

REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY  
SYSTEM East Avenue, Diliman, Quezon City  
Tel. Nos. (632) 8709-7198\*(632)8920-6446  
E-mail: [bac@sss.gov.ph](mailto:bac@sss.gov.ph)\*Website <http://www.sss.gov.ph>

## NOTICE OF AWARD

04 October 2021

**MOTRADE INC.**

109 Shaw Boulevard,  
Pasig City

**Attention: ARSENIO HERNANDEZ**  
President

Dear Mr. Hernandez:

Please be informed that the Project: Procurement of Various Office Equipment for CY 2021 (Lot 1 – Dater with Inscription), is awarded to your company at a Contract Price equivalent to P188,600.00.


In view of this, kindly coordinate with Ms. Violeta V. Javar of our Purchasing Section, Procurement Planning and Management Department (PPMD) at the 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City for the submission of the Performance Bond within ten (10) calendar days from receipt of this notice, equivalent to percentage of contract price as follows:

- 5% in Cash, Cashier's/Manager's Check, Bank Guarantee/Draft, or
- 30% Surety bond callable upon demand issued by a Surety or Insurance company duly certified by the Insurance Commission.

The performance of the obligations under the awarded project will commence from the date of receipt of the Notice to Proceed.

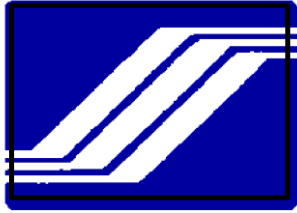
Thank you.

Very truly yours,

  
**ELVIRA G. ALCANTARA-RESARE**  
Executive Vice President  
Corporate Services Sector

I acknowledge receipt of this Notice on \_\_\_\_\_  
Printed Name of the Representative \_\_\_\_\_  
Designation of the Representative \_\_\_\_\_  
Signature of Authorized Representative \_\_\_\_\_

cc.: PPMD  
CMD  
Budget Department  
Acting Head Wendelino V. Comboy, Jr. – TWG Chairperson



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## NOTICE TO PROCEED

### **MOTRADE INC.**

109 Shaw Boulevard,  
Pasig City

**Attention: Mr. Arsenio Hernandez**  
President

Dear Mr. Hernandez:

Notice is hereby given to your company that the award of the project: Procurement of Various Office Equipment for CY 2021 (Lot 1 – Dater with Inscription), having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with the Acting Head, Wendelino V. Comboy, Jr., of the Office Services Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 87097198 loc. 5497 and email address [comboywv@sss.gov.ph](mailto:comboywv@sss.gov.ph), for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference)  
– Do not start variation, amendment or suspend implementation of the

contract without prior approval from the SSS. Send a letter request to SSS through Acting Head Comboy for variation, amendment or suspension of contract, whichever is applicable.

Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

Thank you.

Very truly yours,



**DORENDA M. DASMARIÑAS**

Vice President

Procurement Management Division

I acknowledge receipt of this Notice on \_\_\_\_\_  
Printed Name of the Representative \_\_\_\_\_  
Designation of the Representative \_\_\_\_\_  
Signature of Authorized Representative \_\_\_\_\_