

REPUBLIC OF THE PHILIPPINES  
**SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman  
Quezon City

**BIDS AND AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE

TWO (2) YEAR CONTRACT FOR THE HIRING OF GARBAGE COLLECTION AND HAULING/DISPOSAL SERVICE PROVIDER FOR SSS FCA-5 (HK SUN PLAZA) PROPERTY

NOVEMBER 11, 2019 (MONDAY)-2:30 P.M., BIDDING ROOM 2<sup>ND</sup> FLOOR SSS MAIN OFFICE

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Present

BAC I Members: ERNESTO D. FRANCISCO, JR.  
BOOBIE ANGELA A. OCAY  
JOSELITO A. VIVIT  
NEIL F. HERNAEZ  
NICHOLAS C. BALBUENA

BAC Secretariat: LARRY R. VILAR  
IRENE A. NEIZ  
JULINA ROSE DL. DE OCAMPO

TWG Representatives: RICHARD MANGIBIN  
CHARLENE MAE S. MIGRIÑO

Participating Bidders: SERVO-TREAT PHILS. INC. - Eva Sagkal  
CLEANVIRONMENT WASTE - Ryan Tulio  
MANAGEMENT  
NATURE CARE WASTE - Joy Buedo  
BASIC ENVIRONMENTAL - Cherry Aldag  
SYSTEMS & TECHNOLOGY

1. The Pre-Bid Conference was called to order at 3:55 P.M.
2. The published Approved Budget for the Contract is P12,960,000.00.
3. The following observers were invited through BAC Notice dated 04 November 2019.
  - 3.1 Commission on Audit
  - 3.2 Anti-Corruption Training Center
  - 3.3 Anti-Trapo Movement of the Philippines, Inc.
  - 3.4 Philippine Chamber of Commerce and Industry (PCCI)
  - 3.5 Makati Business Club

However, none of them attended the activity.

4. The following bidders paid/secured the Bidding Documents at the time of the Pre-Bid Conference:
  - Cleanenvironment Waste Management
  - Nature Care Waste
  - Basic Environmental Systems and Technology

5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.

6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	Clarification on hauling schedule	Biodegradable – daily  Non-Biodegradable - Tuesday, Wednesday, Friday  Recyclable -Saturday and Sunday  The service provider must collect and haul garbage as scheduled, including holidays, from 5:00 p.m. to 7:00 p.m.
6.2	Can the bidder conduct a site inspection?	Yes, bidders may directly coordinate with the Building Administrator for the site inspection.
6.3	What is the required minimum capacity of the trucks?	To be clarified through Bid Bulletin.
6.4	What will be the basis of daily costing, is it per trip or per kilogram?	To be clarified through Bid Bulletin.
6.5	How much is the daily costing per trip?	P18,000.00 based on the required daily minimum and maximum volume of garbage to be collected and hauled within the prescribed collection time.
6.6	Is the hauling of hazardous waste included in the ABC?	To be clarified through Bid Bulletin.
6.7	Is accreditation for hazardous hauler required?	To be clarified through Bid Bulletin.
6.8	Will the daily costing increase if the bidder exceeds to one trip?	To be clarified through Bid Bulletin.
6.9	If hazardous waste is not hauled, does the bidder will have penalty?	To be clarified through Bid Bulletin.
Bidders' Suggestions		
6.10	Hazardous waste hauling must be different from solid waste hauling as per DENR mandate.	To be clarified through Bid Bulletin.
6.11	Procuring Entity must be certified Hazardous Waste Generator and has a Pollution Control Officer (PCO)	To be clarified through Bid Bulletin.
6.12	Budget must be increased since during holiday seasons, more garbage are hauled.	To be clarified through Bid Bulletin.

7. The BAC Secretariat announced the Composition of Envelopes No.1 (Eligibility and Technical Documents) and No.2 (Financial Proposal), and additional documents.

8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC Notice:

- a) 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- b) Quarterly VAT for the period April to September 2019;

- c) SEC/DTI Registration;
- d) 2019 Mayor's Permit;
- e) Valid Tax Clearance;
- f) 2018 Audited Financial Statements filed through EFPS.

9. The BAC I emphasized that Sworn Statements/Affidavits/Certifications must be:  
a) Signed by the Notary Public (attorney) himself/herself;  
b) The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.

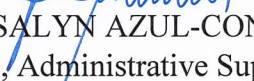
10. The BAC Secretariat also presented the schedule of the following activities:

10.1 Deadline of Written Queries	: Tuesday, 12 November, 2019
10.2 Issuance of Bid Bulletin	: Friday, 15 November 2019
10.3 Submission and Opening of Technical and Financial Proposal	: Monday, 25 November 2019 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

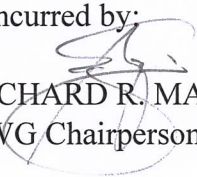
Prepared by:

  
JULINA ROSE DL. DE OCAMPO  
Staff, BAC Secretariat

Certified Correct:

  
ROSALYN AZUL-CONDAT  
OIC, Administrative Support Section  
BAC Secretariat

Concurred by:

  
RICHARD R. MANGIBIN  
TWG Chairperson

Approved by:

  
ERNESTO D. FRANCISCO, JR.  
SVP and BAC I Chairperson