



REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY
SYSTEM East Avenue, Diliman, Quezon City
Tel. Nos. (632) 8709-7198*(632)8920-6446
E-mail: bac@sss.gov.ph*Website <http://www.sss.gov.ph>

NOTICE OF AWARD

September 19, 2022

QUARTZ BUSINESS PRODUCTS CORPORATION

15th Floor Capital House, 9th Avenue
Corner 34th Street, Bonifacio Global City
Taguig City

Attention: RANNEL A. VERDEFLOR
Sales Manager

Dear Mr. Verdeflor:

Please be informed that the Project: Two (2)-Year Contract for the Rental of Photocopying Machines, is awarded to your company at a Contract Price equivalent to ₱52,111,165.32.

In view of this, kindly coordinate with Ms. Violeta V. Javar of our Purchasing Section, Procurement Planning and Management Department (PPMD) at the 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City for the submission of the following:

Performance Bond **within ten (10) calendar days from receipt of this notice**, equivalent to percentage of contract price as follows:

- 5% in Cash, Cashier's/Manager's Check, Bank Guarantee/Draft, or
- 30% Surety bond callable upon demand issued by a Surety or Insurance company duly certified by the Insurance Commission.

The performance bond must state that it will be valid from the date of receipt of the Notice to Proceed (NTP) up to the final acceptance by SSS of the project. It must be updated in case of approved extension of contract.

The performance of the obligations under the awarded project will commence from the date of receipt of the NTP.

Thank you.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Elvira G. Alcantara-Resare', is written over a blue circular stamp.

ELVIRA G. ALCANTARA-RESARE
Executive Vice President
Corporate Services Sector

I acknowledge receipt of this Notice on _____
Printed Name of the Representative _____
Designation of the Representative _____
Signature of Authorized Representative _____

cc.: PPMD
CMD
Budget Department
Acting Head Wendelino V. Comboy, Jr.– TWG Chairperson