



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
SSS Building, East Avenue, Diliman, Quezon City
Tel. Nos. (02) 8709-7198 local 5182/5318
E-mail Address: investmentproperty@sss.gov.ph

Invitation to Bid

FOR THE FIVE (5)-YEAR LEASE OF FOUR (4) COMMERCIAL UNITS IN SSS FCA-5 PROPERTY IN PASAY CITY THROUGH PUBLIC BIDDING MODE

1. The Social Security System (SSS), through the Recommending Authority (RA) for this Lease Project, is inviting interested Public and Private Sector Proponents (PSPs)/Prospective Lessees (PLs) to submit competitive proposals pertaining to the proposed 5-year lease of four (4) commercial units through public bidding mode:

Bid Items	Storefront Location	Floor Area (sq.m.)	Minimum Bid Price, VAT Exclusive (Php/ sq.m.)	Allowed utilization/ Occupancy
A10	Libertad	2,761.00	540.14	For general purpose, except spa, restaurant, fast food, KTV bar, laundry, car wash, bakery, wet and dry market, machine shop, cold storage for sea foods, auto repair shop (allowed for bid item J8 only) and other similar business.
A13	Roxas Boulevard and Libertad Channel	1,956.00	708.34	
J8	PNB Side	1,457.00	740.52	
J3	PNB Side	1,663.86	740.52	

The Bid Item is the lease rate per sq.m. per month rent for the first-year lease, VAT exclusive.

2. Interested PLs must submit their Lease Proposals to the IPD at the Executive Lounge, 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City on **May 29, 2024, until 2:00 p.m.**

The Lease proposal shall contain the Eligibility Documents and Bid Proposal together with the Proposal Security and Proposal Securing Declaration. The Proposal Security shall be in the minimum amount equivalent to the proposed first month rent, inclusive of VAT, on the initial year lease period, in the form of cash, cashier's/manager's check or bank draft, guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank payable in favor of SSS.

3. Bid opening shall be on same date and venue immediately after the deadline of submission as stated above. Late bids shall not be accepted.
4. The PLs shall be evaluated on a pass or fail basis to determine if the PL (or the member-firms) complies with or satisfies all of the requirements. Only those PLs who strictly comply and pass with ALL the eligibility requirements shall be declared "ELIGIBLE," for the opening and evaluation of their Bid Proposals.

Bids received below this minimum bid amount as stated in the Terms of Reference (TOR) shall be rejected at the Opening of the Bids.

5. PLs may obtain the TOR at the address given below starting **April 25, 2024** up to the scheduled submission and opening of eligibility documents/bid proposal, upon payment of a non-refundable fee of Philippine Pesos: **THREE THOUSAND PESOS (Php3,000.00)**. The TOR shall be received personally by the PL or his/her authorized representative.

It may also be downloaded free of charge from the **Assets for Lease** section, **PROCUREMENT** tab of the SSS website at www.sss.gov.ph. PL shall pay the applicable fee for the TOR not later than the submission of its bid.

The mode of payment will be on a cash basis payable at the SSS Cash Management Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6.

6. If no PL procures this TOR and/or submit Lease Proposal, the public bidding process is deemed terminated and declared a failure.
7. For this purpose, a Pre-Bid Conference will be conducted on **May 13, 2024, 2:00 p.m.** at the Executive Lounge, 2nd Floor, SSS Building, East Avenue, Diliman, Quezon City, which shall also be opened through online conference using Microsoft Teams, but attendance shall not be mandatory. Kindly e-mail us on or before **May 10, 2024**, through e-mail address indicated below, the following:
 - a. Name of the representative and e-mail address; and
 - b. Technical and administrative queries
8. All interested PLs can request for clarification and/or make inquiries regarding the TOR, which shall be in writing and addressed to the Chairperson, lease Selection Committee. All inquiries should be received on or before **May 15, 2024, 5:00 p.m.** through the given physical address or through e-mail as specified below.

Bid Bulletin will be posted in the SSS website and will also be sent to all PLs who have purchased this TOR no later than the close of business hours on **May 20, 2024** through e-mail. Receipt of all Bid Bulletin shall be acknowledged by each PL prior to the submission and opening of the Eligibility Documents and Bid Proposal and shall be so indicated therein.

9. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, non-working day or suspended by authorities for whatever reason, the deadline shall be extended to the same time of the immediately succeeding business day in Quezon City.
10. The RA reserves the right to reject any and all application for qualification and eligibility found not in conformity with the relevant rules and policies set by SSS.

For further information, please refer to:

The Chairperson

Lease Selection Committee
5th Floor, c/o Investment Property Department
SSS Building, East Avenue, Diliman, Quezon City
Tel # (02) 8709-7198 local 5182/5318
Email add: investmentproperty@sss.gov.ph

SVP Helen C. Solito
Chairperson, Lease Selection Committee