



SOCIAL SECURITY SYSTEM  
**LUZON CENTRAL 1 DIVISION**  
**Disposal Committee**

SSS Tarlac Bldg., Macabulos Drive, San Vicente, Tarlac City



**INVITATION TO BID**

**PUBLIC BIDDING FOR THE SALE AND DISPOSAL OF ONE (1) LOT OF VARIOUS UNSERVICEABLE PROPERTIES OF SSS CAMILING, DAGUPAN, SAN CARLOS PANGASINAN AND URDANETA BRANCHES**

The SOCIAL SECURITY SYSTEM (SSS), thru the Disposal Committee of Luzon Central 1 Division, is inviting interested bidders for the public bidding following:

**A. Subject: One (1) Lot of Various Unserviceable Properties of SSS Camiling, Dagupan, San Carlos Pangasinan and Urdaneta Branches (see Annex A)**

**Minimum Bid Price of Php 51,517.18**

Qty	Unit	Storage Location	Item No.	Description	Minimum Bid Price
1	Lot	SSS Camiling Branch Julian Qui Building, Bonifacio, St., Camiling Tarlac	1	PC WORKSTATION ACER VERITON (SET)	Php 51,517.18
			2	DESKTOP WORKSTATION - HP DX2710	
			3	PC WORKSTATION ACER VERITON (SET)	
			4	CPU-DESKTOP WORKSTATION	
			5	PC WORKSTATION ACER VERITON (SET)	
			6	PC WORKSTATION ACER VERITON (SET)	
			7	AIRCON-3TR	
			8	AIRCON-3TR	
			9	AIRCON-3TR	
			10	AIRCON-3TR	
			11	SCANNER-AVISION SHEETFED AV186+	
			12	DESKTOP WORKSTATION HP	
			13	ACER VERITON X2611G PC WORKSTATION - SET	
			14	PRINTER-EPSON LQ 2170 DOT MATRIX	
			15	FINGER PRINT LIVE SCANNER	
			16	NETBOOK-ASUS	
			17	CCTV-CLOSED CIRCUIT TELEVISION	
			18	CABINET - LATERAL FILING 4D	
			19	INFORMATION TERMINAL PC WORKSTATION	
			20	UPS,GAMATRONICS 6.0KVA 220VAC	
			21	CABINET - LATERAL FILING 4D	
			22	PRINTER-LASERJET HP 2015D	
			23	PRINTER-LASER EPSON AL-M300DN	
			24	KEYBOARD - USB	
			25	MOUSE-USB	
			26	DVD PLAYER, LG	
			27	TELEVISION SET	
			28	MONITOR-CRT	
			29	MOUSE-OPTICAL	
			30	FIRE EXTINGUISHER-REF SHUTTER 20LBS	

		31	MOUSE
		32	KEYBOARD
		33	FIRE EXTINGUISHER
		34	PENWARE -100 SIGNATURE PAD W/DRIVER
		35	PRINTER-EPSON LQ 300+
		36	MONITOR-17" LCD
		37	PRINTER-LASER BROTHER HL5450
		38	PRINTER-LASER BROTHER HL5450
		39	CHAIR - CLERICAL
		40	CHAIR - CLERICAL
		41	CHAIR - CLERICAL
	SSS Dagupan Branch East Gate Plaza, AB Fernandez Avenue, Dagupan City	42	INFORMATION TERMINAL PC WORKSTATION
		43	INFORMATION TERMINAL PC WORKSTATION
		44	INFORMATION TERMINAL PC WORKSTATION
		45	DESKTOP WORKSTATION - HP DX2710
		46	PC WORKSTATION ACER VERITON
		47	PC WORKSTATION ACER VERITON
		48	PC WORKSTATION ACER VERITON
		49	PC WORKSTATION ACER VERITON
		50	PC WORKSTATION ACER VERITON
		51	PC WORKSTATION DELL OPTIPLEX 3020
		52	PC WORKSTATION ACER VERITON
		53	PC WORKSTATION ACER VERITON
		54	PC WORKSTATION ACER VERITON
		55	PC WORKSTATION ACER VERITON
		56	PC WORKSTATION ACER VERITON
		57	DESKTOP WORKSTATION - HP DX2710
		58	DESKTOP WORKSTATION - HP DX2710
		59	DESKTOP WORKSTATION - HP DX2710
		60	PC WORKSTATION FRONTLINE
		61	DESKTOP WORKSTATION - HP DX2710
		62	NETBOOK-ASUS
		63	AIRCON-2HP AMANA
		64	SCANNER-AVISION AV6200
		65	SCANNER-AVISION AV6200
		66	SCANNER-AVISION SHEETFED AV186+
		67	SCANNER-AVISION SHEETFED AV186+
		68	MONITOR-15" LCD COL MONITOR HP
		69	PRINTER-DOT MATRIX 132 COLUMN
		70	PRINTER-C630 DOT MATRIX 132 COLUMN
		71	PRINTER-DL LG01 DA W/SYS OF QTY
		72	PRINTER-DL LG01 DA W/SYS OF QTY
SSS San Carlos Pang 2/F San Carlos Town Center, San Carlos City, Pangasinan	73	CHAIR -GANG	
	74	CHAIR -GANG	
	75	CHAIR -GANG	
	76	CHAIR -GANG	
	77	CHAIR -GANG	
	78	CHAIR -GANG	
	79	CHAIR -GANG	
	80	CHAIR -GANG	
	81	CHAIR -GANG	

			82	CHAIR -GANG	
			83	CHAIR -GANG	
			84	CHAIR -GANG	
			85	CHAIR -GANG	
			86	CHAIR STACKABLE	
			87	CHAIR STACKABLE	
			88	CHAIR STACKABLE	
			89	CHAIR STACKABLE	
			90	CHAIR STACKABLE	
			91	CHAIR STACKABLE	
			92	CHAIR STACKABLE	
			93	CHAIR STACKABLE	
			94	CHAIR STACKABLE	
			95	CHAIR STACKABLE	
			96	CHAIR STACKABLE	
			97	CHAIR STACKABLE	
			98	CHAIR STACKABLE	
			99	CHAIR STACKABLE	
			100	CHAIR STACKABLE	
			101	CHAIR STACKABLE	
			102	CHAIR STACKABLE	
			103	CHAIR STACKABLE	
			104	CHAIR STACKABLE	
			105	CHAIR -GANG 3 SEATER	
			106	CHAIR -GANG 3 SEATER	
			107	CHAIR -GANG 3 SEATER	
			108	CHAIR -GANG 3 SEATER	
			109	CHAIR-GUEST 01-014	
			110	CHAIR-GUEST 01-014	
			111	CHAIR-GUEST 01-014	
			112	CHAIR-GUEST 01-014	
			113	CHAIR-GUEST 01-014	
			114	CHAIR-GUEST 01-014	
			115	CHAIR-GUEST 01-014	
			116	CHAIR-GUEST 01-014	
			117	CHAIR-GUEST 01-014	
			118	CHAIR-GUEST 01-014	
			119	CHAIR-CLERICAL W/ARMS	
			120	CHAIR-CLERICAL W/ARMS	
			121	DRAWER-FIXED PEDESTAL	
			122	DRAWER-FIXED PEDESTAL	
			123	DRAWER-FIXED PEDESTAL	
			124	DRAWER-FIXED PEDESTAL	
			125	DRAWER MOBILE PEDESTAL	
			126	DRAWER MOBILE PEDESTAL	
			127	DRAWER MOBILE PEDESTAL	
			128	DRAWER MOBILE PEDESTAL	
			129	GUEST CHAIR-CONFERENCE	
			130	GUEST CHAIR-CONFERENCE	
			131	GUEST CHAIR-CONFERENCE	
			132	GUEST CHAIR-CONFERENCE	

			133	GUEST CHAIR-CONFERENCE	
			134	GUEST CHAIR-CONFERENCE	
		<b>SSS Urdaneta Branch Government Center, 3<sup>rd</sup> Level, CB Mall, MacArthur Highway, Urdaneta City</b>	135	CPU-DESKTOP WORKSTATION HP	
			136	BARCODE READER 2-D	
			137	SCANNER-FINGER PRINT LIVE MORPHO OPTIC	
			138	ACCESS POINT	
			139	ACCESS POINT-WIRELESS	
			140	(CPU)DESKTOP WORKSTATION - HP DX2710	
			141	CPU-DESKTOP WORKSTATION	
			142	POST-QUEUEING	
			143	POST-QUEUEING	
			144	POST-QUEUEING	
			145	UPS GAMATRONICS ICS8.0 KVA 220VAC	
			146	NETBOOK-ASUS	
			147	NETBOOK-ASUS	
			148	HP PROBOOK 640G1	
			149	CCTV	
			150	INFORMATION TERMINAL PC WORKSTATION	
			151	INFORMATION TERMINAL PC WORKSTATION	
			152	POST-QUEUEING	
			153	POST-QUEUEING	
			154	POST-QUEUEING	
			155	POST-QUEUEING	
			156	POST-QUEUEING	
			157	POST-QUEUEING	
			158	POST-QUEUEING	
			159	POST-QUEUEING	
			160	POST-QUEUEING	
			161	POST-QUEUEING	
			162	KEYBOARD	
			163	FLATBED SCANNER CANON LIDE 25	
			164	EXTERNAL HARDRIVE	
			165	PRINTER-CITIZEN DOT MATRIX	
			166	CANON IMAGE FORMULA P-215II	
			167	NON SUPERVISOR'S CHAIR	
			168	NON SUPERVISOR'S CHAIR	
			169	MONITOR	
			170	MONITOR	
			171	KEYBOARD	
			172	KEYBOARD	
			173	CABINET-FILING	
			174	NON SUPERVISOR'S CHAIR	
			175	SIGNAGE-IN & OUT W/HOLDER	
			176	NON SUPERVISOR'S CHAIR	
			177	CLERICAL CHAIR W/ ARMREST	
			178	MOUSE-HP	
			179	MOUSE-OPTICAL	
			180	MOUSE-HP	
			181	MOUSE-USB	
			182	MOUSE	
			183	MOUSE	

			184	PUNCHER	
			185	NON SUPERVISOR'S CHAIR	
			186	NON SUPERVISOR'S CHAIR	
			187	NON SUPERVISOR'S CHAIR	
			188	PENWARE SIGNATURE PAD	
			189	MONITOR-HP	
			190	NON SUPERVISOR'S CHAIR	
			191	NON SUPERVISOR'S CHAIR	
			192	NON SUPERVISOR'S CHAIR	
			193	NON SUPERVISOR'S CHAIR	
			194	CHAIR -S-2 MID BACK EXECUTIVE	
			195	KEYBOARD	
			196	NON SUPERVISOR'S CHAIR	
			197	EXTERNAL HARDRIVE	
			198	DISK DRIVE	
			199	KEYBOARD-HP	
			200	CABINET-LATERAL FILING 4D	
			201	NON SUPERVISOR'S CHAIR	
			202	NON SUPERVISOR'S CHAIR	
			203	NON SUPERVISOR'S CHAIR	
			204	NON SUPERVISOR'S CHAIR	
			205	NON SUPERVISOR'S CHAIR	
			206	STAPLER	
			207	STAPLER	
			208	STAPLER	
			209	STAPLER	
			210	STAPLER	
			211	STAPLER	
			212	STAPLER	
			213	STAPLER	
			214	STAPLER	
			215	STAPLER	
			216	TABLE-WRITING	
			217	TABLE-WRITING	
			218	COMPUTER TABLE	
			219	PAPER CUTTER	
			220	(TABLE) WORKSTATION E-CENTER INFO COMPUTER	
			221	UPS Battery	

**B. Condition:** *“As is, Where is”* Basis.

- C. Location and Site of Inspection:** Unserviceable properties can be inspected at SSS Camiling Dagupan, San Carlos Pangasinan and Urdaneta Branches on **May 15 and 16, 2023**, from 8:00AM to 5:00PM. Below are the addresses and contact persons.
- SSS Camiling Branch – Julian Qui Building, Bonifacio St., Camiling, Tarlac 2306, Contact Person: MS. JENNIFER ANCHETA, Administrative Section SSS Camiling Branch**  
Tel No. (045) 934-0463, (045) 934-0460, Email address: [camiling@sss.gov.ph](mailto:camiling@sss.gov.ph)
  - SSS Dagupan Branch – East Gate Plaza AB Fernandez Ave., Dagupan City, Pangasinan, Contact Person: Ms. JOANE GARIMBAO, Administrative Section SSS Dagupan Branch**  
Tel No. (075) 522-8908, Email address: [dagupan@sss.gov.ph](mailto:dagupan@sss.gov.ph)

3. SSS San Carlos Pangasinan Branch - 2/F San Carlos Town Center, San Carlos City, Pangasinan Branch, Contact Person: MS. MARICAR MASIGLAT, Administrative Section, SSS San Carlos Pangasinan Branch.  
CP No. 0985-245-2383, Email address: [sancarlospangasinan@sss.gov.ph](mailto:sancarlospangasinan@sss.gov.ph)
4. SSS Urdaneta Branch - Government Center, 3<sup>rd</sup> Level, CB Mall, MacArthur Highway, Urdaneta City Contact Person: MS. JONNAMA DE LA PEÑA, Administrative Section, SSS Urdaneta Branch.  
Tel. No.(075) 696-0331, Email address: [urdaneta@sss.gov.ph](mailto:urdaneta@sss.gov.ph)

D. Schedule of Activities:

Activities	Date	Venue	Time
Posting of the Invitation to Bid to the official SSS Website, all LC1 Branches and other conspicuous places	May 05 -14, 2023	N/A	N/A
Site Inspection of Unserviceable Properties Located at Camiling, Dagupan, San Carlos and Urdaneta Branches	May 15 - 16, 2023	SSS Camiling, Dagupan, San Carlos Pang., and Urdaneta Branches	8AM to 4PM
Pre-Bid Conference	May 17, 2023	To be conducted online thru MS Teams	10:00 AM to 11:00 PM thru MS Teams
Submission of Bids	March 19, 2023	SSS Dagupan Branch	8:00 AM to 12:00 Noon
Opening of Bids	March 19, 2023	SSS Dagupan Branch	1:30 PM to 5:00PM

E. Eligibility of Bidders: The public bidding is open to everyone except SSS employees.


BIDDERS	INDIVIDUAL	SOLE PROPRIETORSHIP	PARTNERSHIP	CORPORATION
REQUIREMENTS	1. Latest Income Tax Return*	DTI Certification	Articles of Partnership	Articles of Incorporation
	2. Certificate of Employment with Compensation or Bank Certificate*	1. 2023 Business Permit Licensing Office Certification/ Mayor’s Permit  2. Valid Tax Clearance Certificate		
	Two (2) valid government-issued identification cards with photo and signature (SSS/GSIS UMID Card, Postal ID, Driver’s License, Philhealth ID, Pag-Ibig ID, Voter’s ID, Passport, PRC ID, Firearm Registration Card, Senior Citizen ID			

*\*Any of the two*

**Notes:** *If submitting photocopy of documents, bring original copies during Opening of Bids for authentication purposes. The bidder shall affix their signature to all documents submitted.*

- ..
- F. Bid Documents:** Bid Tender Forms shall be given to all interested parties starting May 05, 2023.
- G. Submission of Bids:** For each Lot, Bidders shall submit **Two (2)** separate sealed documentary envelopes. **Envelope A** – contains the Bidder’s Eligibility Requirements and **Envelope B** - for the properly accomplished Bid Tender Form together with the Bid Security in the form of Manager’s/Cashier’s Check or Cash equivalent to 10% of the total bid price.
- H. Opening of Bids:** The Committee shall open all bids received at the time, date, and place set in the Invitation to Bid. Bidders or their authorized representatives with valid Special Power of Attorney shall witness the proceedings.
- I. Evaluation of the Bids:** The SSS reserves the right to reject any or all bids without offering any reason, to waive any formality or technicality, to determine and to award to any bidder with the highest complying bid and whose proposal is deemed most advantageous to the SSS, provided the offer is not less than the minimum bid price. The SSS neither assumes any obligation for any loss whatsoever that may be incurred by the bidders in the preparation of their respective bids, nor does the SSS guarantee that an award will be made.
- J. Other Inquiries:** Please direct your inquiries to the following.
1. **RUEL M. DE GUZMAN**, Disposal Committee Secretariat at the 2<sup>nd</sup> Floor, SSS Tarlac Branch Building, Macabulos Drive, San Vicente, Tarlac City  
Tel No. (045) 982-6967, CP No. 0917-6226160  
email address [deguzmanrm@sss.gov.ph](mailto:deguzmanrm@sss.gov.ph).

**Date: May 3, 2023**

  
**VP VILMA P. AGAPITO**  
Chairperson, Disposal Committee  
Luzon Central 1 Division