



Republic of the Philippines  
 SOCIAL SECURITY SYSTEM  
**LUZON CENTRAL 2 DIVISION**  
 DMGC, Maimpis, City of San Fernando, Pampanga  
 Tel No: (045) 455-5359|5360|5213 / Fax No.: 861-3174  
 E-mail Address: luzoncentral2@sss.gov.ph

# CANVASS FORM

No. **LCDII-2020-003**

## OPEN CANVASS

Date: \_\_\_\_\_

Sir/ Ma'am:

Please furnish us with your quotation on or before \_\_\_\_\_ for the following items:

QTY	UNIT	PARTICULARS	UNIT COST	TOTAL COST
1	LOT	<p><b>QUARTERLY PREVENTIVE MAINTENANCE SERVICES OF CLOSED CIRCUIT TELEVISION (CCTV) FOR 3<sup>rd</sup> AND 4<sup>th</sup> QUARTERS AT VARIOUS SSS BRANCH OFFICES UNDER LUZON CENTRAL 2 DIVISION</b></p> <p>(SSS Angeles, Baliuag, Bocaue, Malolos, Meycauayan, Olongapo &amp; Pampanga Branch Offices)</p> <p><b>NOTE:</b> Please see the following attached documents:</p> <ul style="list-style-type: none"> <li>• <b>Terms of Reference (TOR)</b> - (Kindly affix signature on every page if supplier conformed precisely on the required)</li> <li>• <b>Bidder's Proposal</b> - (Properly accomplished, computed and signed Bidder's Proposal)</li> <li>• <b>Cost Estimate</b> - (Bid prices shall be within the computed ABC per quarter and branch)</li> </ul> <p>Requesting Branch: <b><u>SSS LUZON CENTRAL 2 DIVISION</u></b>            Clearance Request No.: <b><u>2020-LCD2-007C</u></b>            Purchase Request No.: <b><u>LCDII-2020-PR004</u></b>            Method of Procurement: <b><u>NP-53.9 SMALL VALUE PROCUREMENT</u></b>            Mode of Evaluation: <b><u>PER LOT</u></b>            Date Received: <b><u>06/19/2020</u></b></p>	P _____ /unit P _____	
<b>GRAND TOTAL</b>				

**Approved Budget:** Php 57,645.00

**Delivery Terms:** Quarterly (3rd and 4th only)

**Payment Terms:** Supplier shall be paid in accordance to Government Terms.

**Price validity:** Three (3) months.

**Area of Delivery:** SSS Angeles, Baliuag, Bocaue, Malolos, Meycauayan, Olongapo & Pampanga Branch Offices

**NOTE/S:**

- 1.) **For canvass with an ABC of P100,000.00 and above**, the winning bidder may be required to post a Performance/Warranty Security within Three (3) Calendar Days from receipt of Notice of Award equivalent to 5% Cash (Goods and Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee/Draft or 30% Surety Bond callable upon demand, of the contract price.
- 2.) The supplier is required to indicate his **PhilGEPS Registration Number** on the canvass form.
- 3.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 4.) Please specify the brand name / model being offered.
- 5.) Price quotation should be made with extra care taking into account the specification, unit and quantity to avoid errors. The offeror binds himself to this quotation's TERMS & CONDITIONS.
- 6.) This canvass shall only determine the supplier who has the lowest bid for the amount of the Purchase Order (PO) and the check/fund transfer payable to the winning bidder shall be based on actual cost and up to the extent of the approved budget only.
- 7.) For further inquiries, kindly call **EDGIE S. DIMALANTA / CHELISSA ANN VIDAL**, Division BAC Secretariat at (045) 455-5359|5360|5213.

*This is to certify that my Company is updated in the payment of contributions and loans to SSS and the data / quotation indicated are valid.*

\_\_\_\_\_  
**Owner/Company Representative**  
 (Signature over Printed Name)

**Please indicate below your Business Name, Address and Telephone Number and Date Received.**

**Your Business SSS No.:** \_\_\_\_\_

**PhilGEPS Registration No.:** \_\_\_\_\_

**T I N.:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

\_\_\_\_\_  
 (Business Name)

\_\_\_\_\_  
 (Address & Telephone No.)

Very truly yours,

\_\_\_\_\_  
**NORMITA M. CRUZ**  
 Division BAC Chairperson  
 Luzon Central 2 Division

Canvassed by:

\_\_\_\_\_  
 Signature over printed name

**Contact detail of Canvasser:**

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_