



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**

East Ave., Diliman, Quezon City  
Tel. Nos. (632) 920-6401 • (632) 920-6446  
E-mail: member\_relations@sss.gov.ph • Web site: <http://www.sss.gov.ph>

## NOTICE TO PROCEED

22 September 2021

**COLLIERS INTERNATIONAL  
PHILIPPINES, INC.**  
11F Frabelle Business Center  
111 Rada Street, Legaspi Village  
Makati City

Attention: **MARIA LOURDES DE GUZMAN**  
Authorized Representative

Dear Ms. De Guzman:

**Notice is hereby given to your company that the award of the project: Hiring of Consultant to Conduct of the Highest And Best Use (HABU) Study with Valuation of Development and Usufructuary Rights (DUR) and Crafting of the Terms of Reference (TOR) for the Development of SSS Prime Investment Properties (IPs) - Lot 2 (FCA 5-ha Property),** having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with Department Manager III Amado Gregorio P. Sopoco of Investment Management Department, SSS Main Office, East Avenue, Diliman, Quezon City with email address [sopocoap@sss.gov.ph](mailto:sopocoap@sss.gov.ph), for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Engr. Sopoco for variation, amendment or suspension of contract, whichever is applicable.

Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

Thank you.

Very truly yours,



**DORENDA M. DASMARIÑAS**  
Vice President  
Procurement Management Division

I acknowledge receipt of this Notice on September 23, 2021  
Printed Name of the Representative Paul Vincent Ramirez  
Designation of the Representative Director and Head of Valuation  
Signature of Authorized Representative 