

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE II

MINUTES OF THE PRE-BID CONFERENCE

VARIOUS RENOVATION WORKS FOR SSS SAN PABLO OFFICES AND SSS LEGAZPI BRANCH

SEPTEMBER 27, 2019 (FRIDAY)-2:00 P.M., GREEN ROOM 12TH FLOOR SSS MAIN OFFICE

Present

BAC II Members: GUILLERMO M. URBANO, JR.
JOHNSY L. MANGUNDAYAO
HENRY C. PABLO
SYLVETTE C. SYBICO
JOSEPH LAMBERTO P. CARLOS
MA. SALOME E. ROMANO

BAC Secretariat: VER V. NUÑEZ
AISA U. GUEVARRA
JULINA ROSE DL. DE OCAMPO

COA Representative: LOVERLY LLOREN

TWG Representative: EMILY M. BELTRAN

Participating Bidder: TUASON CONS. & SUPPLIES - Genesis Erol Tuason

1. The Pre-Bid Conference was called to order at 3:00 P.M.
2. The published Approved Budget for the Contract are as follows:

Lot I	P2,885,045.85
Lot II	P1,623,050.00

3. The following observers were invited through BAC Notice dated 19 September 2019:
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center
 - 3.3 Anti-Trapo Movement of the Philippines, Inc.
 - 3.4 Makati Business Club
 - 3.5 Philippine Chamber of Commerce and Industry (PCCI)

However, only the representative from COA attended the activity.

4. Nobody secured/paid the bidding documents at the time of the Pre-Bid Conference.
5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.
6. No questions were raised during the Pre-Bid Conference.


6. No questions were raised during the Pre-Bid Conference.
7. The BAC Secretariat announced the composition of Envelopes No. 1 (Eligibility and Technical documents), No. 2 (Financial proposal) and additional documents.
8. The BAC II informed the bidder that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC notice:
- a) 2018 Income Tax Return filed through Electronic Filing and Payment System (EEPS) corresponding to the Submitted Audited Financial Statements;
 - b) Quarterly VAT for the period January to June 2019;
 - c) SEC/DTI Registration;
 - d) 2019 Mayor's Permit;
 - e) Valid Tax Clearance;
 - f) 2018 Audited Financial Statements filed through EFPS.
9. The BAC Secretariat also presented the schedule of the following activities:
- | | |
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| 9.1 Deadline of Written Queries | : Monday, 30 September 2019 |
| 9.2 Issuance of Bid Bulletin | : Thursday, 3 October 2019 |
| 9.3 Submission and Opening of
Technical and Cost Proposal | : Friday, 11 October 2019 at
2:00 P.M. at Green Room, 12th Floor,
SSS Main Building, East Avenue,
Diliman, Quezon City. Late
submission shall not be accepted. |

Time Finished: 3:20 P.M.

Prepared by:


JULINA ROSE D.L. DE OCAMPO
Staff, BAC Secretariat

Certified Correct:


ROSALYN AZUL-CONDAT
OIC, Administrative Support Section
BAC Secretariat

Concurred by:


EMILY M. BELTRAN
TWG Chairperson

Approved by:


GUILLERMO M. URBANO, JR.
VP and BAC II Vice Chairperson 