

## REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY SYSTEM

East Avenue, Diliman Quezon City

## BIDS AND AWARDS COMMITTEE II

MINUTES OF THE PRE-BID CONEFRENCE

SUPPLY, DELIVERY AND DEPLOYMENT OF 100 UNITS OF MULTIMEDIA **PROJECTORS** 

OCTOBER 2, 2019 (WEDNESDAY) - 2:30 P.M., EXECUTIVE LOUNGE 2<sup>ND</sup> FLOOR SSS MAIN OFFICE

Present

**BAC II Members:** 

GUILLERMO M. URBANO, JR.

JOHNSY L. MANGUNDAYAO

SYLVETTE C. SYBICO

JOSEPH LAMBERTO P. CARLOS

**BAC Secretariat:** 

VER V. NUÑEZ

AISA U. GUEVARRA

JULINA ROSE DL. DE OCAMPO

TWG Representatives:

ROGELIO A. FUNTELAR

STELLA C. JOSEF

Participating Bidders:

**VIEWSONIC** 

-Marie Antonette Tuazon

BEYOND

- Elmar Cuien

THE BRAIN COMPUTERS - Elizabeth Daver

PANTRONICS

- Lara Gonzales

**AVESCO** 

-Jesper Buenazeda

- 1. The Pre-Bid Conference was called to order at 3:21 P.M.
- 2. The published Approved Budget for the Contract is P2,000,000.00.
- 3. The following observers were invited through BAC Notice dated 26 September 2019:
  - 3.1 Commission on Audit
  - 3.2 Anti-Corruption Training Center
  - 3.3 Anti-Trapo Movement of the Philippines, Inc.
  - 3.4 Makati Business Club
  - 3.5 Philippine Chamber of Commerce and Industry (PCCI)

However, none of them attended the activity.

- 4. Nobody secured the Bidding Documents at the time of the Pre-Bid Conference.
- 5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.

6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	Should the model be release in the market within the latest 6 months? Can it be adjusted to one (1) year?	Yes, to be included in the Bid Bulletin.
6.2	On the requirement for 24 x 7, do we really have to comply?	Yes.
6.3	On the 3-year warranty, could it be adjusted to 2 years? This is due to manufacturer's 1-year warranty.	TWG will discuss the matter to the proponent and will be clarified through Bid Bulletin.
6.4	Can the bidder offer below the requirement on lamp's normal mode (less than 3000 hours)?	No.
6.6	On the Single Largest Completed Contract, can we include ICT equipment as similar contract?	No, audio and visual equipment is required. This will be clarified in the Bid Bulletin.
6.7	What is the real delivery period, 60 calendar days or 75 calendar days?	75 calendar days. This will be included in the Bid Bulletin.
6.8	Can we deliver all the projectors in the SSS Main Office?	No, there will be designated delivery sites.
6.9	Do we need to "install" or "deploy"?	Deploy only, but the winning supplier must show that the projectors are working.

- 7. The BAC Secretariat announced the composition of Envelopes No. 1 (Eligibility and Technical documents), No. 2 (Financial proposal) and additional documents.
- 8. The BAC II informed the bidder that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of **BAC Notice:** 
  - a) 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the Submitted Audited Financial Statements;
  - b) Quarterly VAT for the period January to June 2019;
  - c) SEC/DTI Registration;
  - d) 2019 Mayor's Permit;
  - e) Valid Tax Clearance;
  - f) 2018 Audited Financial Statements filed through EFPS.
- 9. The BAC Secretariat also presented the schedule of the following activities:

9.1 Deadline of Written Oueries

: Friday, 04 October 2019

9.2 Issuance of Bid Bulletin

: Tuesday, 08 October 2019

9.3 Submission and Opening of

: Wednesday, 16 October 2019 at

2:00 P.M. at the Bidding Room

Technical and Cost Proposal

(formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East

Avenue, Diliman, Quezon City. Late

submission shall not be accepted.

Time Finished: 4:00 P.M.

Prepared by:

JULINA ROSE DL. DE OCAMPO

Staff, BAC Secretariat

Certified Correct:

ROSALYN AZUL-CONDAT

OIC, Administrative Support Section

Concurred by:

ROZEJIO A. FUNTELAR

Approved by:

GUILLERMO M. URBANO, JR. VP and BAC II Vice Chairperson