

Date _____

Sir / Madam:

Please furnish us with your quotation on or before _____ for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
	1 Lot	Messengerial	P _____ /Unit	P _____
		a) Iloilo – NCR/Luzon/Mindanao Area Destinations		
		Small/ Letter size 10 (pouches)	P _____ /Pouch	
		Medium/ 1-pounder size (150 pouches)	P _____ /Pouch	
		Large/ 3-Pounder size (75 pouches)	P _____ /Pouch	
		Box (indicate price for 1 st initial gram and price per gram in excess)	P _____	
		> Delivery Timeline for S/M/L/Box (1 to 2 days)	No. of days _____	
		b) Iloilo – Visayas Area Destinations		
		Small/ Letter size (150 pouches)	P _____ /Pouch	
		Medium/ 1-pounder size (500 pouches)	P _____ /Pouch	
		Large/ 3-Pounder size (350 pouches)	P _____ /Pouch	
		5 Pounder size (300 pouches)	P _____ /Pouch	
		Box (indicate price for 1 st initial gram and price per gram in excess)	P _____	
		> Delivery Timeline for S/M/L/Box (1 to 2 days)	No. of days _____	
		* Monthly Billing / Statement of Account within three (3) days after the applicable month		
		* With online document track		
		* Provides clear pouch for its packaging, for easy identification of the content of the package		
		* Provide receipt tickets upo		
		* Must be operating nationwide for a minimum of three years		
		* Pick up of documents between 2-3 PM daily		
		1) Mayor's Permit; 2) Philgeps Registration; 3) Income Tax Return, and 4) Omnibus Sworn Statement duly notarized		
		Grand Total ABC = 148875.00		

Delivery Terms: After 2:30 PM Daily Pick-Up of Pouchers/Boxes at SSS Iloilo Processing Department for the period January 1, 2020 to December 31, 2020.

Payment Terms: Supplier shall be paid in accordance to Government Terms.
 Price validity: Three (3) months

- NOTE/S:**
- 1.) For canvass with an ABC of P 100,000.00 and above, the winning bidder is required to post a Performance Bond within Three (3) Calendar Days from receipt of Notice of Award equivalent to 5% Cash, Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand of the contract price.
 - 2.) For canvass with an ABC of P 50,000.00 and above, the supplier is required to indicate his PhilGeps Registration Number on the canvass form.
 - 3.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 4.) Please specify brand name / model being offered.
 - 5.) For further inquiries, kindly call Ms. Criselda C. Esmadiana / ADMIN At 5099826

This is to certify that my Company is updated in the payment of contributions and loans to SSS and the data / quotation indicated are valid.

 Owner/Company Representative
 (Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation **TERMS & CONDITIONS.**

Very Truly Yours,

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business SSS No. _____
 PhilGeps Registration No. _____
 TIN no. _____
 Date Received : _____


MARICELA A. LOCSIN
 Department Manager III

SSS Iloilo Processing Department
 Tel Fax No. 5099826

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