

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE I

MINUTES OF THE PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF CUSTOMIZED BRANDED WRISTWATCH FOR THE SSS
LOYALTY TOKEN

OCTOBER 24, 2019 (THURSDAY)-2:00 P.M., BIDDING ROOM 2ND FLOOR SSS MAIN
OFFICE

Present

BAC I Members:

ERNESTO D. FRANCISCO, JR.
BOOBIE ANGELA A. OCAY
NEIL F. HERNAEZ

BAC Secretariat:

LARRY R. VILAR
JULINA ROSE DL. DE OCAMPO

TWG Representatives:

CAROLINA V. VILLA
CECILIA C. TORRIJOS
RICHARD C. ARESTA
CESAR RYAN B. REYNOSO

Participating Bidders:

NEWTRENDS
IPOWER PRODUCTS
& SYSTEMS

-Joes Frago
-Daiseree Soriano

1. The Pre-Bid Conference was called to order at 3:11 P.M.
 2. The published Approved Budget for the Contract is P9,920,000.00.
 3. The following observers were invited through BAC Notice dated 17 October 2019.
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center
 - 3.3 Anti-Trapo Movement of the Philippines, Inc.
 - 3.4 Philippine Chamber of Commerce and Industry (PCCI)
 - 3.5 Makati Business Club
- However, none of them attended the activity.
4. Nobody paid/secured the Bidding Documents at the time of the Pre-Bid Conference.
 5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.

6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	Is the design for the watch unisex?	Yes.
6.2	Can the bidders provide above the minimum requirement higher than the technical specifications?	Yes.
6.3	When is the delivery period?	60 days from the Notice to Proceed.

7. The BAC Secretariat announced the Composition of Envelopes No.1 (Eligibility and Technical Documents) and No.2 (Financial Proposal), and additional documents.

8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC Notice:

- a) 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- b) Quarterly VAT for the period January to June 2019;
- c) SEC/DTI Registration;
- d) 2019 Mayor's Permit;
- e) Valid Tax Clearance;
- f) 2018 Audited Financial Statements filed through EFPS.


9. The BAC Secretariat also presented the schedule of the following activities:

- 9.1 Deadline of Written Queries : Friday, 25 October, 2019
- 9.2 Issuance of Bid Bulletin : Tuesday, 29 October 2019
- 9.3 Submission and Opening of : Thursday, 7 November, 2019 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Prepared by:


 JULINA ROSE DL. DE OCAMPO
 Staff, BAC Secretariat

Certified Correct:


 ROSALYN AZUL-CONDAT
 OIC, Administrative Support Section
 BAC Secretariat

Concurred by:



CAROLINA V. VILLA

TWG Chairperson

Approved by:



ERNEST D. FRANCISCO, JR.

SVP and BAC I Chairperson

