

## REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY SYSTEM

East Avenue, Diliman Quezon City

## BIDS AND AWARDS COMMITTEE II

## MINUTES OF THE PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF 182 SETS STAINLESS TRASH BINS FOR SSS MAIN OFFICE, NCR, LUZON, VISAYAS AND MINDANAO BRANCHES

OCTOBER 9, 2019 (WEDNESDAY)-2:00 P.M., BIDDING ROOM,  $2^{\rm ND}$  FLOOR SSS MAIN OFFICE

Present

**BAC II Members:** 

GUILLERMO M. URBANO, JR.

JOHNSY L. MANGUNDAYAO

HENRY C. PABLO SYLVETTE C. SYBICO

**BAC Secretariat:** 

ROSALYN AZUL-CONDAT

LARRY R. VILAR AISA U. GUEVARRA

TWG Representative:

REGINE M. IGNACIO

Participating Bidders:

PROGRESS HOME &

-Alejandro Dela Torre

**FURNISHINGS** 

SPECIFITECH INDUSTRIAL

- Franco Paa

JAVAPRO MACHINERIES

- Samson Cordova

ALJON INT'L CORP.

- Rhegina Moreno

UNIVERSAL COMMERCIAL

- Limuel Del Rosario

**COMPANY** 

DVK PHILIPPINES ENTERPRISES- Rejean Barredo JE AQUINO ENT. PRIVATE CO. - Erica Donio NSB ENGINEERING DESIGN - Almario Gavos

AND FABRICATION

DEGE TRADING

ON

- Rafael Candari

- 1. The Pre-Bid Conference was called to order at 3:10 P.M.
- 2. The published Approved Budget for the Contract is P4,792,500.00.
- 3. The following observers were invited through BAC Notice dated 03 October 2019:
  - 3.1 Commission on Audit
  - 3.2 Anti-Corruption Training Center
  - 3.3 Anti-Trapo Movement of the Philippines, Inc.
  - 3.4 Makati Business Club
  - 3.5 Philippine Chamber of Commerce and Industry (PCCI)

However, none of them attended the activity.

- 4. Nobody paid/secured the Bidding Documents at the time of the Pre-Bid Conference.
- 5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.
- 6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	Does it have an inner bin?	Yes.
6.2	Does the bidder need to be an SSS member?	Yes. The company must also be updated in the payment of its SSS obligation.
6.3	On SLCC, can you consider a period of up to 5 years?	Yes, the SLCC must be within 5 year period prior to the Submission and Opening of Bids.
6.4	Does similar contract refer to trash bins only?	Yes.
6.5	Is the awarding per lot?	Yes.
6.6	What is the delivery period?	To be clarified through Bid Bulletin
6.7	What will be the mode of payment?	One-time payment upon 100% completion of the delivery and acceptance per designated drop-off points certified by the Procuring Entity's Representative/Proponent.
6.8	Is the required capacity of the trash bins 30 or more liters?	Yes.

- 7. The BAC Secretariat announced the composition of Envelopes No. 1 (Eligibility and Technical documents), No. 2 (Financial proposal) and additional documents.
- 8. The BAC II informed the bidder that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC notice:
  - a) 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statements;
  - b) Quarterly VAT for the period January to June 2019;
  - c) SEC/DTI Registration;
  - d) 2019 Mayor's Permit;
  - e) Valid Tax Clearance;
  - f) 2018 Audited Financial Statements filed through EFPS.
- 9. The BAC Secretariat also presented the schedule of the following activities:

9.1 Deadline of Written Queries

9.2 Issuance of Bid Bulletin

9.3 Submission and Opening of

Technical and Cost Proposal

: Friday, 11 October 2019

: Tuesday, 15 October 2019

: Wednesday, 23 October 2019 at

2:00 P.M. at the Bidding Room

(formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late

submission shall not be accepted.

Prepared by:

JULINA ROSE DL. DE OCAMPO

Pre-Bid Conference Stainless Trashbins October 9, 2019

Certified Correct:

ROSALYN AZUL-CONDAT

OIC, Administrative Support Section

**BAC** Secretariat

Concurred by:

REGINE M. IGNACIO TWG Chairperson

Approved by:

GUILLERMO M. URBANO, JR. VP and BAC II Vice Chairperson