



REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY
SYSTEM East Avenue, Diliman, Quezon City
Tel. Nos. (632) 8709-7198*(632)8920-6446
E-mail: bac@sss.gov.ph*Website <http://www.sss.gov.ph>

NOTICE TO PROCEED

06 October 2021

FASTLINE TRADING INC.

Unit 207 2/F Victoria De Makati,
Washington Street corner Dela Rosa Street,
Barangay Pio Del Pilar,
Makati City

Attention: Mr. Samuel G. Madduma
President

Dear Mr. Madduma:

Notice is hereby given to your company that the award of the project: Bulk Purchase of Supplies and Materials for CY 2021 (Lot 1 – Toners and Ribbons), having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with the Acting Head, Wendelino V. Comboy, Jr., of the Office Services Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 87097198 loc. 5497 and email address comboywv@sss.gov.ph, for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to

a maximum of 10% of the contract price shall be charged for every day of delay.

2. Variation, amendment and suspension of contract (see Annexes "D" and "E" of the Implementing Rules and Regulations of RA 9184, for reference)
– Do not start variation, amendment or suspend implementation of the

contract without prior approval from the SSS. Send a letter request to SSS through Acting Head Comboy for variation, amendment or suspension of contract, whichever is applicable.

Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

Thank you.

Very truly yours,



DORENDA M. DASMARIÑAS

Vice President

Procurement Management Division

I acknowledge receipt of this Notice on Oct. 28, 2021
Printed Name of the Representative EDITHA P. BAGADISAN
Designation of the Representative Sales Manager
Signature of Authorized Representative [Signature]