

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE II

MINUTES OF THE PRE-BID CONFERENCE

VARIOUS PROJECTS AT SSS MAIN OFFICE AND EDSA LOT

OCTOBER 2, 2019 (WEDNESDAY)-2:30 P.M., EXECUTIVE LOUNGE 2ND FLOOR SSS
MAIN OFFICE

Present

BAC II Members:

GUILLERMO M. URBANO, JR.
JOHNSY L. MANGUNDAYAO
SYLVETTE C. SYBICO
JOSEPH LAMBERTO P. CARLOS

BAC Secretariat:

VER V. NUÑEZ
AISA U. GUEVARRA
JULINA ROSE DL. DE OCAMPO

TWG Representatives:

FERDINAND B. ALMARIA
REGINE M. IGNACIO

Participating Bidders:

ELPA CONSTRUCTION - James Corpuz
PNWLCS - Ronald Bobby Sison

1. The Pre-Bid Conference was called to order at 2:40 P.M.
2. The published Approved Budget for the Contract are as follows:

Lot I	P740,034.00
Lot II	P1,116,495.00

3. The following observers were invited through BAC Notice dated 26 September 2019:
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center
 - 3.3 Anti-Trap Movement of the Philippines, Inc.
 - 3.4 Makati Business Club
 - 3.5 Philippine Chamber of Commerce and Industry (PCCI)

However, none of them attended the activity.

4. Only Elpa Construction paid/secured the Bidding Documents at the time of the Pre-Bid Conference.

5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.
6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	What would be the working hours?	Working hours would be after office hours, 8:00a.m.-5:00p.m. The work hours for the painting works can be extended.
6.2	If we extend until 10 p.m., do we need to seek documentation for approval?	Yes.
6.3	Will the working area be enclosed during the working hours of the employees?	Yes.

8. The BAC II informed the bidder that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC notice:

- a) 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the Submitted Audited Financial Statements;
- b) Quarterly VAT for the period January to June 2019;
- c) SEC/DTI Registration;
- d) 2019 Mayor's Permit;
- e) Valid Tax Clearance;
- f) 2018 Audited Financial Statements filed through EFPS.

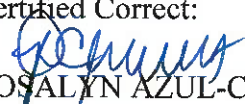
9. The BAC Secretariat also presented the schedule of the following activities:

- 9.1 Deadline of Written Queries : Friday, 04 October 2019
- 9.2 Issuance of Bid Bulletin : Tuesday, 08 October 2019
- 9.3 Submission and Opening of Technical and Cost Proposal : Wednesday, 16 October 2019 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Prepared by:



 JULINA ROSE DL. DE OCAMPO
 Staff, BAC Secretariat

Certified Correct:


 ROSALYN AZUL-CONDAT
 OIC, Administrative Support Section
 BAC Secretariat

Concurred by:

 FERDINAND B. ALMARIA
TWG Chairperson 

Approved by: 

GUILLERMO M. URBANO, JR.
VP and BAC II Vice Chairperson