

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE II

MINUTES OF THE PRE-BID CONFERENCE

VARIOUS PROJECTS AT SSS BRANCH OFFICES

NOVEMBER 27, 2019 (WEDNESDAY)-2:30 P.M., BIDDING ROOM, 2ND FLOOR SSS MAIN OFFICE

Present

BAC II Members: MARIO R. SIBUCAO
GUILLERMO M. URBANO JR
HENRY C. PABLO
JOSEPH LAMBERTO P. CARLOS

BAC Secretariat: ROSALYN AZUL-CONDAT
AISA U. GUEVARRA
AILENE C. FACTOR

COA Representative: ARTURO A. NEVADO JR.

TWG Representative: GILBERT A. CACAFRANCA

Participating Bidder: C-DIZON CONSTRUCTION AND DEVELOPMENT CORP. - Donabelle Evalo
Jolly Manga

1. The Pre-Bid Conference was called to order at 3:13 P.M.
2. The published Approved Budget for the Contract are as follows:

Lot I	P1,559,493.00
Lot II	P1,868,445.32
Lot III	P1,086,000.00

3. The following observers were invited through BAC Notice dated 19 November 2019:

- 3.1 Commission on Audit (COA)
- 3.2 Anti-Corruption Training Center
- 3.3 Anti-Trap Movement of the Philippines, Inc.
- 3.4 Philippine Constructors Association (PCA)
- 3.5 Philippine Institute of Civil Engineers (PICE)

However, only the representative from COA attended the activity.

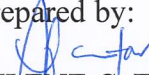
4. Only C-Dizon Construction and Development Corporation paid/secured the Bidding Documents for Lots 1 and 2 at the time of the Pre-Bid Conference.
5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.

6. There were no issues/clarifications raised during the Pre-Bid Conference.
7. The BAC Secretariat announced the Composition of Envelopes No.1 (Eligibility and Technical Documents) and No.2 (Financial Proposal), and additional documents.
8. The BAC II informed the bidder that the bid proposal will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within a non-extendible period of five (5) calendar days from receipt of BAC Notice:
 - a. 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
 - b. Quarterly VAT for the period January to June 2019;
 - c. SEC/DTI Registration;
 - d. 2019 Mayor's Permit;
 - e. Valid Tax Clearance;
 - f. 2018 Audited Financial Statements filed through EFPS.
9. The BAC II emphasized that Sworn Statements/Affidavits/Certifications must be:
 - a. Signed by the Notary Public (attorney) himself/herself;
 - b. The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.
10. The BAC Secretariat also presented the schedule of the following activities:


10.1 Deadline of Written Queries	: Friday, 29 November 2019
10.2 Issuance of Bid Bulletin	: Tuesday, 03 December 2019
10.3 Pre-screening of 1 st Envelope	: Monday, 09 December 2019
10.4 Submission and Opening of Technical and Financial Proposal	: Wednesday, 11 December 2019 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2 nd Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Time Finished: 3:19 P.M.

Prepared by:


AILENE C. FACTOR
Staff, BAC Secretariat

Certified Correct:


ROSALYN AZUL-CONDAT
OIC, Administrative Support Section
BAC Secretariat

Concurred by:


GILBERT A. CACAFRANCA
TWG Representative

Approved by:


MARIO R. SIBUCAO
SVP and BAC II Chairperson