



BIDS AND AWARDS COMMITTEE I

MINUTES OF THE PRE-BID CONFERENCE

THREE (3) YEAR DISASTER RECOVERY COLLOCATION SERVICE PROJECT-RENTAL SERVICES & POWER USAGE

DECEMBER 17, 2020 (THURSDAY)-2:30 P.M., MICROSOFT TEAMS

Present

BAC I Members: ERNESTO D. FRANCISCO, JR.
BOOBIE ANGELA A. OCAY
JOSELITO A. VIVIT
NEIL F. HERNAEZ
CRISTINA A. BACALLA

BAC Secretariat: ROSALYN AZUL-CONDAT
MARIVIC P. VILLARUBIA
JULINA ROSE DL. DE OCAMPO

TWG Representatives: STELLA C. JOSEF
GEORGE N. CARREON

Participating Bidders: GLOBE - Jake Avila
ePLDT -Rolly Gualvez

1. The Pre-Bid Conference was called to order at 2:52 P.M.
2. The published Approved Budget for the Contract is ₱24,230,000.00.
3. The following observers were invited through BAC notice dated 9 December 2020:
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center
 - 3.3 Anti-Trapo Movement of the Philippines, Inc.
 - 3.4 Makati Business Club
 - 3.5 Philippine Chamber of Commerce and IndustryHowever, none of them attended the activity.
4. Nobody paid/secured the Bidding Documents (BD) upon the Pre-Bid Conference.
5. The Technical Working Group (TWG) presented the technical specifications and the scope of the project.
6. The following were issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	On item 1.1.2 what is the requirement for declosure and biometric access?	It should be separate and walled, not caged.
6.2	On heat detection (white space) this requirement might cause false-positive results?	The detectors will be placed on neutral locations.
6.3	On site facilities, is the DR room refers to the	Yes.

	room that will be assigned?	
6.4	On network infrastructure, are the networks referring to the connectivity included to the solution?	Yes. They must have the physical wiring connections from SSS DR equipment to the minimum required Telcos and readily available to activate online connections.
6.5	On the SLCC requirement, does it pertain to the total ABC or the ABC on he first year only?	The total ABC.
6.6	The bidder suggested that the room must be caged with biometrics not walled so it will be expandable.	We maintain our requirement for a separate and walled room. Future expansion may be in caged area within the Data Center
6.7	What TELCO, should the service provider have all the network providers mentioned?	At least 3 Telcos available; Globe, PLDT and Wifi City must be available. The datacenter must also have provision for Converge and iGov connectivity.
6.8	What is the delivery period?	120 calendar days. This amends Section V. Special Conditions of the Contract, Clause 16.1, B. Performance and Acceptance Testing and Section VI. Schedule of Requirements.
6.9	Is the collocated room separated from printer area?	Yes.
6.10	If the connectivity pertains to the existing data center, would this mean that the service provider must be connected to all?	Same response as 6.7
6.11	On automatic SMS, can the service provider, comply through email?	Yes.
6.12	Can the location be placed on ground floor instead of second floor?	Yes. This amends Section VII. Technical Specifications, 1,2 Building Location, item no. 1.2.7.
6.13	On Annex A, can the bidder have the list of equipment including power rating?	We maintain our requirement on the List of Equipment. Bidder may conduct site verification for power rating of equipment in existing DR center.

7. The BAC Secretariat announced the Composition of Envelopes No.1 (Technical Documents) and No.2 (Financial Proposal), and additional documents.

8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within a non-extendible period of five (5) calendar days from receipt of BAC Notice:

- a) 2019 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- b) Quarterly VAT for the period April to September 2020;
- c) SEC/DTI Registration;
- d) 2020 Mayor's Permit;
- e) Valid Tax Clearance;
- f) 2019 Audited Financial Statements filed through EFPS.

9. The BAC I emphasized that Sworn Statements/Affidavits/Certifications must be:
- a) Signed by the Notary Public (attorney) himself/herself;
 - b) The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.

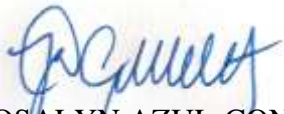
10. The BAC Secretariat also presented the schedule of the following activities:
- 10.1 Deadline of Written Queries : Tuesday, 15 December 2020
 - 10.2 Issuance of Bid Bulletin : Wednesday, 6 January 2021
 - 10.3 Submission and Opening of Technical and Financial Proposal : Monday, 18 January 2021
at 2:00 P.M. at the Bidding Room
(formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Prepared by:



JULINA ROSE DL. DE OCAMPO
Staff, BAC Secretariat
Date Signed: 12/21/2020

Certified Correct:



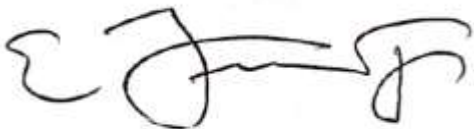
ROSALYN AZUL-CONDAT
OIC & Concurrent Acting CEO III
Administrative Support Section
BAC Secretariat
Date Signed: 12/21/2020

Concurred by:



STELLA C. JOSEF
TWG Chairperson
Date Signed: 12/21/2020

Approved by:



ERNESTO D. FRANCISCO, JR.
SVP and BAC I Chairperson
Date Signed: 12/21/2020