



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**

East Ave., Diliman, Quezon City  
Tel. Nos. (632) 920-6401 • (632) 920-6446  
E-mail: member\_relations@sss.gov.ph • Web site: http://www.sss.gov.ph

**NOTICE OF AWARD**

November 19, 2018

**DISTINCTIVE BLINDS &  
OFFICE SYSTEMS INC.**

Unit 313,3/F Atrium of Makati, Urdaneta  
Village, Makati Ave., Makati City

Attention: **Ms. Irene A. Ong**  
President

Dear Ms. Ong:

**BIDS & AWARDS COMMITTEE**

**E-MAILED AT:**

E-mail Address: irene@distinctive.com.ph  
Date/Time: 21 November 2018  
E-mailed by: Jerome

Please be informed that, as recommended by the Bids and Awards Committee (BAC) II, in its Resolution No. 2018-168-2 dated 31 October 2018, the Project: Supply, Delivery and Installation of Modular Office Systems and Furniture for Two (2) SSS Branch Offices (Antipolo and Tarlac for Lot I – Modular Office System, in the amount of P1,426,777.00, and for Lot IV – Steel Shelves, Cabinets & Drawers, in the amount of P1,692,000.00, is awarded to your company.

In view of this, kindly coordinate with Ms. Violeta V. Javar of our Purchasing Section, Procurement Planning and Management Department (PPMD) at the 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City for the submission of the following:

- a) Performance Bond within ten (10) calendar days from receipt of this notice but in no case later than the signing of the contract/Purchase Order/Job Order by both parties, equivalent to percentage of contract price as follows:
- 5% in Cash, Cashier's/Manager's Check, Bank Guarantee/Draft, or
  - 30% Surety bond callable upon demand issued by a Surety or Insurance company duly certified by the Insurance Commission.

- b) Warranty Security with the following validity period after the final acceptance by the procuring Entity of the delivered Goods:

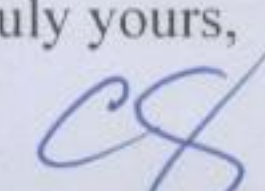
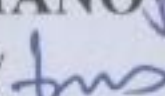
Components	Validity
a. Modular Office Systems	5 Years
b. Steel Shelves Cabinets and Drawers	5 Years

- c) The Obligation of the warranty shall be covered by either retention money in an amount equivalent to one percent (1%) of every progress payment, or a special bank guarantee equivalent to one percent (1%) of the total contract price with validity period starting from the date of acceptance

Please inform us of your preferred warranty security whether retention money or a special bank guarantee.

Thank you.

Very truly yours,

  
**CARMEN O. SORIANO**  
Approving Authority 

cc: PPMD  
Budget Dept.  
Eng. Harold R. Corpus – Chairperson