



REPUBLIC OF THE PHILIPPINES  
**SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

**BIDS AND AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE

ACQUISITION OF IT RESOURCES FOR THE REPLACEMENT OF M9000 PRODUCTION AND DISASTER RECOVERY (DR) SYSTEM

SEPTEMBER 2, 2019 (MONDAY)-2:30 P.M., GREEN ROOM, 12<sup>TH</sup> FLOOR, SSS MAIN OFFICE BUILDING

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Present:

BAC I Members : ERNESTO D. FRANCISCO  
BOOBIE ANGELA A. OCAY  
JOSELITO A. VIVIT  
NEIL F. HERNAEZ  
NICHOLAS C. BALBUENA

BAC Secretariat : ROSALYN AZUL-CONDAT  
IRENE A. NEIZ  
JULINA ROSE DL. DE OCAMPO

IASG Representative : MA. CORAZON F. PETERO

OPCEO : NOLI SUBINGSUBING

TWG Representatives : HIDELZA B. CASTILLO  
ROGELIO V. LANUZA  
RACHEL P. JABOLI  
MARIVIC S. VILLARAMA  
FAUSTINO P. PICONES  
LEO CALIXTO C. ABAYON  
MA. SALOME E. ROMANO

Participating Bidders : NTT DATA PHILIPPINES - Mitch Cansino  
BEACON SOLUTIONS INC.-Anne Monique Escalante  
- Mariel Love Palafox  
QUESTRONIX CORP. - Reggie F. Bernardo

1. The Pre-Bid Conference was called to order at 2:40 P.M.
2. The published Approved Budget for the Contract (ABC) is P351,000,000.00.
3. The following observers were invited through BAC notice dated 27 August 2019.
  - 3.1 Commission on Audit
  - 3.2 Anti-Corruption Training Center
  - 3.3 Anti-Trapo Movement of the Philippines, Inc.
  - 3.4 Philippine Chamber of Commerce and Industry (PCCI)
  - 3.5 Makati Business Club
  - 3.6 Internal Audit Service Group (IASG)

However, only the representative from IASG attended the activity.

4. The following bidders paid and secured the Bidding Documents during the previous advertisements:

- NTT Data JV with Fritz and Macziol
- Questronix Corporation

5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.

6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	Can we have a Site Survey before the submission of Written Queries?	The BAC I scheduled the Site Survey for the prospective bidders on September 3, 2019 (Tuesday)-10:30 A.M.
6.2	Request of prospective bidders to increase the percentage of first payment from 20% to 50%.	For BAC discussion and resolution.

7. The BAC Secretariat announced the Composition of Envelopes No.1 (Eligibility and Technical Documents) and No.2 (Financial Proposal), and additional documents.

8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC Notice:

- a) 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement
- b) Quarterly VAT for the period January to June 2019
- c) SEC/DTI Registration
- d) 2019 Mayor's Permit
- e) Valid Tax Clearance
- f) 2018 Audited Financial Statements filed through EFPS

9. The BAC Secretariat also presented the schedule of the following activities:

- 9.1 Deadline of Written Queries : Wednesday, 04 September, 2019
- 9.2 Issuance of Bid Bulletin : Friday, 05 September 2019
- 9.3 Submission and Opening of Technical and Financial Proposal : Monday, 16 September, 2019 at 2:30 P.M. at Green Room, 12<sup>th</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Time Finished: 3:45 P.M.

Prepared by:

  
JULINA ROSE DL. DE OCAMPO  
Staff, BAC Secretariat

Certified Correct:

  
ROSALYN AZUL-CONDAT  
OIC, Administrative Support Section  
BAC Secretariat

Concurred by:

  
HIDELZA B. CASTILLO  
TWG Chairperson

Approved by:

  
ERNESTO D. FRANCISCO, JR.  
SVP and BAC I Chairperson

