



Republic of the Philippines
SOCIAL SECURITY SYSTEM
NCR OPERATIONS – WEST DIVISION
 232 G/F Padilla Delos Reyes Bldg. Juan Luna St.
 Binondo, Manila
 Tel. 8395-9897

CANVASS FORM
2023-WEST-JULY-03
Thursday, July 13, 2023

PHILGEPS REF. NO. _____
 DATE POSTED: _____
 POSTED BY: _____

Sir / Madam:

Please furnish us with your quotation on or before:

at 4:00 pm. for the following items:

NO.	QUANTITY	PARTICULARS	TOTAL COST OF BID
1	1 LOT	VARIOUS LED LIGHTS FOR NCR WEST DIVISION OFFICES	P
TECHNICAL SPECIFICATION:			STATEMENT OF COMPLIANCE
<i>please see attached specifications</i>			
GRAND TOTAL APPROVED BUDGET (ABC): P			182,598.00

Payment Terms: Supplier shall be paid in accordance to Government Terms.
 Delivery Terms: 15 Calendar Days upon receipt of approved Purchase Order/Job Order.
 Price Validity: Three (3) Months

Note/s:

- 1.) For canvass with an ABC of P 100,000.00 and above the winning bidder is required to post a Performance Bond within Three (3) Calendar from receipt of Notice to Proceed/Job Order/Purchase Order equivalent to 5% Cash, Cashier's/Manager's Check, Bank Guarantee/Draft or 30% Surety Bond callable upon demand of the contract price.
- 2.) The SSS shall withhold the applicable taxes from the amount payable in accordance with BIR regulations.
- 3.) Please specify the brand name / model offered.
- 4.) For clarification of details, please coordinate with Nathalie Alonde at telephone no. 8395-9897
- 5.) Quotations not using the prescribed/standard canvass form and/or unsealed shall automatically be disqualified.
- 6.) Indicate the correct SSS Number and TIN-(BIR) of supplier/contractor in the quotation form.
- 7.) The bidder shall offer one (1) quotation only, alternative bids shall be rejected.
- 8.) Please send your SEALED QUOTATION/CANVASS/BID to 232 Padilla delos Reyes Bldg., Juan Luna St., Binondo, Manila, including the following Eligibility Requirements:
 - a.) Registration Certificate from SEC (Security Exchange Commission), DTI (Department of Trade & Industry) for sole proprietorship, or CDA (Cooperative Development Authority) for cooperatives, or any proof of such registration.
 - b.) Mayor's Permit issued by the city or municipality where the place of business of the prospective bidder is located.
 - c.) BIR 2303
 - d.) Latest Form SSS R-5 Contributions Payment
 - e.) PhilGEPS Registration
- 9.) All payments to suppliers/creditors/payees shall be done electronically and directly credited to their **Landbank Account**. When supplier prefers other banks, any charges or fees that will be imposed by the bank shall be charged to supplier's account.

 Owner/Company Representative
 (Sign over Printed Name)

REMINDER: Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation **TERMS & CONDITIONS**.

Very truly yours,

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business Name: _____
 Your Business Address: _____
 Your Business SSS No.: _____
 Your Business TIN No.: _____
 Your Landbank Account No.: _____
 E-mail Address: _____
 Telephone Nos.: _____
 Date Received: _____

DANIEL T. CAPUT
 Chairman, LBAC-NCR West Division