</p> <p>Asset Management Division – 5th Floor, SSS Main Building, East Avenue, Pinyahan, Quezon City or the applicable International Commercial Terms (INCOTERMS) for this Project.</p>							
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table> <tr> <th>Form of Bid Security</th><th>Amount of Bid Security (Not less than the Percentage of the ABC)</th></tr> <tr> <td>Cash or cashier's/manager's check issued by a Universal or Commercial Bank.</td><td rowspan="2">Two percent (2%) or 20,000.00</td></tr> <tr> <td>Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</td></tr> <tr> <td>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td><td>Five percent (5%) or 50,000.00</td></tr> </table> <p>* Bank issued securities must be issued by a universal/commercial bank.</p> <p>* Surety Bonds must be accompanied by a certification from Insurance Commission that issuer is authorized to issue such security.</p> <p>* Bid Securing Declaration must be notarized by a duly commissioned Notary Public.</p>	Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)	Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%) or 20,000.00	Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%) or 50,000.00
Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)							
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%) or 20,000.00							
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.								
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%) or 50,000.00							



19.3	<p>The ABC is ₱ 2,000,000.00.</p> <p>Broken down as follows:</p> <p>Year 1 - ₱ 1,000,000.00</p> <p>Year 2 - ₱ 1,000,000.00</p> <p>Any bid with a financial component exceeding the amount per year shall not be accepted.</p>
20.1	Not Applicable.
20.2	<p>The Lowest Calculated Bidder shall submit the following:</p> <ol style="list-style-type: none"> <li>1. Registration certificate from Securities and Exchange Commission (SEC) for corporation including Articles of Incorporation and General Information Sheet (GIS), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document</li> <li>2. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;</li> <li>3. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR)</li> <li>4. Latest Audited Financial Statements</li> <li>5. Latest income tax return corresponding to the Audited Financial Statements submitted, filed electronically (EFPS);</li> <li>6. Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last six (6) months prior to the submission &amp; opening of bids filed electronically (EFPS);</li> </ol>
21.1	Not Applicable.

## ***Section IV. General Conditions of Contract***

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## 5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

*Section V. Special Conditions of Contract*



# Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered at Asset Management Division – 5th Floor, SSS Main Building, East Avenue, Pinyahan, Quezon City. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p><b>Scope of Services –</b></p> <ul style="list-style-type: none"> <li>• The Appraisal Company or Valuer shall appraise the subject property by conducting site inspection to assess the site and ascertain existing conditions and other requirements that may impact its value.</li> <li>• The Valuer shall conduct adequate and relevant research, perform competent analyses of the market trends in the real estate business in the vicinity, draw informed and supportable judgments, and determine the Highest And Best Use (HABU) to come up with the Market Value and Market Rent of the Real Estate.</li> <li>• The Valuer shall appraise the following SSS Real Estate both as if clean and free from any cases/issues, and considering the impact of the on-going cases and issues in the appraisal of the Market Value of the same: <ul style="list-style-type: none"> <li>a. Memorial Lots (various areas in Mindanao) – case filed against SSS for non-payment of Maintenance Assessment Charges (MAC)</li> <li>b. Nasipit, Agusan Del Norte – with ejectment case/forcible entry of illegal settlers. With pending CARP coverage</li> <li>c. Toledo City Property – with Tax Declaration only; for replacement of lots (with illegal settlers on Bgy. Dumlog area)</li> <li>d. Rajah Santa –Covered by Comprehensive Agrarian Reform Program (CARP) of DAR.</li> </ul> </li> </ul> <p>The facts of the case will be further discussed to the winning bidders for better understanding prior to the conduct of the appraisal services.</p> <ul style="list-style-type: none"> <li>• The Valuer shall also determine the Market Value and Market Rent of the property based on its HABU and actual utilization, if with existing improvements, expressed on a per square meter basis for lots/buildings/units/spaces and per slot for parking space.</li> <li>• The Market Value and Market Rent for condominium units with appurtenant parking slot/s should be appraised separately.</li> </ul>



	<ul style="list-style-type: none"> <li>• The Valuer shall determine the Sound Value of the following properties for insurance purposes – Cattleya Condominium (Pasig City); EGI Rufino Plaza (Pasay City); St. Thomas Montessori School (Sto. Tomas, Batangas); Aseana Business Park (Parañaque City); SSS Makati Building (Ayala Avenue cor. Herrera Street, Makati City); FCA-5 (Roxas Boulevard &amp; Macapagal Ave., Pasay City) &amp; Urdaneta Village, Makati City.</li> <li>• The Valuer shall also determine the market rent for Billboard and Signage space measured in square meters, where applicable. At present, the SSS leases-out Billboard and Signages spaces in its East Triangle Property and FCA-5. Under the Guidelines for the lease of SSS Investment Properties, the above spaces are defined as follows: <ul style="list-style-type: none"> <li>a. Billboard is a stand-alone large panel on steel or wooden frames designed to carry outdoor advertising. Lease area is the total area of the structure’s footprint plus setback of five (5) meters on all sides.</li> <li>b. Signage is an advertising medium posted either on the indoor or outdoor surface of walls, panels and parapets of building or establishments. Lease area is based on the size of the ads.</li> </ul> </li> <li>• The Valuer shall include all adjustment factors in their grid analysis for the land/vacant lots and condominium units as shown in the attached sample grid analysis (“Annex A”).</li> <li>• The Valuer shall prepare a detailed appraisal report in accordance with the Philippine Valuation Standards.</li> </ul>
2.2	<p>Turn-Key Basis (100% completion of the final reports) which shall be credited to the LANDBANK or DBP or any choice of bank account subject to applicable bank charges of the winning bidder.</p> <p>The payment shall be subject to retention of Withholding Tax and other applicable taxes in accordance with existing Laws and BIR Rules and Regulations, to be remitted directly to the BIR by the SSS.</p> <p>Payment using Letter of Credit is not allowed.</p>
4	Not Applicable
6	<p><b>Liability of the Supplier</b></p> <p>1. CONFIDENTIALITY. Neither party shall, without the prior written consent of the other, disclose or make available to any person, make public, or use directly or indirectly, except for the performance and implementation of the works, any confidential information, acquired from an information holder in connection with the performance of this Contract, unless: (i) the information is known to the disclosing party, as evidenced by its written records, prior to obtaining the same from the information holder and is not otherwise subject to disclosure restrictions on the disclosing party, (ii) the information is disclosed to the disclosing party by a third party who did not receive the same, directly or indirectly, from an information holder, and who has no obligation of secrecy with respect thereto, or (iii) required to be disclosed by law.</p> <p>The obligation of confidentiality by both parties, as provided herein, shall survive the termination of the Agreement.</p>



	<p>2. <b>MERGER AND CONSOLIDATION.</b> In case of merger, consolidation or change of ownership of the SUPPLIER with other company, it is the responsibility of the surviving company/consolidated company/acquiring entity to inform SSS of the change in corporate structure/ownership. Failure to do so shall translate in such company assuming all liabilities of the acquired/merged company under the Agreement.</p> <p>3. <b>FORCE MAJEURE.</b> SUPPLIER shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that SUPPLIER's delay in performance or other failure to perform its obligations under this Agreement is the result of a force majeure.</p> <p>For purposes of this Agreement the terms "force majeure" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or force majeure shall be interpreted to mean an event which SUPPLIER could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by SUPPLIER. Such events may include, but not limited to, acts of SSS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>If a force majeure situation arises, SUPPLIER shall promptly notify SSS in writing of such condition and the cause thereof. Unless otherwise directed by SSS in writing, SUPPLIER shall continue to perform its obligations under this Agreement as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure.</p> <p>4. <b>NON-ASSIGNMENT.</b> SUPPLIER shall not assign its rights or obligations under this Agreement, in whole or in part, except with SSS's prior written consent. SUPPLIER shall not subcontract in whole or in part the PROJECT and deliverables subject of this Agreement without the written consent of SSS.</p> <p>5. <b>WAIVER.</b> Failure by either party to insist upon the other strict performance of any of the terms and conditions hereof shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms and conditions hereof, which can only be deemed made if expressed in writing and signed by its duly authorized representative. No such waiver shall be construed as modification of any of the provisions of the Agreement or as a waiver of any past or future default or breach hereof, except as expressly stated in such waiver.</p> <p>6. <b>CUMULATIVE REMEDIES.</b> Any and all remedies granted to the parties under the applicable laws and the Contract shall be deemed cumulative and may therefore, at the sole option and discretion, be availed of by the aggrieved party simultaneously, successively, or independently.</p> <p>7. <b>NO EMPLOYER-EMPLOYEE RELATIONSHIP.</b> It is expressly and manifestly understood and agreed upon that the employees of SUPPLIER assigned to perform the PROJECT are not employees of SSS. Neither is there an employer-employee relationship between SSS and SUPPLIER.</p>
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	<p>The Agreement does not create an employer-employee relationship between SSS and the SUPPLIER including its personnel; that the services rendered by the personnel assigned by SUPPLIER to SSS in the performance of its obligation under the contract do not represent government service and will not be credited as such; that its personnel assigned to SSS are not entitled to benefits enjoyed by SSS' officials and employees such as Personal Economic Relief Allowance (PERA), Representation and Transportation Allowance (RATA), ACA, etc.; that these personnel are not related within the third degree of consanguinity or affinity to the contracting officer and appointing authority of SSS; that they have not been previously dismissed from the government service by reason of an administrative case; that they have not reached the compulsory retirement age of sixty-five (65); and that they possess the education, experience and skills required to perform the job. The SUPPLIER hereby acknowledges that no authority has been given by SSS to hire any person as an employee of the latter. Any instruction given by SSS or any of its personnel to SUPPLIER's employees are to be construed merely as a measure taken by the former to ensure and enhance the quality of project performed hereunder. The SUPPLIER shall, at all times, exercise supervision and control over its employees in the performance of its obligations under the contract.</p> <p>8. PARTNERSHIP. Nothing in the contract shall constitute a partnership between the parties. No party or its agents or employees shall be deemed to be the agent, employee or representative of any other party.</p> <p>9. COMPLIANCE WITH SS LAW. SUPPLIER shall report all its employees to SSS for coverage and their contributions, as well as, all amortizations for salary/education/calamity and other SSS loans shall be updated. Should SUPPLIER fail to comply with its obligations under the provisions of the SS Law and Employees' Compensation Act, SSS shall have the authority to deduct any unpaid SS and EC contributions, salary, educational, emergency and/or calamity loan amortizations, employer's liability for damages, including interests and penalties from SUPPLIER's receivables under this Agreement.</p> <p>Further, prescription does not run against SSS for its failure to demand SS contributions or payments from SUPPLIER. Moreover, SUPPLIER shall forever hold in trust SS contributions or payments of its employees until the same is fully remitted to SSS.</p> <p>10. COMPLIANCE WITH LABOR LAWS. SUPPLIER, as employer of the personnel assigned to undertake the PROJECT, shall comply with all its obligations under existing laws and their implementing rules and regulations on the payment of minimum wage, overtime pay, and other labor-related benefits as well as remittances or payment of the appropriate amount or contributions/payment (SSS, EC, Pag-IBIG, PhilHealth and taxes) with concerned government agencies/offices.</p> <p>It is agreed further, that prior to the release of any payment by SSS to SUPPLIER, its President or its duly authorized representative, shall submit a sworn statement that all monies due to all its employees assigned to the PROJECT as well as benefits by law and other related labor legislation have been paid by SUPPLIER and that he/she assumed full responsibility thereof.</p> <p>11. COMPLIANCE WITH TAX LAWS. SUPPLIER shall, in compliance with tax laws, pay the applicable taxes in full and on time and shall regularly present to SSS within the duration of the Contract, tax clearance from the Bureau of Internal Revenue (BIR) as well as copy of its income and business tax returns duly stamped by the BIR and duly validated with the tax payments made thereon. Failure by SUPPLIER to comply with the foregoing shall entitle SSS to suspend payment of the Contract Price.</p>
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	<p>As required under Executive Order (EO) 398, s. 2005, SUPPLIER shall submit income and business tax returns duly stamped and received by the BIR, before entering and during the duration of this Agreement. SUPPLIER, through its responsible officer, shall also certify under oath that it is free and clear of all tax liabilities to the government. SUPPLIER shall pay taxes in full and on time and that failure to do so will entitle SSS to suspend or terminate this Agreement.</p> <p>12. <b>LIQUIDATED DAMAGES.</b> If SUPPLIER fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in the PBD inclusive of duly granted time extensions if any, SSS shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Once the amount of liquidated damages reaches ten percent (10%), SSS may rescind or terminate this Agreement, without prejudice to other courses of action and remedies open to it.</p> <p>13. <b>HOLD FREE and HARMLESS.</b> SUPPLIER agrees to defend, indemnify, and hold SSS free and harmless from any and all claims, damages, expenses, fines, penalties and/or liabilities of whatever nature and kind, whether in law or equity, that may arise by reason of the implementation of the Agreement. In addition, SUPPLIER agrees to indemnify SSS for any damage as a result of said implementation.</p> <p>SUPPLIER hereby assumes full responsibility for any injury, including death, loss or damage which may be caused to SSS' employees or property or third person due to SUPPLIER's employees' fault or negligence, and further binds itself to hold SSS free and harmless from any of such injury or damage. SSS shall not be responsible for any injury, loss or damage which SUPPLIER or any of its employees may sustain in the performance of SUPPLIER's obligations under this Agreement.</p> <p>14. <b>SETTLEMENT OF DISPUTES.</b> If any dispute or difference of any kind whatsoever shall arise between SSS and SUPPLIER in connection with or arising out of this Agreement, the Parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.</p> <p>If after thirty (30) days, the Parties have failed to resolve their dispute or difference by such mutual consultation, then either SSS or SUPPLIER may give notice to the other Party of its intention to commence arbitration, in accordance with RA No. 876, otherwise known as the "Arbitration Law" and RA No. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004," in order to settle their disputes.</p> <p>No arbitration in respect of this matter may be commenced unless such notice is given.</p> <p>Notwithstanding any reference to arbitration herein, the Parties shall continue to perform their respective obligations under this Agreement unless they otherwise agree.</p> <p>15. <b>VENUE OF ACTIONS.</b> In the event court action is necessary in order to promote Arbitration, such action shall be filed only before the proper courts of Quezon City, to the exclusion of all other venues.</p> <p>16. <b>GOVERNING LAW.</b> The Agreement shall be governed by and interpreted according to the laws of the Republic of the Philippines.</p>
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	<p>17. AMENDMENTS. This Agreement may be amended only in writing and executed by the parties or their duly authorized representatives.</p> <p>18. SEPARABILITY. If any one or more of the provisions contained in the contract or any document executed in connection herewith shall be invalid, illegal or unenforceable in any respect under any applicable law, then: (i) the validity, legality and enforceability of the remaining provisions contained herein or therein shall not in any way be affected or impaired and shall remain in full force and effect; and (ii) the invalid, illegal or unenforceable provision shall be replaced by the parties immediately with a term or provision that is valid, legal and enforceable and that comes closest to expressing the intention of such invalid illegal or unenforceable term of provision.</p> <p>19. BINDING EFFECT. The Agreement shall be binding upon the Parties hereto, their assignee/s and successor/s-in-interest.</p>
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# Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1.	Advance Copy of Appraisal Report per Property/Location			<div><div>a. To be submitted Sixty (60) calendar days after receipt of the Notice to Proceed (NTP) or Contract/Job Order for the first year, whichever comes first. For the second year, the conduct of valuation works should start one year from the date of the first Notice to Proceed (NTP).</div><div>b. The report must be prepared and evaluated by licensed Real Estate Appraiser/s and sent thru e-mail for preliminary review at the following e-mail addresses:  tolentinoms@sss.gov.ph; sopocoap@sss.gov.ph lozanocd@sss.gov.ph;</div><div>c. The report must be in accordance with the standards of professional practice acceptable in the Philippines.</div></div>
2.	Final Appraisal Report per Property/Location			<div><div>a. To be submitted Fifteen (15) calendar days after the clearance issued by the IPD/ROPAAAD of the Advance Copy of Appraisal Report.</div><div>b. To be prepared and signed by a licensed Real Estate Appraiser in accordance with the standards of professional practice acceptable in the Philippines.</div><div>c. The contents should be in accordance with Item 6.1.3 Components of the Appraisal Report</div><div>d. The Appraisal Report should be submitted in three (3) sets ring bound hard copies together with its soft copy stored in a USB storage device.</div></div>

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



*Section VII. Technical Specifications*



# Technical Specifications

Item	Specification	Statement of Compliance	ANNEX
<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>			
1	<p>Submit a brief background or profile of the company. Attach the following annexes:</p> <ul style="list-style-type: none"> <li>a. Company Profile</li> <li>b. List of Key Officers in the organization</li> </ul>		
2	<p>Submit a brief write-up on the nature of work/main service provided by the company, the appraisers/technical staff assigned to handle the project and a list with a brief description of relevant engagements in the last seven (7) years that best illustrate the appraisal company’s expertise and experience.</p>		
3	<p>List of at least five (5) regular in-house licensed appraiser/s employed by the company to be deployed for this project who must have at least three (3) years of work experience in real estate property appraisal work or in any related field and at least one with experience in the appraisal of commercial or residential properties.</p>		
4	<p>Must have at least Seven (7) years of experience and must have rendered at least three (3) appraisal services within the last Seven (7) years on prime real estate properties located in Central Business Districts (CBDs) or highly urbanized cities as listed in the 2022 Rankings of Highly Urbanized Cities (HUC) (Top 33) by the Department of Trade and Industry (DTI) (Please refer to Annex “B”). At least two (2) rendered appraisal services must be located in the CBDs of Metro Manila, National Capital Region NCR).</p> <p>Bidder must submit proof of engagement of services in the form of a signed contract, purchase order, certificate of completion, etc. The location of the appraised real estate properties should be specified in the same proof of engagement or in a separate document signed by the client.</p>		



Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_





## ***Section VIII. Checklist of Technical and Financial Documents***

# CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Certificate of Platinum Registration and Membership (Platinum Membership) (all pages);

#### Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within seven (7) years period prior to the submission and opening of Bids; **and**
- ☐ (d) Original copy of Bid Security (Cash, Letter of Credit, Surety Bond). If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **Or** Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Schedule of Requirements (Section VI) and Technical Specifications (Section VII), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Other documentary requirements under RA No. 9184 (as applicable)

For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos:

- ☐ (g) Copy of Treaty, International or Executive Agreement; **or**
- ☐ (h) Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (i) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

### *Class “B” Documents*

- ☐ (j) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence.  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

#### Financial Documents

- ☐ (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
or  
 A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

## II. FINANCIAL COMPONENT ENVELOPE

- ☐ (m) Original of duly signed and accomplished Financial Bid Form; and  
☐ (n) Original of duly signed and accomplished Price Schedule(s)/Bid Breakdown.

### IMPORTANT REMINDERS

- A) Each and every page of the **Bid Forms/Price Schedule(s)/Bid Breakdown**, under Section VIII: Checklist of Technical and Financial Documents hereof, shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.
- B) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.
- C) Bid documents shall be compiled in a folder/binder with the Annexes properly labeled with tabs/separators.
- D) Bidders shall submit their bids through their duly authorized representative enclosed in separate sealed envelopes, which shall be submitted simultaneously:
- a) The first three individually sealed envelopes shall contain the folder/binder of the Eligibility Requirements and Technical Component of the bid; prepared in three copies labeled as follows:
- Envelop (1): ORIGINAL – Eligibility Requirements and Technical Component  
 Envelop (2): COPY1 – Eligibility Requirements and Technical Component  
 Envelop (3): COPY2 – Eligibility Requirements and Technical Component
- b) The next three individually sealed envelopes shall contain the folder/binder of the Financial Component of the bid; prepared in three copies labeled as follows:
- Envelop (4): ORIGINAL – Financial Component  
 Envelop (5): COPY1 – Financial Component  
 Envelop (6): COPY2 – Financial Component
- c) Bidders shall enclose, seal and mark the following:
- Envelop (7): Envelope (1) and Envelope (4) enclosed in one sealed envelope marked “ORIGINAL–BID”
- Envelop (8): Envelope (2) and Envelope (5) enclosed in one sealed envelope marked “COPY1–BID”
- Envelop (9): Envelope (3) and Envelope (6) enclosed in one sealed envelope marked “COPY2–BID”
- d) Envelopes (7) to (9) shall then be enclosed in a single sealed, signed final/outer envelope/package/box

- e) All envelopes (Envelopes (1) to (9) and the final/outer envelope/package/box) shall indicate the following:
- addressed to the Procuring Entity’s BAC
  - name and address of the Bidder in capital letters
  - name of the contract/project to be bid in capital letters
  - bear the specific identification/reference code of this bidding process
  - bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids

**THE CHAIRPERSON**  
**BIDS AND AWARDS COMMITTEE**  
**2<sup>ND</sup> FLOOR, SSS MAIN BUILDING**  
**EAST AVENUE, DILIMAN, QUEZON CITY**

NAME OF BIDDER : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_

NAME OF PROJECT: \_\_\_\_\_  
ITB REFERENCE NUMBER: \_\_\_\_\_

**DO NOT OPEN BEFORE**  
**(the date and time for the opening of bids)**

- E) Bids submitted after the deadline shall only be marked for recording purpose, shall not be included in the opening of bids, and shall be returned to the bidder unopened.
- F) Bidders shall submit a copy of the Authority to Notarize issued by the Regional Trial Court to the Notarial Public.

# FORMS

## FORMS



Bid Form for the Procurement of Goods

BID FORM

HIRING OF ONE (1) EXTERNAL APPRAISAL COMPANY FOR THE APPRAISAL OF VARIOUS SSS-OWNED PROPERTIES (3rd ADVERTISEMENT)

Date: \_\_\_\_\_  
Project Identification No.: \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] Hiring of Two (2) External Appraisal Companies for the Appraisal of Various SSS-Owned Properties (RE-ADVERTISEMENT) for LOT 1 in conformity with the said PBDs for the sum of [total Bid amount in words and figures] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
_____	_____
_____	_____
_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.



We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



Price Schedule(s)/Bid Breakdown

INVESTMENT PROPERTY (IP)

ITEM	NO.	PROPERTY	ADDRESS	UNIT/ LOT / BLOCKS	PARKING SLOTS	TCT/CTT NO./TAX DEC. NO.		AREA (SQ.M.)		CLASSIFICATION OF UNITS	REMARKS	FEE FOR 1ST YEAR	FEE FOR 2ND YEAR
						LOT/UNIT	PARKING SLOTS (PS)	UNIT/LOT	PARKING SLOTS (PS)				
I	1	Cyber One Bldg.	Eastwood Avenue, Eastwood City, Libis, Quezon City	Lower A, LG (Parking/Storage Area)		N-50287		1,170.00	Parking/Storage Area			Market Value and Rental Value	
	2	Cyber One Bldg.		4A (Genset Area)		N-50345		100.00	Genset Area				
	3	Cyber One Bldg.		28A		N-50291		1,606.00	Commercial				
	4	Cyber One Bldg.		29A		N-50310		1,606.00	Commercial				
	5	Cyber One Bldg.		30A		N-50309		1,606.00	Commercial				
	6	Cyber One Bldg.		31A		N-50308		1,606.00	Commercial				
	7	Cyber One Bldg.			B1-10	N-50304		12.50	Parking Slots				
	8	Cyber One Bldg.			B1-11	N-50303		12.50	Parking Slots				
	9	Cyber One Bldg.			B1-12	N-50302		12.50	Parking Slots				
	10	Cyber One Bldg.			B1-13	N-50290		12.50	Parking Slots				
	11	Cyber One Bldg.			B1-14	N-50300		12.50	Parking Slots				
	12	Cyber One Bldg.			B1-15	N-50311		12.50	Parking Slots				
	13	Cyber One Bldg.			B1-16	N-50298		12.50	Parking Slots				
	14	Cyber One Bldg.			B1-17	N-50297		12.50	Parking Slots				
	15	Cyber One Bldg.			B1-18	N-50296		12.50	Parking Slots				
	16	Cyber One Bldg.			B1-19	N-50295		12.50	Parking Slots				
	17	Cyber One Bldg.			B1-20	N-50294		12.50	Parking Slots				
	18	Cyber One Bldg.			B1-21	N-50327		12.50	Parking Slots				
	19	Cyber One Bldg.			B1-22	N-50326		12.50	Parking Slots				
	20	Cyber One Bldg.			B1-23	N-50325		12.50	Parking Slots				
	21	Cyber One Bldg.			B1-24	N-50324		12.50	Parking Slots				
	22	Cyber One Bldg.			B1-25	N-50322		12.50	Parking Slots				
	23	Cyber One Bldg.			B1-26	N-50336		12.50	Parking Slots				
	24	Cyber One Bldg.			B1-27	N-50360		12.50	Parking Slots				
	25	Cyber One Bldg.			B1-28	N-50307		12.50	Parking Slots				
	26	Cyber One Bldg.			B1-29	N-50306		12.50	Parking Slots				
	27	Cyber One Bldg.			B1-30	N-50305		12.50	Parking Slots				
	28	Cyber One Bldg.			LG-1	N-50312		12.50	Parking Slots				
	29	Cyber One Bldg.			LG-2	N-50333		12.50	Parking Slots				
	30	Cyber One Bldg.			LG-3	N-50320		12.50	Parking Slots				
	31	Cyber One Bldg.			LG-4	N-50315		12.50	Parking Slots				
	32	Cyber One Bldg.			LG-5	N-50319		12.50	Parking Slots				
	33	Cyber One Bldg.			LG-6	N-50318		12.50	Parking Slots				
	34	Cyber One Bldg.			LG-7	N-50317		12.50	Parking Slots				
	35	Cyber One Bldg.			LG-8	N-50316		12.50	Parking Slots				
	36	Cyber One Bldg.			LG-9	N-50314		12.50	Parking Slots				
	37	Cyber One Bldg.			LG-10	N-50313		12.50	Parking Slots				
	38	Cyber One Bldg.			LG-11	N-50323		12.50	Parking Slots				
	39	Cyber One Bldg.			LG-12	N-50337		12.50	Parking Slots				
	40	Cyber One Bldg.			LG-13	N-50338		12.50	Parking Slots				
	41	Cyber One Bldg.			LG-14	N-50339		12.50	Parking Slots				
	42	Cyber One Bldg.			LG-15	N-50340		12.50	Parking Slots				
	43	Cyber One Bldg.			LG-16	N-50341		12.50	Parking Slots				
	44	Cyber One Bldg.			LG-17	N-50342		12.50	Parking Slots				
	45	Cyber One Bldg.			LG-18	N-50343		12.50	Parking Slots				
	46	Cyber One Bldg.			LG-19	N-50344		12.50	Parking Slots				
	47	Cyber One Bldg.			LG-20	N-50359		12.50	Parking Slots				
	48	Cyber One Bldg.			LG-21	N-50346		12.50	Parking Slots				
	49	Cyber One Bldg.			LG-22	N-50334		12.50	Parking Slots				
	50	Cyber One Bldg.			LG-23	N-50348		12.50	Parking Slots				
	51	Cyber One Bldg.			LG-24	N-50349		12.50	Parking Slots				
	52	Cyber One Bldg.			LG-25	N-50350		12.50	Parking Slots				
	53	Cyber One Bldg.			B1-95	N-50293		12.50	Parking Slots				
	54	Cyber One Bldg.			B1-96	N-50292		12.50	Parking Slots				
	55	Cyber One Bldg.			B1-97	N-50321		12.50	Parking Slots				

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	56	Cyber One Bldg.		B1-98		N-50299		12.50	Parking Slots			
	57	Cyber One Bldg.		B1-99		N-50301		12.50	Parking Slots			
	58	Cyber One Bldg.		B1-100		N-50332		12.50	Parking Slots			
	59	Cyber One Bldg.		B1-101		N-50331		12.50	Parking Slots			
	60	Cyber One Bldg.		B1-102		N-50335		12.50	Parking Slots			
	61	Cyber One Bldg.		B1-103		N-50330		12.50	Parking Slots			
	62	Cyber One Bldg.		B1-104		N-50329		12.50	Parking Slots			
	63	Cyber One Bldg.		B1-105		N-50328		12.50	Parking Slots			
	64	Cyber One Bldg.		LG-26		N-50351		12.50	Parking Slots			
	65	Cyber One Bldg.		LG-27		N-50352		12.50	Parking Slots			
	66	Cyber One Bldg.		LG-28		N-50353		12.50	Parking Slots			
	67	Cyber One Bldg.		LG-29		N-50354		12.50	Parking Slots			
	68	Cyber One Bldg.		LG-30		N-50355		12.50	Parking Slots			
	69	Cyber One Bldg.		LG-31		N-50356		12.50	Parking Slots			
	70	Cyber One Bldg.		LG-32		N-50357		12.50	Parking Slots			
	71	Cyber One Bldg.		LG-33		N-50358		12.50	Parking Slots			
	72	Cyber One Bldg.		LG-34		N-50347		12.50	Parking Slots			
	73	Cyber One Bldg.		LG-35		N-50289		12.50	Parking Slots			
	74	Cyber One Bldg.		LG-36		N-50288		12.50	Parking Slots			
II	75	SSS Makati Bldg.	Ayala Avenue, corner Herrera St., Makati City	LAND : L-1, Blk-2		T-159214		1,800.00	Commercial	Include Rental Value for Ground Floor, Second Floor to Penthouse and Parking Slots	Market Value and Rental Value  Sound value for insurance purposes	
	76	SSS Makati Bldg.		L-2, Blk-2		T-159215		1,344.00	Commercial			
	77	SSS Makati Bldg.		L-4, Blk-2		T-156496		1,571.00	Commercial			
	78	SSS Makati Bldg.		L-4, Blk-3		T-156497		1,166.00	Commercial			
	79	SSS Makati Bldg.		Improvements: SSS Bldg.					Commercial			
	80	SSS Makati Bldg.		Engineering Bldg.				14.00	Commercial			
	81	SSS Makati Bldg.		Power House Bldg.					Commercial			
	82	SSS Makati Bldg.		Guard House					Commercial			
	83	SSS Makati Bldg.		Machinery & Equipment					Commercial			
	84	SSS Makati Bldg.		(66) Parking Space					Commercial			
	85	SSS Makati Bldg.		Other Land Improvements					Commercial			
III	86	Urdaneta Village	Urdaneta Village, Makati City	Lot 11, Blk 13		T-210422		1,140.00	Residential	Include Market Value for Common Swimming Pool, Fence & Other Land Improvements	Market Value and Rental Value  Sound value for insurance purposes	
	87	Urdaneta Village		Lot 12, Blk 13		T-210424		1,128.00	Residential			
	88	Urdaneta Village		Lot 13, Blk 13		T-210423		1,127.00	Residential			
	89	Urdaneta Village		Lot 4, Blk 4		T-210416		890.00	Residential			
	90	Urdaneta Village		Lot 23, Blk 8 (w/ Swimming Pool)		T-210417		1,046.00	Residential			
	91	Urdaneta Village		Lot 6, Blk 16 (w/ Swimming Pool)		T-210419		1,121.00	Residential			
	92	Urdaneta Village		Lot 8, Blk 8 (w/ Swimming Pool)		T-210418		1,002.00	Residential			
IV	93	FCA-5 has.	Roxas Blvd. & Macapagal Ave, Pasay City	Lot 1, Blk 1		T-24435		50,001.00	Commercial	(Include Rental Value for Inner portion, Macapagal, Libertad, PNB & Roxas Blvd side of Bldg.; Rental Value for Building-Mounted Billboards and For 6,000 sq.m. Vacant Portion: Rental Value of land if Utilize as Parking Space and for Retail Leases only)	Market Value and Rental Value  Sound value for insurance purposes	
	94	FCA-5 has.		Improvements : HK Sun Plaza (44,001 sq.m.); Citem Halls & 1-storey structure					Commercial			
V	95	East Triangle	EDSA corner East Avenue, Diliman, Quezon City	L-1,Pcs07970		N-236071		31,501.14	Commercial	(Include Rental Value on land if Utilize as Parking Space and for Retail Leases only; and Rental Value on land for Billboard purposes only)	Market Value and Rental Value	
	96	East Triangle		R.P 3-B-3-A-1..		N-236072		13,028.00	Commercial			
	97	East Triangle		Improvements: MAC Bldg.; SSS Motorpool & NCR Branch Office					Commercial			

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VI	98	Philamlife Tower	Paseo de Roxas, Makati City	12-B		74567		560.50		Commercial		Market Value and Rental Value	
	99	Philamlife Tower			B4-093		74567		12.00	Parking Slots			
	100	Philamlife Tower			B4-096		74567		12.00	Parking Slots			
	101	Philamlife Tower			B4-099		74567		12.00	Parking Slots			
	102	Philamlife Tower			B4-015		74567		12.00	Parking Slots			
	103	Philamlife Tower			B4-115		74567		12.00	Parking Slots			
	104	Philamlife Tower			B4-117		74567		12.00	Parking Slots			
	105	Philamlife Tower		12-D		74568		560.50		Commercial			
	106	Philamlife Tower			B3-047		74568		12.00	Parking Slots			
	107	Philamlife Tower			B3-052		74568		12.00	Parking Slots			
	108	Philamlife Tower			B3-055		74568		12.00	Parking Slots			
	109	Philamlife Tower			B4-022		74568		12.00	Parking Slots			
	110	Philamlife Tower			B4-023		74568		12.00	Parking Slots			
	111	Philamlife Tower			B4-024		74568		12.00	Parking Slots			
	112	Philamlife Tower		19-A		74569		567.00		Commercial			
	113	Philamlife Tower			B4-104		74569		12.00	Parking Slots			
	114	Philamlife Tower			B4-105		74569		12.00	Parking Slots			
	115	Philamlife Tower			B4-117		74569		12.00	Parking Slots			
	116	Philamlife Tower			U5-091		74569		12.00	Parking Slots			
	117	Philamlife Tower			U5-092		74569		12.00	Parking Slots			
	118	Philamlife Tower			U5-093		74569		12.00	Parking Slots			
	119	Philamlife Tower		19-B		74570		560.50		Commercial			
	120	Philamlife Tower			B4-093		74570		12.00	Parking Slots			
	121	Philamlife Tower			B4-096		74570		12.00	Parking Slots			
	122	Philamlife Tower			B4-099		74570		12.00	Parking Slots			
	123	Philamlife Tower			B5-015		74570		12.00	Parking Slots			
	124	Philamlife Tower			B5-115		74570		12.00	Parking Slots			
	125	Philamlife Tower			B5-117		74570		12.00	Parking Slots			
	126	Philamlife Tower		19-C		74571		567.00		Commercial			
	127	Philamlife Tower			U6-052		74571		12.00	Parking Slots			
	128	Philamlife Tower			U6-056		74571		12.00	Parking Slots			
	129	Philamlife Tower			U6-078		74571		12.00	Parking Slots			
	130	Philamlife Tower			U6-090		74571		12.00	Parking Slots			
	131	Philamlife Tower			U6-091		74571		12.00	Parking Slots			
	132	Philamlife Tower			U6-092		74571		12.00	Parking Slots			
	133	Philamlife Tower		19-D		74572		560.50		Commercial			
	134	Philamlife Tower			B5-010		74572		12.00	Parking Slots			
	135	Philamlife Tower			B5-093		74572		12.00	Parking Slots			
	136	Philamlife Tower			B5-095		74572		12.00	Parking Slots			
	137	Philamlife Tower			B5-098		74572		12.00	Parking Slots			
	138	Philamlife Tower			B5-113		74572		12.00	Parking Slots			
	139	Philamlife Tower		20-A		74573		567.00		Commercial			
	140	Philamlife Tower			B2-075		74573		12.00	Parking Slots			
	141	Philamlife Tower			B2-076		74573		12.00	Parking Slots			
	142	Philamlife Tower			B4-010		74573		12.00	Parking Slots			
	143	Philamlife Tower			B4-011		74573		12.00	Parking Slots			
	144	Philamlife Tower			B4-012		74573		12.00	Parking Slots			
	145	Philamlife Tower			B4-013		74573		12.00	Parking Slots			
	146	Philamlife Tower		20-B		74574		560.50		Commercial			
	147	Philamlife Tower			B2-038		74574		12.00	Parking Slots			
	148	Philamlife Tower			B2-047		74574		12.00	Parking Slots			
	149	Philamlife Tower			B4-001		74574		12.00	Parking Slots			
	150	Philamlife Tower			B4-002		74574		12.00	Parking Slots			
	151	Philamlife Tower			B4-008		74574		12.00	Parking Slots			
	152	Philamlife Tower			B4-009		74574		12.00	Parking Slots			
	153	Philamlife Tower		20-C		74575		567.00		Commercial			
	154	Philamlife Tower			B2-064		74575		12.00	Parking Slots			
	155	Philamlife Tower			B2-067		74575		12.00	Parking Slots			
	156	Philamlife Tower			B2-070		74575		12.00	Parking Slots			
	157	Philamlife Tower			B3-024		74575		12.00	Parking Slots			
	158	Philamlife Tower			B4-080		74575		12.00	Parking Slots			
	159	Philamlife Tower			B4-081		74575		12.00	Parking Slots			
	160	Philamlife Tower		20-D		74576		560.50		Commercial			
	161	Philamlife Tower			B1-020		74576		12.00	Parking Slots			
	162	Philamlife Tower			B1-021		74576		12.00	Parking Slots			
	163	Philamlife Tower			B1-022		74576		12.00	Parking Slots			
	164	Philamlife Tower			B1-023		74576		12.00	Parking Slots			
	165	Philamlife Tower			U8-006		74576		12.00	Parking Slots			
	166	Philamlife Tower		21-A		74577		567.00		Commercial			
	167	Philamlife Tower			B4-040		74577		12.00	Parking Slots			

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	B4-044		74577		12.00	Parking Slots
	B4-083		74577		12.00	Parking Slots
	B5-011		74577		12.00	Parking Slots
	B5-012		74577		12.00	Parking Slots
	B5-013		74577		12.00	Parking Slots
21-B		74578		560.50		Commercial
	B4-041		74578		12.00	Parking Slots
	B4-045		74578		12.00	Parking Slots
	U6-075		74578		12.00	Parking Slots
	U6-076		74578		12.00	Parking Slots
	U6-077		74578		12.00	Parking Slots
	U6-093		74578		12.00	Parking Slots
21-C		74579		567.00		Commercial
	B3-049		74579		12.00	Parking Slots
	B3-054		74579		12.00	Parking Slots
	B3-057		74579		12.00	Parking Slots
	U6-072		74579		12.00	Parking Slots
	U6-073		74579		12.00	Parking Slots
	U6-074		74579		12.00	Parking Slots
21-D		74580		560.50		Commercial
	U6-059		74580		12.00	Parking Slots
	U6-060		74580		12.00	Parking Slots
	U6-063		74580		12.00	Parking Slots
	U6-064		74580		12.00	Parking Slots
	U6-071		74580		12.00	Parking Slots
22-A		74581		567.00		Commercial
	B4-046		74581		12.00	Parking Slots
	B4-051		74581		12.00	Parking Slots
	U6-083		74581		12.00	Parking Slots
	U6-084		74581		12.00	Parking Slots
	U6-085		74581		12.00	Parking Slots
	U6-086		74581		12.00	Parking Slots
22-B		74582		560.50		Commercial
	B4-039		74582		12.00	Parking Slots
	B4-043		74582		12.00	Parking Slots
	U6-079		74582		12.00	Parking Slots
	U6-080		74582		12.00	Parking Slots
	U6-081		74582		12.00	Parking Slots
	U6-082		74582		12.00	Parking Slots
22-C		74583		567.00		Commercial
	B4-047		74583		12.00	Parking Slots
	B4-052		74583		12.00	Parking Slots
	B4-055		74583		12.00	Parking Slots
	U6-087		74583		12.00	Parking Slots
	U6-088		74583		12.00	Parking Slots
	U6-089		74583		12.00	Parking Slots
22-D		74584		560.50		Commercial
	B4-038		74584		12.00	Parking Slots
	B4-042		74584		12.00	Parking Slots
	U6-058		74584		12.00	Parking Slots
	U6-062		74584		12.00	Parking Slots
	U6-070		74584		12.00	Parking Slots
27-A		74585		599.50		Commercial
	B2-007		74585		12.00	Parking Slots
	B2-011		74585		12.00	Parking Slots
	B3-005		74585		12.00	Parking Slots
	B3-006		74585		12.00	Parking Slots
	B3-007		74585		12.00	Parking Slots
	B3-008		74585		12.00	Parking Slots
27-B		74586		529.00		Commercial
	B2-006		74586		12.00	Parking Slots
	B2-010		74586		12.00	Parking Slots
	B3-004		74586		12.00	Parking Slots
	B3-010		74586		12.00	Parking Slots
	B3-025		74586		12.00	Parking Slots
	B3-050		74586		12.00	Parking Slots
27-C		74587		599.50		Commercial
	B5-048		74587		12.00	Parking Slots
	B5-053		74587		12.00	Parking Slots
	B5-056		74587		12.00	Parking Slots
	U6-037		74587		12.00	Parking Slots

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	U6-038		74587		12.00	Parking Slots
	U6-039		74587		12.00	Parking Slots
27-D		74588		529.00		Commercial
	B2-004		74588		12.00	Parking Slots
	B2-005		74588		12.00	Parking Slots
	B2-008		74588		12.00	Parking Slots
	B2-009		74588		12.00	Parking Slots
	B3-020		74588		12.00	Parking Slots
28-A		74589		599.50		Commercial
	B2-037		74589		12.00	Parking Slots
	B2-046		74589		12.00	Parking Slots
	U7-022		74589		12.00	Parking Slots
	U7-023		74589		12.00	Parking Slots
	U7-024		74589		12.00	Parking Slots
	U7-025		74589		12.00	Parking Slots
28-B		74590		529.00		Commercial
	B2-036		74590		12.00	Parking Slots
	B2-045		74590		12.00	Parking Slots
	U7-018		74590		12.00	Parking Slots
	U7-019		74590		12.00	Parking Slots
	U7-020		74590		12.00	Parking Slots
	U7-021		74590		12.00	Parking Slots
28-C		74591		599.50		Commercial
	B2-063		74591		12.00	Parking Slots
	B2-066		74591		12.00	Parking Slots
	B2-069		74591		12.00	Parking Slots
	U7-026		74591		12.00	Parking Slots
	U7-027		74591		12.00	Parking Slots
	U7-028		74591		12.00	Parking Slots
28-D		74592		529.00		Commercial
	B2-032		74592		12.00	Parking Slots
	B2-033		74592		12.00	Parking Slots
	B2-034		74592		12.00	Parking Slots
	B2-035		74592		12.00	Parking Slots
	U6-032		74592		12.00	Parking Slots
29-A		74593		599.50		Commercial
	B5-033		74593		12.00	Parking Slots
	B5-037		74593		12.00	Parking Slots
	U6-016		74593		12.00	Parking Slots
	U6-017		74593		12.00	Parking Slots
	U6-018		74593		12.00	Parking Slots
	U6-019		74593		12.00	Parking Slots
29-B		74594		529.00		Commercial
	B4-068		74594		12.00	Parking Slots
	B4-079		74594		12.00	Parking Slots
	U6-028		74594		12.00	Parking Slots
	U6-029		74594		12.00	Parking Slots
	U6-030		74594		12.00	Parking Slots
	U6-031		74594		12.00	Parking Slots
29-C		74595		599.50		Commercial
	B2-023		74595		12.00	Parking Slots
	B2-028		74595		12.00	Parking Slots
	B2-031		74595		12.00	Parking Slots
	U6-025		74595		12.00	Parking Slots
	U6-026		74595		12.00	Parking Slots
	U6-027		74595		12.00	Parking Slots
29-D		74596		529.00		Commercial
	B4-030		74596		12.00	Parking Slots
	B4-031		74596		12.00	Parking Slots
	B4-034		74596		12.00	Parking Slots
	B4-035		74596		12.00	Parking Slots
	U6-024		74596		12.00	Parking Slots
33-C		74631		469.00		Commercial
	U4-075		74631		12.00	Parking Slots
	U5-001		74631		12.00	Parking Slots
	U5-002		74631		12.00	Parking Slots
	U5-003		74631		12.00	Parking Slots
	U5-004		74631		12.00	Parking Slots
	U5-012		74631		12.00	Parking Slots
33-D		74632		523.00		Commercial
	U4-076		74632		12.00	Parking Slots

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	310	Philamlife Tower		U4-077		74632		12.00	Parking Slots			
	311	Philamlife Tower		U4-090		74632		12.00	Parking Slots			
	312	Philamlife Tower		U4-091		74632		12.00	Parking Slots			
	313	Philamlife Tower		U4-092		74632		12.00	Parking Slots			
	314	Philamlife Tower		U4-093		74632		12.00	Parking Slots			
	315	Philamlife Tower		34-A		74633		478.00	Commercial			
	316	Philamlife Tower		U5-023		74633		12.00	Parking Slots			
	317	Philamlife Tower		U5-024		74633		12.00	Parking Slots			
	318	Philamlife Tower		U5-033		74633		12.00	Parking Slots			
	319	Philamlife Tower		U5-034		74633		12.00	Parking Slots			
	320	Philamlife Tower		U5-035		74633		12.00	Parking Slots			
	321	Philamlife Tower		35-A		74597		468.50	Commercial			
	322	Philamlife Tower		U5-060		74597		12.00	Parking Slots			
	323	Philamlife Tower		U5-064		74597		12.00	Parking Slots			
	324	Philamlife Tower		U5-088		74597		12.00	Parking Slots			
	325	Philamlife Tower		U5-089		74597		12.00	Parking Slots			
	326	Philamlife Tower		U5-090		74597		12.00	Parking Slots			
	327	Philamlife Tower		35-B		74598		468.50	Commercial			
	328	Philamlife Tower		U6-001		74598		12.00	Parking Slots			
	329	Philamlife Tower		U6-002		74598		12.00	Parking Slots			
	330	Philamlife Tower		U6-013		74598		12.00	Parking Slots			
	331	Philamlife Tower		U6-014		74598		12.00	Parking Slots			
	332	Philamlife Tower		36-A		74599		470.50	Commercial			
	333	Philamlife Tower		U5-059		74599		12.00	Parking Slots			
	334	Philamlife Tower		U5-063		74599		12.00	Parking Slots			
	335	Philamlife Tower		U5-083		74599		12.00	Parking Slots			
	336	Philamlife Tower		U5-084		74599		12.00	Parking Slots			
	337	Philamlife Tower		U5-085		74599		12.00	Parking Slots			
	338	Philamlife Tower		36-B		74600		470.50	Commercial			
	339	Philamlife Tower		U5-058		74600		12.00	Parking Slots			
	340	Philamlife Tower		U5-062		74600		12.00	Parking Slots			
	341	Philamlife Tower		U5-086		74600		12.00	Parking Slots			
	342	Philamlife Tower		U5-087		74600		12.00	Parking Slots			
	343	Philamlife Tower		U3-001		74601		12.00	Parking Slots			
	344	Philamlife Tower		U3-002		74602		12.00	Parking Slots			
	345	Philamlife Tower		U3-003		74603		12.00	Parking Slots			
	346	Philamlife Tower		U4-049		74604		12.00	Parking Slots			
	347	Philamlife Tower		U4-050		74605		12.00	Parking Slots			
	348	Philamlife Tower		U4-051		74606		12.00	Parking Slots			
	349	Philamlife Tower		U4-052		74607		12.00	Parking Slots			
	350	Philamlife Tower		U4-053		74608		12.00	Parking Slots			
	351	Philamlife Tower		U4-054		74609		12.00	Parking Slots			
	352	Philamlife Tower		U4-055		74610		12.00	Parking Slots			
	353	Philamlife Tower		U4-056		74611		12.00	Parking Slots			
	354	Philamlife Tower		U4-068		74612		12.00	Parking Slots			
	355	Philamlife Tower		U4-069		74613		12.00	Parking Slots			
	356	Philamlife Tower		U4-070		74614		12.00	Parking Slots			
	357	Philamlife Tower		U4-071		74615		12.00	Parking Slots			
	358	Philamlife Tower		U4-072		74616		12.00	Parking Slots			
	359	Philamlife Tower		U4-073		74617		12.00	Parking Slots			
	360	Philamlife Tower		U4-074		74618		12.00	Parking Slots			
	361	Philamlife Tower		U4-078		74619		12.00	Parking Slots			
	362	Philamlife Tower		U5-027		74620		12.00	Parking Slots			
	363	Philamlife Tower		U5-030		74621		12.00	Parking Slots			
	364	Philamlife Tower		U5-031		74622		12.00	Parking Slots			
VII	365	Aseana Business Park	Aseana Ave., Parafaque City	2-A-1		T-166290		6,964.00	Commercial		Market Value and Rental Value based on actual use as parking and retail lease	
	366	Aseana Business Park		2-A-2		T-166291		5,804.00	Commercial		Sound value for insurance purposes (all insurable properties, including machineries and equipment)	
	367	Aseana Business Park		2-A-5		T-166292		7,450.00	Commercial			
	368	Aseana Business Park		Improvements : 10-Storey Building utilized as Parking Space and Commercial Area (portion only)					Commercial			

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VIII	369	Pasay FCA 7 (Site 2)	J. W. Diokno Boulevard, within the Financial Center, Pasay City, Metro Manila.	L2		NO TCT UNDER THE NAME OF SSS	74,995.00		Commercial	Include Rental Value on land if Utilize as Parking Space and for Retail Leases only	Market Value and Rental Value	
IX	370	Bonifacio (Global)	9th Avenue, 25th Avenue, 10th Avenue and McKinley Parkway, within the Bonifacio Global City, Barangay Fort Bonifacio, Taguig City, Metro Manila.	L1 B57		T-41276	886.93		Commercial	Include Rental Value on land if Utilize as Parking Space and for Retail Leases only	Market Value and Rental Value	
	371	Bonifacio (Global)		L2 B57		T-41223	1,805.00		Commercial			
	372	Bonifacio (Global)		L3 B57		T-41225	1,700.00		Commercial			
	373	Bonifacio (Global)		L4 B57		T-41226	2,145.00		Commercial			
TOTAL IP FEE											0.00	0.00

REAL AND OTHER PROPERTIES ACQUIRED (ROPA)

	No.	PROPERTY	ADDRESS	UNIT/ LOT / BLOCKS	Parking Slots	TCT/CCT NO.		AREA (SQ.M.)		CLASSIFICATION OF UNITS	REMARKS	FEE FOR 1ST YEAR	FEE FOR 2ND YEAR
						LOT/UNIT	PARKING SLOTS (PS)	UNIT/LOT	PARKING SLOTS (PS)				
X	1	Andalucia	Bella Villa One, Barangay Ibayo, Parañaque City, Parañaque City, Metro Manila.	208	A-41	7990	7955	158.00	13.00	Residential	Market Value and Rental Value		
	2	Andalucia			A-59				13.00	Residential			
	3	Andalucia		308	A-42	7993	7943	158.00	13.00	Residential			
	4	Andalucia			A-60				13.00	Residential			
	5	Barcelona		306	B-37	7921	7929	223.47	13.00	Residential			
	6	Barcelona			B-38		7928		13.00	Residential			
	7	Cataluna		305	C-33	7968	7981	223.47	13.00	Residential			
	8	Cataluna			C-34		7980		13.00	Residential			
	9	Andalucia			A-05		7965		13.00	Parking Slot			
	10	Andalucia			A-25		7959		13.00	Parking Slot			
	11	Andalucia			A-26		7976		13.00	Parking Slot			
	12	Andalucia			A-27		7947		13.00	Parking Slot			
	13	Andalucia			A-45				13.00	Parking Slot			
XI	14	Cattleya Condominium	Cattleya Condominium, R. Cruz Street, Pinagbuhatan, Pasig City	130		34546		44.82		Residential	Market Value and Rental Value  Sound value for insurance purposes		
XII	15	Globe Telecom Plaza	Pioneer Highlands Condominium, along Pioneer Street corner Madison Street, within Barangay Barangka Ilaya, Mandaluyong City, Metro Manila	614	021/B1	13791	13880	119.75	12.50	Commercial	Market Value and Rental Value		
	16	Globe Telecom Plaza		619	014/B2	13793	13878	108.95	12.50	Commercial			
	17	Globe Telecom Plaza		814	136/B2	14280	14296	119.75	12.50	Commercial			
	18	Globe Telecom Plaza		815	113/B2	13792	13879	123.16	12.50	Commercial			
	19	Globe Telecom Plaza		819	037/B2	14281	14294	108.95	12.50	Commercial			
	20	Pioneer Madison Suites		2508	207/B3	13819	13863	117.53	12.50	Residential			
	21	Pioneer Madison Suites		3207	208/B3	13820	13864	133.45	12.50	Residential			
	22	Pioneer Madison Suites		3307	209/B3	13821	13865	133.45	12.50	Residential			
	23	Pioneer Madison Suites		3407	211/B3	13823	13867	133.45	12.50	Residential			
	24	Pioneer Madison Suites		3504	209/B4	13824	13838	94.84	12.50	Residential			
	25	Pioneer Madison Suites		3506	210/B4	13825	13839	103.34	12.50	Residential			
	26	Pioneer Madison Suites		3507	212/B3	13826	13868	133.45	12.50	Residential			

	27	Pioneer Madison Suites		3604	211/B4	13828	13840	94.84	12.50	Residential		
	28	Pioneer Madison Suites		3704	212/B4	13831	13841	94.84	12.50	Residential		
	29	Pioneer Madison Suites		3706	213/B4	13832	13842	103.34	12.50	Residential		
	30	Pioneer Madison Suites		3904	214/B4	13834	13843	94.80	12.50	Residential		
	31	Pioneer Madison Suites		3906	215/B4	13835	13844	103.34	12.50	Residential		
	32	Pioneer West Highlands		906	155/B3	13797	13845	122.90	12.50	Residential		
	33	Pioneer West Highlands		2011	156/B3	13798	13846	134.83	12.50	Residential		
	34	Pioneer West Highlands		2211	157/B3	13799	13847	134.83	12.50	Residential		
	35	Pioneer West Highlands		2306	158/B3	13800	13848	122.90	12.50	Residential		
	36	Pioneer West Highlands		2311	159/B3	13801	13849	134.83	12.50	Residential		
	37	Pioneer West Highlands		2411	160/B3	13802	13850	134.83	12.50	Residential		
	38	Pioneer West Highlands		2506	161/B3	13803	13851	122.90	12.50	Residential		
	39	Pioneer West Highlands		2507	164/B3	13806	13854	122.90	12.50	Residential		
	40	Pioneer West Highlands		2811	165/B3	13807	13855	134.83	12.50	Residential		
	41	Pioneer West Highlands		2911	166/B3	13808	13856	134.83	12.50	Residential		
	42	Pioneer West Highlands		3009	167/B3	13809	13857	134.83	12.50	Residential		
	43	Pioneer West Highlands		3109	168/B3	13810	13858	134.83	12.50	Residential		
	44	Pioneer West Highlands		3601	170/B3	13812	13860	226.85	12.50	Residential		
	45	Pioneer West Highlands		3704	172/B3	13814	13862	200.27	12.50	Residential		
	46	Pioneer West Highlands		3801	B3/178-A	13815	18845	384.18	12.50	Residential		
	47	Pioneer West Highlands		3803	256/B3	13817	13874	340.16	12.50	Residential		
	48	Pioneer West Highlands		3804	258/B3	13818	13876	436.56	12.50	Residential		
	49	Pioneer East Highlands		1213	B4-064	13796	13837	52.56	12.50	Residential		
	50	Pioneer Corporate Center		605	114/B1	14285	14299	90.20	12.50	Commercial		
	51	Pioneer Corporate Center		606	152/B1	14286	14305	102.46	12.50	Commercial		
	52	Pioneer Corporate Center		607	127/B1	14287	14302	133.11	12.50	Commercial		
	53	Pioneer Corporate Center		609	120/B1	14289	14308	147.54	12.50	Commercial		
	54	Pioneer Corporate Center		610	151/B1	14290	14305	102.94	12.50	Commercial		
	55	Pioneer Corporate Center		617	167/B1	14293	14298	71.66	12.50	Commercial		
XIII	56	Pryce Center-Makati	Pryce Center Building, along Chino Roces Avenue corner Baglikan Street, within Barangay San Antonio, Makati City, Metro Manila.	503	GF/2	69326	69326	107.94	12.50	Commercial	Market Value and Rental Value	
	57	Pryce Center-Makati		903	B1/6	69329	69329	107.94	12.50	Commercial		
	58	Pryce Center-Makati		904	B1/7	69330	69330	123.86	12.50	Commercial		
	59	Pryce Center-Makati		1002	B2/10	69335	69335	73.31	12.50	Commercial		
	60	Pryce Center-Makati		1003	B2/11	69336	69336	107.94	12.50	Commercial		
	61	Pryce Center-Makati		1004	B2/12	69337	69337	123.86	12.50	Commercial		
	62	Pryce Center-Makati		1005	B1/3	69338	69338	89.26	12.50	Commercial		
	63	Pryce Center-Makati		1101	B2/1	69341	69341	110.095	12.50	Commercial		
	64	Pryce Center-Makati		1102	B2/2	69342	69342	73.31	12.50	Commercial		
	65	Pryce Center-Makati		1103	B2/3	69343	69343	107.94	12.50	Commercial		
	66	Pryce Center-Makati		1105	B1/2	69345	69345	89.26	12.50	Commercial		
	67	Pryce Center-Makati		1106	2F/1	69346	69346	92.13	12.50	Commercial		
	68	Pryce Center-Makati		1107	2F/2	69347	69347	121.145	12.50	Commercial		
XIV	69	Renaissance Tower	Renaissance Center, along Meralco Avenue, Barangay Ugong, Pasig City, Metro Manila.	PH 2804	G-6/G-7	30683	30683	384.66	12.50/12.50	Residential	Market Value and Rental Value	
XV	70	EGI Tower	EGI Rufino Plaza, Taft Avenue cor. Sen. Gil Puyat Ave., Santa Clara district, Pasay City	14 1D	VPLB-74	13760	13757	62.20	12.50	Commercial	Market Value and Rental Value Sound value for insurance purposes	
	71	EGI Tower		14 1E	VPLB-73	13761	13756	55.46	12.50	Commercial		
	72	EGI Tower		14 1F	VPLB-45	13759	13755	57.27	12.50	Commercial		
	73	EGI Tower		14 1G	VPLB-44	13758	13754	64.06	12.50	Commercial		
XVI	74	Villa Josefina Towncenter	Villa Josefina Town Center, Barangay Dumoy, Talamo District, Davao City.	L2 B2		T-331301		1,010.00		Commercial	Market Value and Rental Value	
	75	Villa Josefina Towncenter		L3 B2		T-331302		1,010.00		Commercial		
	76	Villa Josefina Towncenter		L4 B2		T-331303		766.00		Commercial		
	77	Villa Josefina Towncenter		L5 B2		T-331304		766.00		Commercial		

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	78	Villa Josefina Towncenter		L6 B2		T-331305		768.00		Commercial		
	79	Villa Josefina Towncenter		L1 B3		T-331306		755.00		Commercial		
	80	Villa Josefina Towncenter		L2 B3		T-331307		755.00		Commercial		
	81	Villa Josefina Towncenter		L B4		T-331308		10,157.00		Commercial		
	82	Villa Josefina Towncenter		L3 B5		T-331309		1,117.00		Commercial		
	83	Villa Josefina Towncenter		L4 B5		T-331310		805.00		Commercial		
	84	Villa Josefina Towncenter		L5 B5		T-331311		780.00		Commercial		
	85	Villa Josefina Towncenter		L6 B5		T-331312		700.00		Commercial		
	86	Villa Josefina Towncenter		L7 B5		T-331313		699.00		Commercial		
	87	Villa Josefina Towncenter		L8 B5		T-331314		699.00		Commercial		
	88	Villa Josefina Towncenter		L9 B5		T-331315		1,500.00		Commercial		
XVII	89	Pryce Tower Davao	Pryce Tower, Pryce Business Park, Barangay 19 (Poblacion), Bajada District, Davao City.	PH 2A	LB - 1	CT636	CT635	245.92	13.47	Commercial	Market Value and Rental Value	
	90	Pryce Tower Davao		PH 2B	LB - 2	CT637	CT634	261.35	13.80	Commercial		
	91	Pryce Tower Davao		PH 2C	LB - 3	CT638	CT633	208.70	13.80	Commercial		
	92	Pryce Tower Davao		PH 2D	LB - 4	CT639	CT632	249.29	12.17	Commercial		
	93	Pryce Tower Davao		PH 1A	LB - 5	CT640	CT631	245.92	12.17	Commercial		
	94	Pryce Tower Davao		Suite 107	LB - 6	CT641	CT630	137.91	12.17	Commercial		
	95	Pryce Tower Davao		Suite 106	LB - 7	CT642	CT629	117.36	12.50	Commercial		
	96	Pryce Tower Davao		Suite 105	LB-16	CT 568	CT628	203.44	12.35	Commercial		
	97	Pryce Tower Davao		Suite 104	LB-17	CT 569	CT627	139.14	13.00	Commercial		
	98	Pryce Tower Davao		Suite 103	LB-18	CT 570	CT626	120.210	11.50	Commercial		
	99	Pryce Tower Davao		Suite 102	LB-19	CT 571	CT625	116.15	11.50	Commercial		
	100	Pryce Tower Davao		Suite 101	LB-20 A	CT 572	CT624	125.76	12.17	Commercial		
	101	Pryce Tower Davao		Suite 76	LB-21 A	CT 573	CT623	117.36	12.17	Commercial		
	102	Pryce Tower Davao		Suite 73	LB-22 A	CT 574	CT622	120.21	12.17	Commercial		
	103	Pryce Tower Davao		Suite 72	LB-23	CT 575	CT621	116.15	13.90	Commercial		
	104	Pryce Tower Davao			LB-24		CT620		13.00	Commercial		
	105	Pryce Tower Davao			LB-25		CT619		12.17	Commercial		
	106	Pryce Tower Davao			LB-26		CT618		12.17	Commercial		
	107	Pryce Tower Davao			LB 52		CT 608		11.95	Commercial		
	108	Pryce Tower Davao			LB 51A		CT 609		11.95	Commercial		
	109	Pryce Tower Davao			LB 45A		CT 610		12.19	Commercial		
	110	Pryce Tower Davao			LB 44		CT 611		11.23	Commercial		
	111	Pryce Tower Davao			LB 39		CT 612		12.17	Commercial		
	112	Pryce Tower Davao			LB 38		CT 613		12.17	Commercial		
	113	Pryce Tower Davao			LB 37		CT 614		12.17	Commercial		
	114	Pryce Tower Davao			LB 36		CT 615		12.17	Commercial		
	115	Pryce Tower Davao			LB 35		CT 616		12.17	Commercial		
	116	Pryce Tower Davao			LB 27		CT 617		12.17	Commercial		
	117	Pryce Tower Davao			LB-53A		CT607		11.96	Commercial		
	118	Pryce Tower Davao			LB-54		CT606		11.96	Commercial		
	119	Pryce Tower Davao			LB-55 A		CT605		13.67	Commercial		
	120	Pryce Tower Davao			LB-56		CT604		13.67	Commercial		
	121	Pryce Tower Davao			LB-57 A		CT603		13.67	Commercial		
	122	Pryce Tower Davao			LB-58		CT602		13.67	Commercial		
	123	Pryce Tower Davao			LB-59 A		CT601		13.67	Commercial		
	124	Pryce Tower Davao			LB-60		CT600		13.67	Commercial		
	125	Pryce Tower Davao			LB-61 A		CT599		12.17	Commercial		
	126	Pryce Tower Davao			LB-62		CT598		12.17	Commercial		
	127	Pryce Tower Davao			UB-20		CT597		11.50	Commercial		
	128	Pryce Tower Davao			UB-21		CT596		13.00	Commercial		
	129	Pryce Tower Davao			UB-22		CT595		13.00	Commercial		
	130	Pryce Tower Davao			UB-23		CT594		13.90	Commercial		
	131	Pryce Tower Davao			UB-24		CT593		13.00	Commercial		
	132	Pryce Tower Davao			UB-25		CT592		12.17	Commercial		
	133	Pryce Tower Davao			UB-26		CT591		12.17	Commercial		
	134	Pryce Tower Davao			UB-27		CT590		12.17	Commercial		
	135	Pryce Tower Davao			UB-29		CT589		14.15	Commercial		
	136	Pryce Tower Davao			UB-30		CT588		17.00	Commercial		
	137	Pryce Tower Davao			UB-31		CT587		13.85	Commercial		

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	138	Pryce Tower Davao		UB-32	CT586	13.60	Commercial		
	139	Pryce Tower Davao		UB-33 A	CT585	12.00	Commercial		
	140	Pryce Tower Davao		UB-34	CT584	11.75	Commercial		
	141	Pryce Tower Davao		UB-35	CT583	11.75	Commercial		
	142	Pryce Tower Davao		UB-49A	CT582	12.17	Commercial		
	143	Pryce Tower Davao		UB-50	CT581	12.17	Commercial		
	144	Pryce Tower Davao		UB-52	CT580	12.17	Commercial		
	145	Pryce Tower Davao		UB-53	CT579	11.40	Commercial		
	146	Pryce Tower Davao		UB-54	CT578	12.86	Commercial		
	147	Pryce Tower Davao		GP-05	CT577	11.50	Commercial		
	148	Pryce Tower Davao		GP-06	CT576	11.50	Commercial		
XVIII	149	Sherwood Hills	Sherwood Hills Residential Estate, Barangays Cabezas and Lallana, both in Trece Martires City, Province of Cavite.	L1 B11	T-71766 (S4)	600.00	Residential	Market Value and Rental Value	
	150	Sherwood Hills		L9 B58	T-71768 (S3)	537.00	Residential		
	151	Sherwood Hills		L19 B61	T-71769 (S1)	584.00	Residential		
	152	Sherwood Hills		L29 B70	T-71770 (S2)	509.00	Residential		
	153	Sherwood Hills		L13 B42	T-73040	380.00	Residential		
	154	Sherwood Hills		L15 B65	T-73041	348.00	Residential		
	155	Sherwood Hills		L30 B65	T-73042	381.00	Residential		
	156	Sherwood Hills		L6 B87	T-73043	306.00	Residential		
XIX	157	Land Las Hacienda De Luisita	Atis Drive, within Hacienda Josephine in Las Haciendas De Luisita, Barangay San Miguel, Tarlac City.	L11 B9	422897	453.00	Residential	Market Value and Rental Value	
XX	158	Citta Del Sole	Royal Residences, Brgys. Panipuan and Bulaon, Mexico, Pampanga.	L17 B10	654257-R	152.00	Residential	Market Value and Rental Value	
	159			L18 B10	654258-R	162.00	Residential		
	160			L5 B6	654260-R	195.00	Residential		
	161			L11 B6	654262-R	150.00	Residential		
XXI	162	Manila Harbour Center	Manila Harbour Centre, Radial Road 10, Tondo, Manila	L24 B6	T-291535	257.89	Commercial	Market Value and Rental Value	
	163	Manila Harbour Center		L25 B6	T-291536	257.89	Commercial		
	164	Manila Harbour Center		L30 B6	002-2011001344	257.89	Commercial		
	165	Manila Harbour Center		L2 B7	T-291539	2,259.83	Commercial		
	166	Manila Harbour Center		L5 B7	T-291540	281.96	Commercial		
	167	Manila Harbour Center		L10 B8	T-291542	304.25	Commercial		
	168	Manila Harbour Center		L1 B10	T-291537	510.17	Commercial		
	169	Manila Harbour Center		L10 B10	T-291538	300.00	Commercial		
	170	Manila Harbour Center		L11 B10	T-291541	300.00	Commercial		
	171	Manila Harbour Center		L12 B10	T-291543	1,886.25	Commercial		
	172	Manila Harbour Center		L2 B16	T-291544	2,458.40	Commercial		
	173	Manila Harbour Center		L1 B18	T-246183	1,200.00	Commercial		
	174	Manila Harbour Center		L8 B18	T-291545	419.48	Commercial		
	175	Manila Harbour Center		L9 B18	T-291546	419.48	Commercial		
	176	Manila Harbour Center		L10 B18	T-291547	419.48	Commercial		
	177	Manila Harbour Center		L13 B18	T-246187	419.48	Commercial		
	178	Manila Harbour Center		L14 B18	T-246188	419.48	Commercial		
	179	Manila Harbour Center		L15 B18	T-246189	506.00	Commercial		
	180	Manila Harbour Center		L1 B19	T-246190	1,200.00	Commercial		
	181	Manila Harbour Center		L2 B19	T-246191	948.08	Commercial		
	182	Manila Harbour Center		L3 B19	T-246192	948.08	Commercial		
	183	Manila Harbour Center		L4 B19	T-246193	948.08	Commercial		
	184	Manila Harbour Center		L5 B19	T-246194	1,200.00	Commercial		
	185	Manila Harbour Center		L10 B19	T-291548	373.37	Commercial		
	186	Manila Harbour Center		L13 B19	T-291549	373.37	Commercial		
	187	Manila Harbour Center		L14 B19	T-291550	373.37	Commercial		
	188	Manila Harbour Center		L1 B20	T-238247	551.00	Commercial		

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	189	Manila Harbour Center		L2 B20		T-238248		469.73		Commercial		
	190	Manila Harbour Center		L3 B20		T-238249		469.73		Commercial		
	191	Manila Harbour Center		L4 B20		T-238250		469.73		Commercial		
	192	Manila Harbour Center		L5 B20		T-238251		469.73		Commercial		
	193	Manila Harbour Center		L6 B20		T-238252		469.73		Commercial		
	194	Manila Harbour Center		L7 B20		T-238253		469.73		Commercial		
	195	Manila Harbour Center		L8 B20		T-238254		469.42		Commercial		
	196	Manila Harbour Center		L9 B20		T-238255		469.73		Commercial		
	197	Manila Harbour Center		L10 B20		T-238256		551.00		Commercial		
	198	Manila Harbour Center		L11 B20		T-238257		1,200.00		Commercial		
	199	Manila Harbour Center		L12 B20		T-238258		1,100.65		Commercial		
	200	Manila Harbour Center		L13 B20		T-238259		1,101.00		Commercial		
	201	Manila Harbour Center		L14 B20		T-238260		1,101.00		Commercial		
	202	Manila Harbour Center		L15 B20		T-238261		1,200.00		Commercial		
	203	Manila Harbour Center		L1 B21		T-246195		631.00		Commercial		
	204	Manila Harbour Center		L2 B21		T-246196		539.23		Commercial		
	205	Manila Harbour Center		L3 B21		T-246197		539.23		Commercial		
	206	Manila Harbour Center		L13 B21		T-246198		1,105.55		Commercial		
	207	Manila Harbour Center		L14 B21		T-246199		1,105.55		Commercial		
	208	Manila Harbour Center		L15 B21		T-246200		1,200.00		Commercial		
XXII	209	Mission Hills (Antipolo)	Brgy. Colaque, Antipolo City	L5, Blk 4		R-55473		1,038.00		Residential	Market Value and Rental Value	
XXIII	210	Northfields Rosewood	Brgy. Buguion, Calumpit, Bulacan	L9 B11-A		T-195359		170.00		Residential	Market Value and Rental Value	
	211	Northfields Rosewood		L12 B12-A		T-195360		205.00		Residential		
	212	Northfields Rosewood		L15 B12-A		T-195363		213.00		Residential		
	213	Northfields Rosewood		L2 B5-B		T-195370		139.00		Residential		
	214	Northfields Rosewood		L9 B5-B		T-195377		166.00		Residential		
	215	Northfields Rosewood		L11 B5-B		T-195379		169.00		Residential		
	216	Northfields Rosewood		L6 B5-C		T-195380		111.00		Residential		
	217	Northfields Rosewood		L7 B5-C		T-195381		110.00		Residential		
	218	Northfields Rosewood		L9 B5-C		T-195382		111.00		Residential		
	219	Northfields Rosewood		L10 B5-C		T-195383		111.00		Residential		
	220	Northfields Rosewood		L11 B5-C		T-195384		112.00		Residential		
	221	Northfields Rosewood		L12 B5-C		T-195385		112.00		Residential		
	222	Northfields Rosewood		L13 B5-C		T-195386		112.00		Residential		
	223	Northfields Rosewood		L14 B5-C		T-195387		113.00		Residential		
	224	Northfields Rosewood		L6 B9-C		T-195401		240.00		Residential		
	225	Northfields Rosewood		L7 B9-C		T-195402		225.00		Residential		
XXIV	226	Toledo	Barangay Dumlog, Toledo City, Cebu	RIVER		-		9,836.00		Industrial	Market Value and Rental Value  with Tax Declaration only; for replacement of lots (with illegal settlers on Bgy. Dumlog area)	
	227	Toledo		L-4752		Tax Dec. No. 474		26,270.00		Industrial		
	228	Toledo		L-4755		Tax Dec. No. 476		37,316.00		Industrial		
	229	Toledo	Bgy Don Andres Soriano (DAS), Toledo City, Cebu	L-6478 (10038-P)		Tax Dec. No. 4533		112,179.00		Industrial		
	230	Toledo		L-6478 (10039-P) [98, 332 (Residential) & 31,668 (Timber)]		Tax Dec. No. 4534		130,000.00		Industrial		
	231	Toledo		L-6478 (10091-P) - Timber		Tax Dec. No. 4536		85,593.00		Industrial		
XXV	232	Town and Country Heights	Town and Country Heights Subd. Brgy. San Luis, Antipolo City	L6 B12		R-23708		192.00		Residential	Market Value and Rental Value	
	233	Town and Country Heights		L44 B12		R-23711		180.00		Residential		
XXVI	234	Town and Country Southville	Town and Country Southville Brgys. Langkiwa, Bungahan, and Calabuso, Biñan City, Laguna	L15 B12		T-582965		96.00		Residential	Market Value and Rental Value	
XXVII	235	Sto. Tomas Batangas (St Thomas)	Barangay Poblacion 1, Sto. Tomas, Batangas.	L1371		T106536		1,957.00 (LOT)		Institutional	Market Value and Rental Value/ Sound value for insurance purposes	
	236	Sto. Tomas Batangas (St Thomas)				T106536		2,105.00 (BUILDING)		Institutional		
XXVIII	237	Agusan Del Sur (NASIPIT)	Barangay Sta. Ana, Municipality of	615		RT-5335		26,355.00		Industrial	Market Value and Rental Value	

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			Nasipit, Province of Agusan Del Norte.								with ejection case/forcible entry of illegal settlers. With pending CARP coverage						
	238	Agusan Del Sur (NASIPIT)			618		RT-5337		76,394.00		Industrial						
	239	Agusan Del Sur (NASIPIT)			616		RT-5338		131,273.00		Industrial						
	240	Agusan Del Sur (NASIPIT)			592		RT-5336		68,770.00		Industrial						
XXIX	241	Raja Santa Agro	Gapan-Fort Magsaysay Road, within Barangay Rio Chico, General Tinio, Nueva Ecija.			NT- 258347		1,000.00		Agricultural	Market Value and Rental Value  Covered by Comprehensive Agrarian Reform Program (CARP) of DAR.						
	242	Raja Santa Agro				NT- 258348		1,000.00		Agricultural							
	243	Raja Santa Agro				NT- 258349		1,000.00		Agricultural							
	244	Raja Santa Agro				NT- 258350		1,000.00		Agricultural							
	245	Raja Santa Agro				NT- 258351		1,000.00		Agricultural							
	246	Raja Santa Agro				NT- 258352		1,000.00		Agricultural							
	247	Raja Santa Agro				NT- 258353		1,000.00		Agricultural							
	248	Raja Santa Agro				NT- 258354		1,000.00		Agricultural							
	249	Raja Santa Agro				NT- 258355		1,000.00		Agricultural							
	250	Raja Santa Agro				NT- 258356		726.00		Agricultural							
	251	Raja Santa Agro				NT- 258357		34,130.00		Agricultural							
	XXX	252		SSS Zamboanga Property	Vitaliano D. Agan Avenue and an alley, within Barangay Camino Nuevo, Zamboanga City	L878-I-9- A-5		T-149,337		1,119.00					Commercial	Market Value and Rental Value	
		253		SSS Zamboanga Property		L878-I-9- A-4		T-149,339		1,077.00					Commercial		
254		SSS Zamboanga Property	L878-I-9- A-2-B			T-150,596		523.00		Commercial							
255		SSS Zamboanga Property	L878-I-9- A-1-B			T-150,598		1,310.00		Commercial							
XXXI	256	SSS Las Piñas Property	Alabang- Zapote Road, within Barangay Pamplona Tres, Las Piñas City, Metro Manila	15-B		T-73160		174.00		Commercial	Market Value and Rental Value						
	257			1-A		T-73159		5,982.00		Commercial							
XXXII	258	SSS Cubao Property	along Epifanio de los Santos Avenue (EDSA), within Barangay Socorro, Cubao, Quezon City, Metro Manila.	7-B		N-203364		415.00		Commercial	Market Value and Rental Value						
	259			6-B		N-203365		318.00		Commercial							
MEMORIAL LOTS																	
XXXIII	260	Ma. Cristina Gardens	Barangay Filomena, Iligan City, Province of Lanao Del Norte.	1,460 Memorial Lots		VARIES				Memorial Lots	Market Value Only  Case filed against SSS for non-payment of Maintenance Assessment Charges (MAC)						
XXXIV	261	Cagayan de Oro Gardens	Barangay Lumbia, Cagayan De Oro City.	663 Memorial Lots		VARIES				Memorial Lots							
XXXV	262	M.I Apo Gardens	Barangay Riverside, Calinan District, Davao City	663 Memorial Lots		VARIES				Memorial Lots							
XXXVI	263	Ozamis Memorial Gardens	Barangay Dimaluna, Ozamiz City, Misamis Occidental.	3,785 Memorial Lots		VARIES				Memorial Lots							
XXXVII	264	Zamboanga Memorial Gardens	Barangay Sinunuc, Zamboanga City.	3,055 Memorial Lots		VARIES				Memorial Lots							
XXXVIII	265	North Zamboanga Gardens	Barangay North Poblacion, Polanco, Zamboanga de Norte.	4,723 Memorial Lots		VARIES				Memorial Lots							
TOTAL ROPA FEE												0.00	0.00				

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PLANT, PROPERTY AND EQUIPMENT (PPE)

SSS MAIN BUILDING												
XXXIX	1	Philippine National Bank	East Ave., Diliman, Quezon City	Office Space				213.00		Commercial	Rental Value Only	
XL	2	Union Bank	East Ave., Diliman, Quezon City	Office Space				113.93		Commercial	Rental Value Only	
SSS CAGAYAN DE ORO BRANCH												
XLI	3	Land Bank of the Philippines	SSS Building, Carmen Patag Road, Carmen, Cagayan de Oro City, Misamis Oriental	Office Space				253.00		Commercial	Rental Value Only	
SSS DAVAO BRANCH												
XLII	4	Philippine Savings Bank	SSS Building, J.P. Laurel Avenue, Bajada, Davao City	1 ATM Booth				1.00		Commercial	Rental Value Only	
TOTAL PPE FEE											0.00	0.00

TOTAL (IP, ROPA & PPE) BID 1ST YEAR	0.00
TOTAL (IP, ROPA & PPE) BID 2ND YEAR	0.00
GRAND TOTAL (IP, ROPA & PPE)	0.00

- Note:**
- Any bid exceeding the ABC of ₱ 2,000,000.00 shall not be accepted.  
Year 1 - ₱ 1,000,000.00  
Year 2 - ₱ 1,000,000.00
  - Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.
    - If the item is given for free, indicate dash (-), zero (0) or free
    - If the item is not applicable, indicate N/A
  - Please use the softcopy of the Bid Breakdown provided to the bidders.
  - All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.
  - Bid proposal must be inclusive of all applicable taxes.
  - Warranty requirement is at no cost to SSS.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



Formula in the Computation of NFCC

NAME OF PROJECT

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

15 ( \_\_\_\_\_ ) – \_\_\_\_\_ = \_\_\_\_\_  
Current Assets    minus    Current Liabilities    minus    Total Outstanding Works    NFCC

P \_\_\_\_\_  
NFCC

Prepared and Submitted by:

Signature over Printed Name



(Name of Bank)

COMMITTED LINE OF CREDIT CERTIFICATE

Date:

Social Security System (SSS)  
SSS Main Building, East Avenue  
Diliman, Quezon City

CONTRACT PROJECT :  
COMPANY/FIRM :  
ADDRESS :  
BANK/FINANCING :  
INSTITUTION :  
ADDRESS :  
AMOUNT :

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance by the Social Security System.

This Certification is being issued in favor of said (Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

The committed line of credit cannot be terminated or cancelled without the prior written approval of Social Security System.

Name and Signature of Authorized Financing Institution Office

Office Designation

Concurred by:

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this day of Philippines, Affiant exhibited to me his/her competent Evidence of Identity (as defines by the 2004 Rules on Notarial Practice issued on at , Philippines.

NOTARY PUBLIC

Doc No. :  
Page No. :  
Book No. :  
Series of :

(Note: The amount committed should be machine validated in the Certificate itself)



STATEMENT OF ON-GOING GOVERNMENT AND PRIVATE CONTRACTS

NAME OF CONTRACT	DATE OF CONTRACT	CONTRACT DURATION	OWNER'S NAME, ADDRESS, CONTACT NUMBERS AND E-MAIL ADDRESS	KINDS OF GOODS	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACT	REMARKS (Indicate "With NDA" or "Without NDA")

NOTE: INCLUDING PROJECTS WITH NON-DISCLOSURE AGREEMENT (NDA)



**FORM-06**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO  
THE PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC  
WITH ATTACHED SUPPORTING DOCUMENTS (i.e. P.O/CONTRACTS)**

NAME OF CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS





Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES) CITY OF  
\_\_\_\_\_) S.S.

BID SECURING DECLARATION

Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month]  
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

HIRING OF ONE (1) EXTERNAL APPRAISAL COMPANY FOR THE APPRAISAL OF VARIOUS SSS-OWNED PROPERTIES

ITB-SSS-Goods-2023-\_\_

THIS AGREEMENT made between:

SOCIAL SECURITY SYSTEM, a government-owned and controlled corporation created pursuant to Republic Act No. 11199, with principal office address at SSS Building, East Avenue, Diliman, Quezon City, represented herein by its Approving Authority and (Position of Approving Authority), (Name of Approving Authority) and (Position of Signatory), (Name of signatory), duly authorized pursuant to Administrative Order \_\_\_\_\_, \_\_\_\_\_ (pertaining to Approving Authority) (Annex “A”) and Office Order \_\_\_\_\_, \_\_\_\_\_ (Annex “B”) (pertaining to signatories), hereinafter referred to as the “SSS”;

- a n d -

(NAME OF SUPPLIER), of legal age, Filipino, single/married, with principal address at \_\_\_\_\_, hereinafter referred to as the “Supplier”.

If corporation

(NAME OF SUPPLIER), a corporation duly created and existing pursuant to the laws of the Republic of the Philippines, with principal office address at \_\_\_\_\_, represented herein by its (Position of Signatory), (Name of Signatory), duly authorized pursuant to \_\_\_\_\_, \_\_\_\_\_, hereinafter referred to as the “Supplier”.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] (PROJECT) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency/ (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.



2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- a. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements.
  - ii. Technical Specifications.
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins if any.
- b. Supplier's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted.

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security.
- d. Notice of Award of Contract; and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. SSS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date and place indicated in their respective acknowledgments.

*[Insert Name and Signature]*

*[Insert Name and Signature]*

*[Insert Position of Signatory]*

*[Insert Position of Signatory]*

*for:*

*for:*

SSS

*[Insert Name of Supplier]*



(In case of double acknowledgment which is usually used by the SSS)

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_

(Name of Certifying officer as to availability of funds)

(Position of Certifying Officer)

(Department/Office of Certifying Officer)

FUNDS AVAILABLE:

APP No.: \_\_\_\_\_

FIRST ACKNOWLEDGMENT

Republic of the Philippines)  
\_\_\_\_\_ ) S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, on this \_\_\_\_\_ day of \_\_\_\_\_ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of \_\_\_\_\_ (\_\_\_\_) pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed as well as the free and voluntary act and deed of the principal he/she /they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 20\_\_\_\_.



SIGNED IN THE PRESENCE OF:

\_\_\_\_\_

SECOND ACKNOWLEDGMENT

Republic of the Philippines)  
\_\_\_\_\_ ) S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, on this \_\_\_\_\_  
day of \_\_\_\_\_ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of \_\_\_\_\_ (\_\_) pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed (if corporation to include succeeding phrase) as well as the free and voluntary act and deed of the principal he/she/they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 20\_\_.



Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]* as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached documents showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted.

6. **Select one, delete the rest:**

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree.

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree.

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a) Carefully examining all of the Bidding Documents.
  - b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract.
  - c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s.1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

GPPB Resolution No. 16-2020, dated 16 September 2020

REPUBLIC OF THE PHILIPPINES]  
NAME OF CITY] S.S

**SECRETARY'S CERTIFICATE**

I, <NAME OF CORPORATE SECRETARY>, of legal age, <Civil Status>, Filipino citizen and with business at <Company Address>, after being duly sworn, hereby depose and state that:

- 1. I am the Corporate Secretary of <COMPANY NAME>, a Corporation duly organized and existing under and by virtue of the laws of the Philippines, with principal office at <Office Address>.
- 2. As the Corporate Secretary, I have custody and access to the records of the Corporation.
- 3. I am familiar with the facts herein certified and duly authorized to certify the same.
- 4. I hereby certify that during a regular meeting of the Board of Directors of the Corporation held on <Date of Meeting>, at which meeting a quorum was present, the following Resolution/s was/were unanimously passed, approved and adopted:

- a) RESOLVED that <COMPANY NAME>, authorized and empowered the following to participate in the bidding for the <PROJECT NAME> of the SOCIAL SECURITY SYSTEM:

NAME	POSITION/DESIGNATION	SIGNATURE
1.		
2.		

- b) RESOLVED FURTHER that, if awarded the Contract, the following is/are granted full power and authority to enter into contract with the SOCIAL SECURITY SYSTEM:

NAME	POSITION/DESIGNATION	SIGNATURE
1.		
2.		

- c) RESOLVED FURTHERMORE that, the designated representative/s of the Corporation has/have the full power to perform any and all acts necessary and/or to represent the Corporation as fully and effectively as the Corporation might do if personally present, and hereby satisfying and confirming all the said representative/s shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_\_\_ at <CITY>.

\_\_\_\_\_  
NAME & SIGNATURE of Corporate Secretary

SUBSCRIBE AND SWORN to before me this \_\_ day of \_\_\_\_\_ at <CITY>, affiant having exhibited to me his/her <Government Issued ID and details [issued by, date and place issued if applicable]>).

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_





Annex A

Grid Analysis for the Land / Vacant Lots

Property Information		Subject Property	Comp 1	Comp 2	Comp 3	Comp 4
Property Interest Conveyed		Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Land Area (m²)						
Zone Classification		Residential	Commercial	Industrial	Agricultural	
Transaction		-	offer to sell	sold		
Transaction Date		-	-	-	-	-
Selling/Asking Price (Php)		-				
Less Taxes (CGT, DST, Transfer Tax)		-	0	0	0	0
Price (Php)/ m²		-				
Adjustment Factors						
Brokerage	0 – 5%	-	0%	0%	0%	0%
Market Resistance	0 – 10%	-	0%	0%	0%	0%
Time (per annum)	0 – 5%	-	0%	0%	0%	0%
Location/Accessibility	0 – 20%	-	0% E	0% E	0% E	0% E
Development	0 – 30%	-	0% E	0% E	0% E	0% E
Elevation/Topography	0 – 10%	flat	0% E	0% E	0% E	0% E
Utilities	0 – 20%	complete	0% E	0% E	0% E	0% E
Ameneties	0 – 15%	none	0% E	0% E	0% E	0% E
Fronting Road	0 – 15%	18m/concrete	0% 18/c	0% 9/c	0% 18/c	0% 9/c
Storm Drainage	0 – 15%	none	0% E	0% E	0% E	0% E
Type of Soil	0 – 15%	good	0% E	0% E	0% E	0% E
Hazard Exposure	0 – 20%	Seismic/none	0% none	0% none	0% none	0% none
	0 – 20%	Flood / none	0% none	0% none	0% none	0% none
Lot Area	0 – 10%	.00	0% 0	0% 0	0% 0	0% 0
Shape	0 – 15%	regular	0% tri	0% flag	0% irreg	0% reg
Frontage	0 – 10%	-	0% E	0% E	0% E	0% E
Depth	0 – 10%	-	0% E	0% E	0% E	0% E
Corner Lot	0 – 15%	no	0% no	0% no	0% no	0% no
Cul-de-Sac Lot	0 – 12%	no	0% no	0% no	0% no	0% no
Flag Lot	0 – 15%	no	0% no	0% no	0% no	0% no
Through Lot	0 – 15%	no	0% no	0% no	0% no	0% no
T-Intersection Lot	0 – 12%	no	0% no	0% no	0% no	0% no
Total Adjustment (TAR)		-	0%	0%	0%	0%
Cumulative Adjustment Rate (CAR)		-	0%	0%	0%	0%
Adjusted Value per m²		-	P .00	P .00	P .00	P .00
Weights		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
rounded to		-	25.00%	25.00%	25.00%	25.00%
Weighted Value		-	0.00	0.00	0.00	0.00
Market Value per m²			.00	say; 214,050.00		

Legend: E – Equal, S – Superior, & I – Inferior  
\*Note: Formula for the weights = .25-(Comp Total Adj/Sum of all Comp Adj)+.25

Grid Analysis for Condominium Units

Property Information		Subject Property	Comp 1	Comp 2	Comp 3	Comp 4				
Property Interest Conveyed		Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple				
Unit Area (m²)										
Classification		Commercial	Commercial	Commercial	Commercial	Commercial				
Transaction		-	offer to sell	sold	offer to sell	sold				
Transaction Date		-	-	-	-	-				
Selling/Asking Price (Php)		-								
Inclusive Parking Slot/s		-								
Less Taxes (CGT, DST, Transfer Tax)		-	0	0	0	0				
Price (Php)/ m²		-								
Adjustment Factors										
Brokerage	Adjustment Limits	0 – 5%	-	0%	0%	0%	0%			
Market Resistance		0 – 10%	-	0%	0%	0%	0%			
Time (per annum)		0 – 5%	-	0%	0%	0%	0%			
Location		0 – 20%	-	0%	E	0%	E	0%	E	
Level / Floor Location		0 – 10%	-	0%	E	0%	E	0%	E	
Utilities		0 – 10%	complete	0%	E	0%	E	0%	E	
Ameneties		0 – 10%	complete	0%	E	0%	E	0%	E	
Seismic Hazard		0 – 20%	none	0%	none	0%	none	0%	none	
Flood Hazard		0 – 20%	none	0%	none	0%	none	0%	none	
Floor Area		0 – 10%	.00	0%	0	0%	0	0%	0	
Condominium Type		0 – 10%	2BR	0%	2BR	0%	1BR	0%	2BR	0%
Fit-out (turnover)	0 – 10%	W-warm shell	0%	W	0%	B	0%	F	0%	F
Building Grade	0 – 10%	A	0%	A	0%	A	0%	A	0%	A
Building Age	0 – 10%	10	0%	22	0%	16	0%	16	0%	6
FAR (if applicable)	0 – 10%	FAR 16	0%	FAR8	0%	FAR9	0%	FAR10	0%	FAR11
Total Adjustment (TAR)		-	0%	0%	0%	0%	0%			
Cumulative Adjustment Rate (CAR)		-	0%	0%	0%	0%	0%			
Adjusted Value per m²		-	P .00	P .00	P .00	P .00				
Weights		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!				
rounded to		-	25.00%	25.00%	25.00%	25.00%				
Weighted Value		-	0.00	0.00	0.00	0.00				
Market Value per m²		.00 say; .00								

Legend: B – Bare, W – Wam Shell, F – Fully Furnished  
\*Note: Formula for the weights = .25-(Comp Total Adj/Sum of all Comp Adj)+.25

DTI 2022 RANKINGS OF HIGHLY URBANIZED CITIES

RANK	LGU	PROVINCE	REGION
1st	Quezon (MM)	Metro Manila	NCR - National Capital Region
2nd	Manila	Metro Manila	NCR - National Capital Region
3rd	Pasay	Metro Manila	NCR - National Capital Region
4th	Davao	Davao Del Sur	REGION XI (Davao Region)
5th	Muntinlupa	Metro Manila	NCR - National Capital Region
6th	Makati	Metro Manila	NCR - National Capital Region
7th	Iloilo	Iloilo	REGION VI (Western Visayas)
8th	Cagayan De Oro	Misamis Oriental	REGION X (Northern Mindanao)
9th	Bacolod (NO)	Negros Occidental	REGION VI (Western Visayas)
10th	Valenzuela	Metro Manila	NCR - National Capital Region
11th	Pasig	Metro Manila	NCR - National Capital Region
12th	General Santos	South Cotabato	REGION XII (Soccsksargen)
13th	Caloocan	Metro Manila	NCR - National Capital Region
14th	Mandaue	Cebu	REGION VII (Central Visayas)
15th	Mandaluyong	Metro Manila	NCR - National Capital Region
16th	Taguig	Metro Manila	NCR - National Capital Region
17th	Baguio	Benguet	CAR - Cordillera Administrative Region
18th	Puerto Princesa	Palawan	REGION IV-B (MIMAROPA)
19th	Paranaque	Metro Manila	NCR - National Capital Region
20th	Malabon	Metro Manila	NCR - National Capital Region
21st	Zamboanga	Zamboanga City	REGION IX (Zamboanga Peninsula)
22nd	Marikina	Metro Manila	NCR - National Capital Region
23rd	Tacloban	Leyte	REGION VIII (Eastern Visayas)
24th	Cebu	Cebu	REGION VII (Central Visayas)
25th	Angeles	Pampanga	REGION III (Central Luzon)
26th	Navotas	Metro Manila	NCR - National Capital Region
27th	San Juan (MM)	Metro Manila	NCR - National Capital Region
28th	Lucena	Quezon	REGION IV-A (CALABARZON)
29th	Butuan	Agusan Del Norte	REGION XIII (Caraga)
30th	Olongapo	Zambales	REGION III (Central Luzon)
31st	Las Pinas	Metro Manila	NCR - National Capital Region
32nd	Lapu Lapu	Cebu	REGION VII (Central Visayas)
33rd	Iligan	Lanao Del Norte	REGION X (Northern Mindanao)



