



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE I

MINUTES OF THE PRE-BID CONFERENCE

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF FIBER OPTIC BACKBONE AT
SSS MAIN OFFICE (VERTICAL FIBER/COPPER INFRASTRUCTURE)

NOVEMBER 11, 2019 (MONDAY)-2:30 P.M., BIDDING ROOM 2ND FLOOR SSS MAIN
OFFICE

Present

BAC I Members: ERNESTO D. FRANCISCO, JR.
BOOBIE ANGELA A. OCAY
JOSELITO A. VIVIT
NEIL F. HERNAEZ
NICHOLAS C. BALBUENA

BAC Secretariat: LARRY R. VILAR
IRENE A. NEIZ
JULINA ROSE DL. DE OCAMPO

TWG Representative: LEO CALIXTO C. ABAYON

Participating Bidders: TECHNOLOGIES SPECIALIST - Ruth Santillan
INC.
TESTRONIX - Mark Gonzales
AMTI - Rose Marcoleta
PRONET SYSTEMS -Rachelle Capistrano
FUJITSU - Niña Vicedo
MARSTECH - Charlene Uy

1. The Pre-Bid Conference was called to order at 2:35 P.M.
 2. The published Approved Budget for the Contract is P14,000,000.00.
 3. The following observers were invited through BAC Notice dated 04 November 2019.
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center
 - 3.3 Anti-Trapo Movement of the Philippines, Inc.
 - 3.4 Philippine Chamber of Commerce and Industry (PCCI)
 - 3.5 Makati Business Club
- However, none of them attended the activity.
4. Nobody paid/secured the Bidding Documents at the time of the Pre-Bid Conference.
 5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.
 6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	On Site Inspection, a) Can we request for a site inspection? b) Will you be providing certification that site inspection was conducted? If so, should we attach it in our document submission?	a) Yes. b) No No
6.2	On the required equipment, a) Should it be Cisco? b) Will you allow other brands that are compatible with Cisco equipment?	a) Yes b) No
6.3	Will you be providing Site Plan?	Floor Layout of the existing location shall be provided. To be included in the Bid Bulletin.
6.4	On PCAB License requirement, will you accept 4th Category License?	To be clarified through Bid Bulletin.
6.5	Do you have any requirement for IDM and Servers?	No.
6.6	What do you mean by “Bidder must have support system”?	Bidder must have 24-hour On-call and Onsite Support.
6.7	Are we allowed to use existing cable trays of the building?	No
6.8	On JV requirements a) What are the requirements? b) Is the agreement enough as proof of the joint venture? c) Can the SLCC come from any of the partners?	To be clarified through Bid Bulletin.
6.9	On legal documents requirements, should both JV Partners submit the required documents?	Yes

7. The BAC Secretariat announced the Composition of Envelopes No.1 (Eligibility and Technical Documents) and No.2 (Financial Proposal), and additional documents.

8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC Notice:

- a) 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- b) Quarterly VAT for the period April to September 2019;
- c) SEC/DTI Registration;
- d) 2019 Mayor’s Permit;
- e) Valid Tax Clearance;
- f) 2018 Audited Financial Statements filed through EFPS.

9. The BAC I emphasized that Sworn Statements/Affidavits/Certifications must be:

- a) Signed by the Notary Public (attorney) himself/herself;
- b) The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.

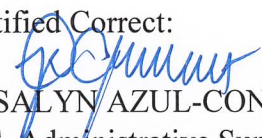
10. The BAC Secretariat also presented the schedule of the following activities:

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| 10.1 Deadline of Written Queries | : Tuesday, 12 November, 2019 |
| 10.2 Issuance of Bid Bulletin | : Friday, 15 November 2019 |
| 10.3 Submission and Opening of
Technical and Financial Proposal | : Monday, 25 November 2019
at 2:00 P.M. at the Bidding Room
(formerly CDPRD Computer
Room), 2 nd Floor, SSS Main
Building, East Avenue, Diliman,
Quezon City. Late submission shall
not be accepted. |

Prepared by:


JULINA ROSE DL. DE OCAMPO
Staff, BAC Secretariat


Certified Correct:


ROSALYN AZUL-CONDAT
OIC, Administrative Support Section
BAC Secretariat

Concurred by:


LEO CALIXTO C. ABAYON
TWG Chairperson

Approved by:


ERNESTO D. FRANCISCO, JR.
SVP and BAC I Chairperson