



Republic of the Philippines
SOCIAL SECURITY SYSTEM
 Luzon North Division 2
 Santiago Branch

CANVASS FORM No.: LN2D-2021-005

SEALED CANVASS

JANUARY 13, 2021

Date

Sir / Madam:

Please furnish us with your quotation on or before JANUARY 22, 2021 @ 2PM for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost	
1	1 LOT	Supply and Delivery of:			
		Messengerial Services for SSS Santiago Branch for the period of January to December 2021 with the following requirements:			
		Letter (max. of 100 grams)			
		120 pcs	Metro Manila	ABC = P120.00/pc	
		120 pcs	Luzon	ABC = P107.00/pc	
		One (1) Pound (min. of 500 grams)			
		120 pcs	Metro Manila	ABC = P145.00/pc	
		120 pcs	Luzon	ABC = P130.00/pc	
		Three (3) Pounder (min. of 1,500 grams)			
		25 pcs	Metro Manila	ABC = P266.00/pc	
		35 pcs	Luzon	ABC = P238.00/pc	
		Five (5) Pounder (min. of 2,500 grams)			
10 pcs	Metro Manila	ABC = P306.00/pc			
20 pcs	Luzon	ABC = P273.00/pc			
			TOTAL P		

Approved Budget: Php 83,740.00

Delivery Terms: Staggard for Twelve (12) Months

Payment Terms: Supplier shall be paid in accordance with Government Terms.

Price validity: Three (3) months

- NOTE/S:**
- 1.) The winning bidder **MAY** be required to post a Performance Bond within Three (3) Calendar Days from receipt of Notice of Award from receipt of Notice of Award equivalent to 5% Cash, Cashier's / Manager's Check, 10% Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price. Performance bond is MANDATORY in case of INFRASTRUCTURE PROJECT.
 - 2.) The supplier is required to indicate his PhilGeps Registration Number on the canvass form.
 - 3.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 4.) Please specify brand name / model being offered.
 - 5.) For further inquiries, kindly call GLEN-ANN D. DIVINA at (078)-305-3301
 - 6.) THE UPDATED SSS CERTIFICATE OF COMPLIANCE, BIR 2303, MAYOR'S PERMIT/BUSINESS PERMIT, PHILGEPS REGISTRATION NUMBER, INCOME/BSUINESS TAX RETURN SHALL BE SUBMITTED TOGETHER WITH YOUR QUOTATION. THE OMNIBUS SWORN STATEMENT IS TO BE SUBMITTED AFTER EVALUATION. NON-SUBMISSION OF OF THE FOREGOING DOCUMENTS SHALL BE A GROUND FOR DISQUALIFICATION.

This is to certify that my Company is updated in the payment of contributions and loans to SSS and the data/quotation indicated are valid

 Owner/Company Representative
 (Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The Offeror binds himself to this quotation TERMS & CONDITIONS.

Very Truly Yours,

JEANNE D. MESA

Acting Head

SSS Santiago Branch
 Tel No. (078)-305-3301

E-mail Address: santiago@sss.gov.ph

**Please indicate below your Business Name,
 Address and Telephone Number and Date Received.**

Your Business SSS No. _____

PhilGeps Registration No. _____

TIN No. _____

Date Received: _____

 (Business Name)

 (Address & Telephone No.)

 (Email Address)

 Canvasser

Signature over Printed Name

Position: _____ Date: _____